

TO: All Vendors

DATE: February 28, 2025

FROM: Olga Davis
Director of Business Services

RE: **Physical Education Uniforms Bid for FY26**

ADDENDUM #1

This Addendum provides written answers to written questions received.

Q1. In this year's bid it requires:

IV. Each bid must be accompanied by a Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion, Lower Tier Covered Transactions, as required by Department of Education regulations implementing Executive Order 12549, Debarment and Suspension, 34 CFR Part 85, for all lower tier transactions meeting the threshold and tier requirements stated at Section 85.110. The certificate regarding debarment, suspension, ineligibility and voluntary exclusion, lower tier covered transactions is included with the bid documents. Failure to do so shall disqualify your bid.

I do not see this in this in the attached bid?

A1. The form was not included in the bid documents, please disregard this form.

Q2. For the samples would 1 Shirt, 1 Short, and 1 sweatpants with generic high School PE uniform logo work? Also, the print/graphic for the sweatpants is not specified or an example given.

A2. For the samples, those are not required. But to answer your question for the sweatpants the logo would be on the upper leg area as in the attached picture.

Q3. Please advise on the graphic needed on the backs for the Willowbrook PE shirts not provided.

A3. There will be no back graphic for Willowbrook.

Q4. Could you please confirm whether the total quantity will be ordered all at once or if it will be placed as needed? it appears that orders will be placed on a need basis. In that case, could you kindly provide clarification on the minimum order quantity required for a single order?

A4. The order will be placed all at once, but we do ask that the price be held should we need to order additional stock mid-year. We haven't had to use the option before, but it's there just in case, this would be small quantities in order to fulfill new student/transfer orders. There is a question in the bid documents where you would reply to that question.

Q5. Which kind of name plates are you guys looking for? Is it sewn on the shirt or pinned? Do you have a picture?

A5. It would be a blank space for a student to write their name with a marker.

This completes Addendum #1

Please include this acknowledgment with your proposal. If your proposal has already been submitted, please email your response to Olga Davis at ODavis@dupage88.net

Signature

Date

