

# **Addison Trail High School**

213 North Lombard Road

Addison, Illinois 60101-1999

Main Office: 630 628-3300 Fax: 630 628-0177 Web: www.dupage88.net

Dear Parent or Guardian of 2022 graduates,

As the parent/guardian of a senior student at Addison Trail High School, there are two opportunities where you can celebrate your son, daughter or family member and make their senior yearbook extra special.

- 1. Submit a **Baby photo** (No charge)
- 2. Submit a **Well Wisher** ( payment needed depending on the length of the message)

Information regarding how to submit one or each of these for the yearbook are included below:

### Baby Photo:

To submit, please send your photo to <u>ATyearbook@dupage88.net</u> with the photo attached and the <u>senior's name and ID number as the subject line</u>.

Please see details below about photo specifics.

#### Photo Scanning Specifics:

- Baby photos need to be attached to the email, not copied and pasted into the email.
- Digital photos need to be in one of the following formats: .tiff, .png, or .jpeg. Images sent via PDF, Word, or Microsoft Publisher cannot be accepted.
- Each photo file size must be at least 200 KB or they will not print well in the book.
- Scans of photos printed from a home printer, Target, Walgreens, etc, cannot be accepted as they will not print well.
- Submit square or rectangular photos only.
- Please check the content in the photo. Any inappropriate content in the photo means the photo will not be included in the yearbook. Examples include cigarette smoking, weapons, or alcohol.
- You will receive a confirmation e-mail that lets you know whether or not we received the photo and if it is appropriate.
- The baby photo must be e-mailed by Friday, December 10 to be included in the yearbook. All photos submitted after that deadline will <u>NOT</u> be included in the yearbook.

## Achieving The Highest Standards

See next page for Well Wisher instructions

#### Well-Wisher:

A well wisher gives you the opportunity to write a message for your graduate that will be included in our yearbook.

If the Well-Wisher does not meet the requirements listed below, it will not be in the Yearbook. The Well-Wisher will be typed as is, but the text may be edited if it is deemed inappropriate. We will spell check; however we don't want to diminish the content.

- Price/Word Count
  - o \$10.00: 1-75 Characters
  - o \$15.00: 75-100 Characters
  - o \$20.00: 101-125 Characters
  - o Longer messages may be written for a charge of \$3.00 for each 1-25 characters.
- Characters include letters, numbers, spaces and punctuation.
- Appropriate Language

Please fill out the attached form with your message Send Form with Check or Cash to:

- Attn: Jessica Clark
  Addison Trail High School
  213 North Lombard Road
  Addison, IL 60101
- o Or drop off at Door 1 with my name on the envelope: Attention Jessica Clark
- o Must be at the school by Friday, December 10, 2020

If you still need to purchase a yearbook, they are \$50. You can purchase through Revtrack or at jostens.com. After November 26th, the price goes up to \$55

If you have any questions, please do not hesitate to e-mail me at jclark@dupage88.net

Thanks so much,

Jessica Clark English Teacher Yearbook Advisor