

TIPS ON FILING FOR THE 2019 SCHOOL BOARD ELECTION

DUPAGE HIGH SCHOOL DISTRICT 88 SCHOOL BOARD CANDIDATE WORKSHOP November 14, 2018



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I. SOURCES FOR ASSISTANCE

A. ILLINOIS STATE BOARD OF ELECTIONS

1. **Website:** www.elections.il.gov
2. **Telephone:** (217) 782-4141; (312) 814-6440

B. DUPAGE COUNTY ELECTION COMMISSION

1. **Website:** www.dupageco.org/election
2. **Telephone:** (630) 407-5600

II. THE BASICS

A. WHO: OFFICE QUALIFICATIONS

1. **U.S. Citizen**
2. **Resident for at least one year**
3. **Registered Voter**
4. **At least 18 years of age**
5. **Not a school trustee, but other incompatible offices?**
6. **Not convicted child sex offender, “infamous crimes.”**

II. THE BASICS – cont.

B. WHAT: DOCUMENTS NEEDED

1. **Petition Sheets**
2. **Statement of candidacy**
3. **Receipt for Statement of Economic Interests**
4. **Loyalty Oath (optional)**

II. THE BASICS – cont.

C. WHERE: COUNTY ELECTION COMMISSION OFFICE

DuPage County: Jack T. Knuepfer Administration Building,
421 N. County Farm Rd., Wheaton,
1st Floor at North end across from auditorium



II. THE BASICS – cont.

D. WHEN: FILING TIMES

1. **December 10 through 17 (one week period beginning 113 days before election)**
2. **Office open until 5:00 p.m. last day; 8:00-4:30 other days (check county regular office hours)**
3. **Filing order determines ballot order**
 - ▣ those received in mail in first day also deemed simultaneous with those filed on opening of office
 - ▣ those received in mail on later day deemed filed on actual receipt
 - ▣ ballot order of simultaneous filing for first day resolved by lottery
 - ▣ those in line at beginning of office hours (or 8:00 a.m.) considered simultaneous
 - ▣ those filing in last hour of last day will also be resolved by lottery

II. THE BASICS – cont.

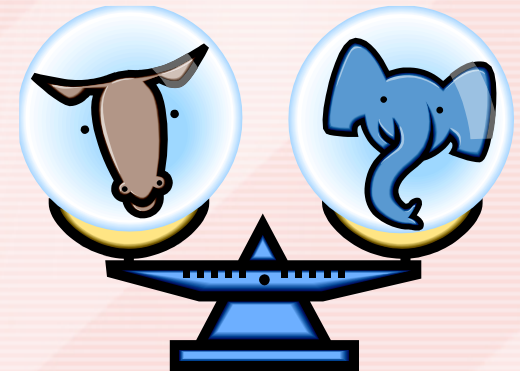
E. HOW MANY

1. **Minimum signature requirements for school boards:
10% of voters or 50, whichever is less, SO 50**
2. **Tip: get more than minimum!**

III. COMMON ISSUES

A. CANDIDATE'S NAME

1. **Nicknames acceptable**
2. **Political slogans, titles or degrees not permitted**
3. **If name has changed within last 3 years, must state former name and date of name change**



III. COMMON ISSUES – cont.

B. TITLE OF OFFICE

- 1. Correct name of school district**
- 2. Correct title of office**
- 3. Full term or vacancy**
- 4. Election, not nomination**
- 5. Consistency between candidacy and petition sheets**

III. COMMON ISSUES – cont.

C. STATEMENT OF CANDIDACY

1. **Name as on ballot**
2. **Proper address**
3. **Proper title of office**
4. **Proper Notarization**
 - **witness signature**

III. COMMON ISSUES – cont.

D. VALIDITY OF SIGNATURES

1. **“In their own proper person”**: no Mom & Pop
2. **Printed signatures**: consistent with registration
3. **Illegible signatures**
4. **Nonregistered voter**
5. **Wrong address**
6. **Incomplete address**
7. **Out-of-district signers**
8. **Duplicate signatures on same petitions**
9. **Signing for opposing candidates**

III. COMMON ISSUES – cont.

E. DATES OF CIRCULATION

1. **Beginning September 18 (no earlier than 90 days before petitions due)**
2. **Dates, range of dates, or certificate of compliance with 90 day rule must be stated**



III. COMMON ISSUES – cont.

F. METHOD OF CIRCULATION

1. **Signed in circulator's presence**
2. **Pattern of fraud doctrine**



III. COMMON ISSUES – cont.

G. CIRCULATOR QUALIFICATIONS

- 1. Need not be registered voter in district**
- 2. Candidate permissible**
- 3. Circulator for different candidates permissible, up to number of positions open**

III. COMMON ISSUES – cont.

H. CIRCULATOR’S AFFIDAVIT

- 1. Presence of circulator before notary**
- 2. Qualified notary?**
- 3. Jurat form**
- 4. Circulator cannot notarize own signature**
- 5. Candidate may notarize**

III. COMMON ISSUES – cont.

I. ASSEMBLING PAPERS

- 1. Numbering of petition sheets**
- 2. No photocopies**
- 3. In book form, fastened at one edge by secure means, not pasted**
- 4. All papers simultaneously, except maybe receipt for statement of economic interest**

III. COMMON ISSUES – cont.

J. STATEMENT OF ECONOMIC INTEREST

- 1. File with county clerk and get receipt**
- 2. County clerk of county of district, not candidate's residence**
- 3. File in current year (2018)**
- 4. *Receipt* filed with petitions, *not statement itself***
- 5. May be filed separate, but with same deadline**
- 6. Incumbents file once per year**
- 7. File separate statements for different governmental units**

IV. ELECTION SCHEDULE FOR APRIL 2, 2019, CONSOLIDATED ELECTION

September 18, 2018	First day to circulate candidate's nomination papers.
December 10, 2018	First day to file candidate's nomination papers with county election authority.
December 17, 2018	Last day to file candidate's nomination papers with county election authority.
December 24, 2018	Last day to file objections to candidate's nomination papers.
December 24, 2018	Last day on which candidates who have filed for 2 or more incompatible offices can file withdrawal of candidacy for all but one office with county election authority.
December 24, 2018	Last day for county election authority to hold lottery for ballot position.

IV. TENTATIVE ELECTION SCHEDULE FOR APRIL 2, 2019, CONSOLIDATED ELECTION – cont.

January 24, 2019

Last day to file withdrawal of candidacy with county election authority.

January 24, 2019

Last day for write-in candidates to file notarized declaration of intent with county election authority.

April 2, 2019

Consolidated Election.

April 23, 2019

Last day for county clerk to canvass results and proclaim winners.

