

# WILLOWBROOK HIGH SCHOOL

**TO THE CLASS OF 2018:**

**MARCH 2018**

The following is a calendar of important events and some other pertinent information you will need between now and the end of the school year. Please take note of these events and place this calendar in a convenient place for your reference.

<u>DATE</u>	<u>DAY</u>	<u>EVENT</u>	<u>TIME</u>	<u>PLACE</u>
April 13	Friday	Prom	7:00-11:00 p.m.	The Museum of Science & Industry
May 2	Wednesday	Cap and Gown Distribution	All lunch periods	Student Cafeteria
May 4	Friday	Graduation Practice	7:45 – 9:20 a.m.	Auditorium & Main Gym
May 4	Friday	Senior Recognition Ceremony & Ticket Distribution	9:20 – 11:00 a.m.	Main Gymnasium C2
May 16	Wednesday	Cap and Gown Distribution	9:25 – 10:00 a.m.	Auditorium
May 16	Wednesday	Senior Athletic Banquet	6:00 – 10:00 p.m.	Venuti's
May 16	Wednesday	Warrior Code BBQ	All lunch periods	Café Courtyard
May 20	Sunday	Commencement Ceremony	1:00 p.m.	Main Gym
		Reception (Refreshments)	Follows Ceremony	Student Commons

## MISCELLANEOUS IMPORTANT INFORMATION

- Four tickets to the Commencement Ceremony will be distributed **after** the May 4<sup>th</sup> Senior Recognition Ceremony in room C2. Students will be required to sign that they have received their four tickets that day. Students needing additional tickets should collaborate with fellow classmates to locate and secure any additional available tickets. If students still need additional tickets (**2 tickets per family maximum**), they will be distributed in the Student Commons on **Wednesday, May 16<sup>th</sup> from 3:00-4:00 p.m. AND Thursday, May 17<sup>th</sup> from 7:00-7:45 a.m.** Students are to bring a **signed note from their parents** indicating that the one or two additional tickets are for immediate family members only. **If there are any additional tickets remaining** after Thursday morning, May 17<sup>th</sup>, you may come to the Student Commons through door #1 on **Thursday evening, May 17<sup>th</sup> between 6:00-7:00 p.m.** to see an administrator to get an additional ticket or two (depending on how many tickets remain after the 7:00-7:45 a.m. distribution).
- Seniors have the option not to participate in the ceremony. Forms for this purpose are available in the Principal's Office and require a parent's signature. Diplomas will be available after May 20<sup>th</sup> at the school in the Registrar's office.
- Required** Commencement dress is formal or semi-formal attire: suit or dress slacks, dress shirt with tie, dress, skirt/blouse, pantsuits, dark socks and dress shoes. (No gym shoes)

**Students will be sent back home to make adjustments if the required dress policy is not adhered to.**

- A professional photographer has been hired to take pictures of all seniors as they receive their diploma and you may order as many of these prints as you wish. Graduates providing an email address on their graduation ceremony reader card will have proofs emailed to them after the ceremony. A video of the Commencement Ceremony will also be taken. DVD's will be available for purchase for \$25.00. Order forms are available in the main office and are included in this mailing. Also included in this mailing is the option to purchase flowers to celebrate this memorable occasion. **We ask that people refrain from leaving their seats or blocking aisles and exits to take pictures. Videos and photos may be taken from your seat. Please do not stand or block someone's view when taking pictures. Please do not bring balloons or other items (i.e., airhorns, noisemakers, etc.) that will obstruct the view or disrupt and impact the experience of those individuals around you.**
- Caps should always be worn with mortarboards level and with tassels on the right. **Flowers** are not worn with caps and gowns. The ceremonies for which caps and gowns are worn are occasions of solemnity and dignity and consequently, merit suitable appearance and behavior.
- Willowbrook will be streaming the Commencement Ceremony live online at <https://www.dupage88.net/wbgrad>

**NOTE: ALL BOOKS AND SUPPLIES MUST BE TURNED IN AND ALL FEES MUST BE PAID PRIOR TO MAY 20TH.** All graduates must clear outstanding debts with the financial secretary, Ms. Muhlena prior to May 20<sup>th</sup>. Official transcripts will not be issued until debts and fees are paid. Only cash payments or cashier's checks will be accepted.

If you have any questions concerning your graduation, please feel free to contact Mr. Thomas Cantlin (630-530-3440).