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## Buildings and Grounds Committee Meeting

Tuesday, April 9, 2013

Board Conference Room, District Administrative Office

### MINUTES

Present: Jay Irvin, Donna Cain, Tommy Edmier, Mark Johnson, Scott Helton, Jim Mark, Scott Flanagan, Tom Cantlin, Tom Manka, Bob Flemming, Bruce Martin

Meeting called to order at 5:00 p.m. in the District 88 Conference Room.

- o The meeting began with a review of January and February payment applications for 2013 Summer Project professional services by Wight & Co. These payment applications were as follows: January – Invoice #32183 in the amount of \$10,128.67 and February in the amount of \$8,000. Payment applications were approved.
- o Fitness center flooring repairs from both buildings were reviewed. Pictures included before and after requested repairs at various areas in both buildings. Willowbrook repairs were completed and coaches' rooms at both campuses were good. While it was generally agreed that the flooring over the asphalt was not the most desired application and will over time have issues, there are still concerns about several areas at Addison Trail where it was felt that punch list repairs were not fully completed. Follow up with Vortex will be done.
- o The committee was advised of issues at both buildings where there appeared to be varying degrees of floor settlement where existing building met new floor slabs. Wight and their engineer Larson Engineering visited the site to review the situation. It was recommended ground penetrating radar to determine if there are any voids and whether rebar/dowels were installed per specification. Mr. Manka was in process of obtaining proposals for these services.
- o Bids for the summer 2013 roofing projects which were opened on April 2, 2013 were reviewed by the committee. Bids were received from 5 contractors, with the low base bid from RB Crowther at \$907,000. Additionally there was some discussion of rejecting Alternate #1 (removal

of exhaust duct) and having that done by someone other than Crowther. A portion of the roof project from Area G at Addison Trail that was intended to be an alternate was inadvertently included as part of the base bid. There was discussion as to whether the low bid should be accepted and the additional cost be absorbed in this year's project, reducing the anticipated roofing expenditures for the following year. After further discussion it was recommended that the project be re-bid with the additional roof section to be bid as an alternate, as initially intended.

- o The committee reviewed a projection of estimated expense for seal coating with a breakdown of square footage and estimated cost for various areas at both campuses. Discussion was held as to whether it should be spread out over a 2-year period. The committee preferred to accomplish it in one year if possible. Also, the committee recommended that a Request for Proposal (RFP) process be utilized if possible. This will be reviewed with legal counsel.
- o As an information item, the committee was advised that electrical wiring work and potential replacement of the dimmer switch panel at the Addison Trail auditorium may be needed. The system will be able to function adequately through spring performances however the scope of work still needs to be determined. Additional pricing will be sought from another source and it would be intended that work be completed during the summer.
- o Next meeting was tentatively scheduled for April 25, 2013 at 4:30 PM. If review and approval of roofing rebid could be accomplished via email, the meeting would be canceled.
- o The meeting adjourned.

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President, Board of Education

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Secretary, Board of Education

Attest: \_\_\_\_\_  
Date