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## Board of Education Regular Business Meeting

Monday, August 15, 2011

Board Room, District Administrative Offices

7:30 P.M.

### MINUTES

#### **Call to Order**

Mrs. Cain, president of the board, called the meeting to order at 7:30 p.m.

#### **Pledge of Allegiance**

#### **Roll Call**

Members Present: Mrs. Kucik, Mr. Johnson, Mr. Gillen, Mr. Edmier, Mrs. Cain

Members Absent: Mrs. Lullo, Mr. Irvin

Others Present: Drs. Humphrey, Helton, Messrs. Martin, Krause, Cibulka,  
Ms. Barbanente, Tomasino, Duffin, Anderson, Sears.  
Guests: Mary Lou Costabile, Kim Capuani

#### **Petitions and Hearings**

Ms. Kim Capuani, Addison Trail parent, expressed disappointment that the NCLB Choice Letter was not mailed to parents but rather it was posted on the District 88 Web-site. She also asked for an explanation of why District 88 schools did not make AYP and yet were ranked in the top 10% of best high schools. Dr. Humphrey, Mrs. Barbanente and Dr. Helton explained the different criteria used for each ranking.

#### **Distinguished Service Award**

At the June 13, 2011 Board meeting, the Board recommended Mary Lou Costabile receive the District 88 Distinguished Service Award.

At the August 15<sup>th</sup> Board meeting, Dr. Humphrey, along with Board members presented Mrs. Costabile with the District 88 Distinguished Service Award. Mary Lou, an Addison Trail alumna was awarded this distinguished honor for her endless involvement and contribution to "Blazer Price" in every activity she leads from organizing her 30-year reunion to serving as Athletic Booster President, a member of the Teacher Parent Organization, Citizen's Advisory Council, District 88 Foundation and Building The Future referendum.

Distinguished Service Award - continued

Her contributions are also recognized for relationship building and generating funds, coordinating three "Under the Streetlamp" concerts featuring the *Jersey Boys* Chicago cast, and managing the concession stand that has raised over \$15,000 last year. She was presented with a glass sculpture as a memento of her service.

**Student Performance**

Dr. Helton and Mr. Krause reported on the individual student success stories where students demonstrated significant academic gains.

**DISCUSSION ITEMS REQUIRING NO ACTION**

**Financial Reports:**

1. List of Bills – June 2011  
Mr. Martin recommended that the List of Bills for June 2011 in the amount of \$9,249,124.54 be approved with the exception of check #478558 to Thomas Edmier, check # 480277 to Mr. and Mrs. Cain, check # 480648 to Thomas and Sharon Kucik, and check # 480765 to Timothy Gillen.
2. List of Bills – July 2011  
Mr. Martin recommended that the List of Bills for July 2011 in the amount of \$3,216,273.72 be approved.
3. Treasurer's Report – June 2011  
Mr. Martin recommended that the Treasurer's Report for June 2011 reflecting the ending balance of \$54,640,410.65 be approved.
4. Treasurer's Report – July 2011  
Mr. Martin recommended that the Treasurer's Report for July 2011 in the amount of \$50,411,911.64 be approved.

**Personnel Report**

Administrative Staff Appointment:

- Adam Cibulka, Addison Trail Principal: Effective July 1, 2012.

Certified Change in Status:

- Thomas Domin, from Physical Education Department Chair to Physical Education Teacher, effective, August 22, 2011.
- William Eufrazio, from World Languages Department Chair to World Languages Teacher, effective August 22, 2011.

Certified Change in Status - continued

- Peter Ginter, from World Language Teacher to World Language Department Chair: Salary - Scale III, Step 12, \$81,107.14 plus Department Chair stipend - \$7,330.46, effective 2011-2012 school year.
- Michael Haussmann, from Willowbrook Physical Education Teacher to Physical Education Department Chair: Salary - Scale III, Step 16 \$100,191.18 plus Department Chair stipend, \$8,582.84, effective 2011-2012 school year.
- Rita Heneghan, from Addison Trail Special Education Teacher to GOAL Program Teacher, effective August 22, 2011.
- Brett Maguire, from Willowbrook Social Studies Teacher to Willowbrook Dean of Students. Salary, Scale III, Step 8 and \$6,957.72 stipend - \$75,491.27, effective August 22, 2011.

Certified Staff Request for Unpaid Personal Leave of Absence:

- Carrie Murphy, Willowbrook Career & Technical Teacher effective for the 2011-2012 school year.

Certified Staff Re-Hires:

- Lauren Corso, Addison Trail Part Time English Teacher. Salary, Scale I, Step 1 - \$9,036.00 – 2/11ths of \$49,698.00, effective 2011-2012 school year.
- Tim Hockensmith, Addison Trail Full Time Art / Career & Tech Teacher. Salary- Scale III, Step 1 \$53,425.35, effective 2011-2012 school year.
- Jessica Jensen, Addison Trail Full Time Special Education Teacher. Salary- Scale I, Step 4 - \$54,220.52, effective 2011-2012 school year.
- Nicholas Metcalf, Willowbrook Special Education Teacher. Salary- Scale I, Step 2 \$51,188.94, effective 2011-12 school year.
- Jamie Mroz, Addison Trail Full Time Science Teacher. Salary - Scale I, Step 1 - \$49,698.00, effective 2011-2012 school year.
- Annette Severino, Addison Trail Full Time Special Education Teacher. Salary - Scale I, Step 8 - \$61,575.83, effective 2011-2012 school year.
- Jamie Schanz, Willowbrook Full Time Social Studies Teacher. Salary - Scale I, Step 1 \$49,698.00, effective 2011-2012 school year.
- Jacqueline Torres-Ashpole, Willowbrook Part Time Social Studies Teacher (.3): Salary - Scale I, Step 3 - \$14,367.24 – 3/11ths of \$52,679.88, effective 2011-2012 school year.

Certified Staff Appointments:

- Abdallah Faraj, Willowbrook Full Time Industry & Technology Teacher. Salary- Scale I, Step 2 - \$51,188.94, effective 2011-2012 school year.
- Valerie Krock, Willowbrook Part Time French Teacher .4: Salary - Scale III, Step 1, \$19,427.40 - 4/11ths of \$43,425.35, effective 2011-2012 school year.
- Melissa Morales, Addison Trail Part Time Special Education Teacher - .5: Salary - Scale IV, Step 5 - \$30,986.42 – 5/11ths of \$64,160.12, effective 2011-2012 school year.
- Jeffrey Nellessen, Addison Trail Part Time Music Teacher .4: Salary - Scale I, Step 1 - \$18,072.00, 4/11ths of \$49,698.00, effective 2011-2012 school year.

Certified Staff Appointments - continued

- Christopher Perkins, Willowbrook Part Time Special Education Teacher .7: Salary - Scale III, Step 1 - \$33,997.95 – 7/11ths of \$53,425.35, effective 2011-2012 school year.
- Nicholas Pingel, Addison Trail Part Time Science Teacher: Salary - Scale I, Step 1 - \$9,036.00 – 2/11ths of \$49,698.00, effective 2011-2012 school year.
- Sheila Sullivan, Addison Trail Part Time Math Teacher .5: Salary, Scale I, Step 1 \$22,590.00, 5/11ths of \$49,698.00, effective 2011-2012 school year.

Certified Staff Resignations:

- Pedro Castro, Addison Trail GOAL Teacher, effective end of the 2010-2011 school year.
- Matthew Feuerborn, Willowbrook Career & Technical Teacher, effective end of the 2010-2011 school year.
- Anthony Genovese, Addison Trail I & T Teacher, effective end of the 2010-2011 school year.

Classified Staff Appointments

- Caitlyn Buscher, Willowbrook Full Time Literacy Teacher Aide. Salary, TBD upon completion of Teacher Aide negotiations, effective August 24, 2011.
- Paula Chiappetta, Addison Trail Social Work Intern. Salary, \$8,000, effective August 22, 2011.
- Tahani Ihsan, Addison Trail 1:1 Part Time Special Education Bus Aide – 4 hours. Salary, 10-Month Level I, Step 1 - \$13.41/hour, effective June 30, 2011.
- Antonio Gonzalez, Addison Trail Student Supervisor – Part Time/4 hours. Salary, Level I, Step 1 - TBD upon finalization of classified negotiations, effective August 23, 2011.
- Paul McKelvin, Willowbrook Full Time In School Suspension Teacher Aide. Salary, TBD upon completion of Teacher Aide negotiations, effective August 24, 2011.
- Debra Muhlena, Willowbrook Financial Secretary. Salary, 10 Month, Level III, Step 5 - TBD upon finalization of classified negotiations, effective August 15, 2011.
- Michael Marotta, Addison Trail Student Supervisor Part Time – 3 hours. Salary, Level I, Step 1 - TBD upon finalization of classified negotiations, effective August 23, 2011.
- Ocon, Lilia, Willowbrook Full Time BIC Teacher Aide. Salary, TBD upon completion of Teacher Aide negotiations, effective August 24, 2011.
- Jeremy Pack, District Office Special Education Teacher Aide. Salary, TBD upon finalization of Teacher Aide negotiations, effective August 24, 2011.
- Amy Prokup, Willowbrook Social Work Intern. Salary, \$8,000, effective August 22, 2011.

Classified Staff Re-Hires:

- Danielle Fritsche, Willowbrook Special Education Teacher Aide. Salary - TBD upon completion of Teacher Aide negotiations, effective August 24, 2011.

Classified Staff Re-Hires - continued

- Christine King, Willowbrook Part Time Industry & Technology Teacher Aide – 5 hours. Salary, Level I, Step 1, effective August 24, 2011.
- Mary Nordby, Willowbrook Part Time Bus Aide – 5 hours. Salary, Level I, Step 1, effective August 24, 2011.
- Christopher Perkins, Willowbrook Part Time Special Education Teacher Aide – 3 hours. Salary, TBD upon completion of Teacher Aide negotiations, effective August 24, 2011.
- Kelvin Taylor, Willowbrook Student Supervisor. Salary, 10 Month Level I, Step 1, TBD upon finalization of classified negotiations, effective August 23, 2011.
- David Whitaker, Addison Trail Student Supervisor – Part Time 4 hours. Salary, Level I, Step 1, TBD upon finalization of classified negotiations effective August 23, 2011.

Classified Staff Resignations

- David Degenhart, Willowbrook Technical Assistant I, effective June 21, 2011.
- Keri Engelsman, Willowbrook Special Education Teacher Aide, effective end of the 2010-2011 school year.
- Vincenza Panzeca, Addison Trail Reading Teacher Aide, effective end of the 2010-2011 school year.
- Jamie Rausch, Willowbrook Full Time English Teacher Aide, effective end of the 2011-12 school year.

Classified Staff Retirement

- Carol Rogers, Willowbrook Administrative Secretary, effective January 9, 2012 at which time Carol will have 17.5 years of service with District 88.

Building & Grounds Staff Resignation

- Greg Gillespie, Addison Trail Maintenance, effective August 5, 2011.

Building & Grounds Staff Retirement

- Wally Hoffman, Willowbrook Custodian, effective August 2, 2011 at which time Wally had 17 years of service with District 88.

Building & Grounds Staff Appointments

- Thomas Kobel, Willowbrook Building Foreman. Salary, \$77,000 yearly, effective August 15, 2011.
- Art Sears, Willowbrook Custodian. Salary, \$16.92/hourly, effective August 15, 2011.

**DISCUSSION ITEMS REQUIRING ACTION**

A. **Ratification of BTF Building & Grounds Committee Actions**

Mr. Johnson moved and Mrs. Kucik seconded to ratify the BTF Building and Grounds committee actions on the following items listed 1 through 7.

Roll Call vote:

Ayes: Mr. Johnson, Mrs. Kucik, Mr. Gillen, Mr. Edmier, Mrs. Cain

Nays: None

Motion carried unanimously.

1. BTF Contract Payment Request #3B

Mr. Martin recommended that Construction Trade Billing #3B in the amount of \$59,759.90 be approved which represents work performed through May 31, 2011 on the additions and renovations to Addison Trail and Willowbrook, District Office Relocation and Server Room Relocation.

2. BTF Contractor Payment Request #36

Mr. Martin recommended that Construction Trade Billing #36 in the amount of \$219,304.44 be approved which represents work performed through June 30, 2011 on the additions and renovations to Addison Trail and Willowbrook, District Office Relocation and Server Room Relocation.

3. Wight & Company Application for Payment #3

Mr. Martin recommended that Payment #3 in the amount of \$111,991.50 be approved for Summer 2011 projects.

4. Item #A8 – Installation of Fan Coil Unit at Addison Trail

Mr. Martin recommended that Item #A8 in the amount of \$30,706.22 for the installation of a fan coil unit in the Addison Trail coaches office be approved.

5. Furniture Purchase – Addison Trail

Mr. Martin recommended that furniture for Addison Trail for multiple locations within the building be approved from the following vendors: Corporate Concepts, \$12,974.05 and Villa Park Office Equipment, \$9,371.60;

Ratification of BTF Building & Grounds Committee Actions - continued

6. Wrestling Mat Purchases – Addison Trail  
Mr. Martin recommended that the bid from Action Athletic in the amount of \$18,267.00 for a 10-section wrestling mat for Addison Trail be approved.
7. Technology Equipment Disposal  
Mr. Martin informed the Board that broken and obsolete technology equipment from Addison Trail, Willowbrook and District were disposed of at no expense to the District.

B. **Ratification of Summer Purchasing Committee Actions**

1. List of Bills – June 2011  
Mr. Johnson moved and Mrs. Kucik seconded to approve the release of payments to the following vendors whose total for the month to date is in excess of \$5,000.00: Village of Addison, Nevco Scoreboard Co., Trimark, PCI Educational Publishing, Follett Educational Services, C.J.C. Auto Parts, Sungard Public Sector Pentamation, Steve Humphrey, Custom, Convergent Technologies, Cengage Learning, Radiant Learning, Corporate Concepts, Timeout Services, LLC., Design Professionals, Batco, Ecra Group Inc., and Built Best Fence Co., Inc.

Roll Call vote:

Ayes: Mr. Johnson, Mrs. Kucik, Mr. Gillen, Mr. Edmier, Mrs. Cain

Nays: None

Motion carried unanimously.

2. List of Bills – July 2011  
Mr. Johnson moved and Mrs. Kucik seconded to approve the release of payments to the following vendors whose total for the month to date is in excess of \$5,000.00: Sruga Hauser, LLC., Bea Young Associates, LLC.

Roll Call vote:

Ayes: Mr. Johnson, Mrs. Kucik, Mr. Edmier, Mr. Gillen, Mrs. Cain

Nays: None

Motion carried unanimously.

**Approval of List of Bills – August 2011**

Mr. Edmier moved and Mrs. Kucik seconded to approve the release of payments to the following vendors whose total for the month to date is in excess of \$5,000.00: CDW Government, Inc., I Paradigms, LLC., Netchemia, LLC., American Bankers Insurance Co., Texthelp Systems, Inc., Education Associates, and M86 Security.

Roll Call vote:

Ayes: Mr. Edmier, Mrs. Kucik, Mr. Johnson, Mr. Gillen, Mrs. Cain

Nays: None

Motion carried unanimously.

**Appointment of Adam Cibulka – Addison Trail Principal**

Mr. Johnson moved and Mr. Edmier seconded to approve the appointment of Adam Cibulka for the position of Principal of Addison Trail High School effective July 1, 2012.

Roll Call vote:

Ayes: Mr. Johnson, Mr. Edmier, Mrs. Kucik, Mr. Gillen, Mrs. Cain

Nays: None

Motion carried unanimously.

**Administrative Salary Recommendation**

Mr. Gillen moved and Mrs. Kucik seconded to approve a 3% increase as the administrative allocation for FY12. The District 88 administrative salaries were frozen for the FY11 school year.

Roll Call vote:

Ayes: Mr. Gillen, Mrs. Kucik, Mr. Johnson, Mr. Edmier, Mrs. Cain

Nays: None

Motion carried unanimously.

**Classified Letter of Agreement**

Mr. Johnson moved and Mrs. Kucik seconded to approve the Classified Agreement. This agreement is a 2 year agreement, with a 2% yearly increase and a 1% stipend effective for 2011-12 and 2012-2013 school year.

Roll Call vote:

Ayes: Mr. Johnson, Mrs. Kucik, Mr. Gillen, Mr. Edmier, Mrs. Cain

Nays: None

Motion carried unanimously.

### Information/Discussion Items

#### Educational Focus Items for August 29, 2011

Mrs. Barbanente reviewed the upcoming educational focus items for the August 29, 2011 board meeting that will include a report on summer school and the new resource period program.

#### ARRA Final Purchases

Mrs. Barbanente discussed the final spending from the last two years for the ARRA stimulus grant which encompassed enhancements for student with special needs, improvements to the District Transition area, technology purchases, curriculum material and preparation and coaching in staff development.

#### Freedom of Information Request

Mrs. Barbanente stated that a Freedom of Information request was received from Larissa Chinwah of the Daily Herald for the total earnings for Paul Parpet for the 2009-2010 school year and the amount of final severance pay. This information was sent to Larissa Chinwah.

#### Budget Status Report (unaudited) June 2011

Mr. Martin presented the unaudited budget summary and analysis reports for the 2010-2011 fiscal year. He provided information summarizing a comparison of "budget to actual" revenue and expenditures for 2010-2011 reviewing the Education fund, Operations and Maintenance fund, Transportation fund, Debt Service fund, Capital Projects fund, Working Cash fund, and the IMR fund. The FY12 tentative operating budget includes a deficit budget of \$2.3 million.

#### School Recognition

Principal Krause and Principal Helton highlighted upcoming events, accomplishments and recognitions for each school.

#### Addison Trail

- The Freshman Orientation Program was held with the support of the F.A.S.T. (Freshmen Are Students Too) leaders. Approximately 85% of freshman students were in attendance.
- Over 250 students participated in summer school and earned credits for the 2011-2012 school year.
- Upcoming events include: First Day of School, Open House, and Homecoming.

School Recognition - continued

**Willowbrook**

- Willowbrook has partnered with Salt Creek School District 48 to conduct CRISS staff development training for their staff this year, which will help to build awareness of instructional practices and common language.
- Over 600 student athletes participated in the Code of Conduct meeting for Fall sports and activities.
- Upcoming events include: First Day of School, Open House, and Homecoming.

**Board Member Reports**

- On behalf of the Board of Education, Mr. Johnson extended condolences to the family of Mr. Jim Klein who recently passed away. Jim was a District 88 Board member from 1977 – 1999.
- Mrs. Cain thanked the Board for their participation at the recent workshop.

**Public Comments**

None

**Announcements**

- Educational Focus Board Meeting: Monday, August 29, 2011, 7:30 p.m., District Board Room located at: District Administrative Offices, 2 Friendship Plaza, Addison, IL 60101.

**Adjournment**

Mr. Gillen moved and Mrs. Kucik seconded that the meeting adjourn.

Voice vote.

Motion carried unanimously. The board meeting adjourned at 9:35 p.m.

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President, Board of Education

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Secretary, Board of Education

Attest: \_\_\_\_\_  
Date