

Monday, August 10, 2020

Regular Business Board of Education Meeting

Re-Opening of School Update

District Leadership Team and Joint Leadership Team Highlights

Superintendent Dr. Scott Helton and the District Leadership Team kicked off the 2020-2021 School Year with meetings on Aug. 4 and 5 and the Joint Leadership Team training sessions took place on Aug. 5 and 6. The areas of focus for this year include the district's continued work on enhancing school safety procedures, aligning our Strategic Plan and Every Student Succeeds Act (ESSA)/College and Career Readiness Indicators, continuing the district's work regarding equity and culturally responsive teaching, and working to integrate Trauma Informed Processes to support all students. The leadership team worked on using digital tools in eighty-minute instructional periods to maximize student engagement during remote learning.

Discussion Items Requiring No Action

- ✚ Approve the List of Bills for June & July 2020
- ✚ Treasurer's Report- June 2020

SEPARATE ACTION Items, which included the following, were approved by the Board:

- ✚ List of Bills – Vendor Payments from July 24-21, 2020
- ✚ Ratification of Summer Purchasing Committee Action
 - Construction Pay Application- Grove Masonry & Maintenance Exterior Facade work at Addison Trail \$24,745.00
 - Construction Pay Application- Grove Masonry & Maintenance Exterior Facade work at Willowbrook \$24,000
 - Construction Final Pay Application for Performance Construction & Engineering, Culvert Repair Project West Side of Willowbrook Property \$16,833.80
 - Construction Pay Application #1 from Knickerbocker Roofing \$453,105.00
 - Construction Pay Application #4 from Mechanical Concepts of Illinois \$153,010.89
 - Concrete Pay Application #1 from Lindblad Construction for Concrete Dock Repair Project in the amount of \$46,551.60
 - Vendor Payments from June 17, 2020, through June 30, 2020, in the total amount of \$934,402.70
 - Recommendation to Purchase Chromebook Cases From CDW-G at \$17.48 per unit Total Purchase of \$19,228.00
- ✚ Construction Project Pay Application #2-Roofing
- ✚ Security Vestibule Bid
- ✚ Treasurer Surety Bond Renewal For Special Issue of G.O. Bonds (2018)
- ✚ Hot Spot Internet Service for 2020-21
- ✚ Personnel

CERTIFIED STAFF APPOINTMENTS:

Jeremy Brown

Addison Trail Part-time Social Studies Teacher

Effective: August 17, 2020

Joseph Duszynski

Addison Trail Part-time Physical Education Teacher

Effective: August 17, 2020

Antonio Gonzalez Jr.
Addison Trail Social Studies Teacher
Effective: August 17, 2020

Christine Palumbo
District Office School Psychologist
Effective: August 17, 2020

Sarah Reynolds
Addison Trail Part-time English/Literacy Teacher
Effective: August 17, 2020

CERTIFIED STAFF REHIRE:

Alexis Enriquez
Addison Trail Part-time Literacy Teacher
Effective: August 17, 2020

Emina Ljubijankic
Addison Trail Part-time Mathematics Teacher
Effective: August 17, 2020

CERTIFIED STAFF RESIGNATIONS:

Sydney Hoening
Addison Trail Social Studies Teacher
Effective: August 5, 2020

CERTIFIED STAFF CHANGE IN STATUS:

Sally Garduno
From District Office School Psychologist to Addison Trail School Psychologist
Effective: August 17, 2020

CLASSIFIED MID-MANAGEMENT RESIGNATION:

Nury Gomez
Addison Trail School Nurse
Effective: July 24, 2020

CLASSIFIED STAFF APPOINTMENT:

Cindy Salto
Addison Trail Financial Secretary
Effective: August 10, 2020

CLASSIFIED STAFF REHIRES:

Kathie Anderson
Addison Trail Literacy Teacher Aide
Effective: August 18, 2020

Joscar Demby
Addison Trail In-School Intervention Teacher Aide
Effective: August 18, 2020

D 8 8 B O A R D R E C A P

Suzanne Flemming
Addison Trail Part-time Credit Recovery Teacher Aide
Effective: August 18, 2020

William Hertz
Addison Trail Credit Recovery Teacher Aide
Effective: August 18, 2020

Emina Ljubijankic
Addison Trail Part-time Math Teacher Aide
Effective: August 18, 2020

Bryan Thede
Addison Trail Special Education Teacher Aide
Effective: August 18, 2020

CLASSIFIED STAFF CHANGE IN STATUS:

Karla Cosio
From Addison Trail Level III Financial Secretary to Addison Trail Level IV
Administrative Assistant
Effective: July 2, 2020

CLASSIFIED STAFF RETIREMENTS:

Susan Bower
Willowbrook Administrative Assistant
Effective: June 30, 2022

Frank Stawiarski
Addison Trail Buildings & Grounds
Effective: July 1, 2022

CLASSIFIED STAFF TERMINATION:

Anthony Mika
Addison Trail Custodian
Effective: August 10, 2020

SUMMER SCHOOL STAFF APPOINTMENTS:

Title	Location	Staff
Academic Support for Incomplete Grades- English	Addison Trail	Hannah Sutton
Academic Support for Incomplete Grades- Science	Addison Trail	Shannon Le
Academic Support for Incomplete Grades- Math	Addison Trail	Eric Norberg
Academic Support for Incomplete Grades- Social Studies	Addison Trail	Brendan Lyons
Academic Support for Incomplete Grades- English	Willowbrook	Andrew Wilhoit
Academic Support for Incomplete Grades- Science	Willowbrook	Michael Marotta
Academic Support for Incomplete Grades- Math	Willowbrook	Jennifer Burns

- ✚ Donation
- ✚ Amend 2020-2021 School Calendar

The Board of Education approved to amend the 2020-2021 School Calendar to reflect the removal of “Late Start Mondays” from August 31, 2020, through December 14, 2020. The Professional Learning Community/Professional Development time scheduled for Monday mornings will now take place on Wednesday afternoons from 1 p.m. to 3 p.m. from August 26, 2020, through December 16, 2020.

Information/Discussion Items

Educational Focus Item for August 24, 2020

The Educational Focus Item for the August 24th Board meeting will be an update on the Every Student Succeeds Act (ESSA) in connection to the Illinois School and District Report Card.

Freedom of Information Requests

The following Freedom of Information requests were received and fulfilled:

On June 9, 2020 DuPage High School District 88 received a request via email from Ms. Jen Weeks, SMART Local 265 for the following information through the Freedom of Information Act (FOIA):

Invoices, names and contact information of contractors and/or sub-contractors that have been awarded and/or assigned work to be performed at any location owned, rented or leased by your taxing body over the past 12 months, which include the following scope.

- HVAC (heating, air conditioning, ventilation)
- Exhaust systems
- HVAC maintenance work and/or maintenance agreements
- Architectural metals, used for weatherproofing and/or ornamental purposes
- New installation and/or replacement of lockers
- Kitchen Renovations

On June 30, 2020 DuPage High School District 88 received a request via email from Mr. Ken Deloian, SmartProcure, for the following information through the Freedom of Information Act (FOIA):

Any and all purchasing records from 02/12/2020 (mm/dd/yyyy) to current.

The specific information requested from your record keeping system is:

1. Purchase order number. If purchase orders are not used a comparable substitute is acceptable, i.e., invoice, encumbrance, or check number
2. Purchase date
3. Line item details (Detailed description of the purchase)
4. Line item quantity
5. Line item price
6. Vendor ID number, name, address, contact person and their email address

On June 24, 2020 DuPage High School District 88 received a request via email from Mr. Tanner, K12 Transportation Research for the following information through the Freedom of Information Act (FOIA):

1. For FY 19 and FY 20 (through March 30, 2020), please provide transportation fund expense (Fund 40) ledger information summarized by vendor and by total annual spend with each vendor.
2. Additionally, please provide all transportation invoices (by vendor if possible) for the full months of December 2019, January 2020, and February 2020.

On July 7, 2020 DuPage High School District 88 received a request via email from Michael DeGuzman, Lombard Elementary SD 44, for the following information through the Freedom of Information Act (FOIA):

1. We are requesting a copy of the contracts and statement of work in regards to the BluePoint installation in the district.

Overview of 2019-20 Financial Report (Unaudited) as of June 30, 2020

Mr. Hoster presented the unaudited cash basis Financial Performance summary and analysis reports for the 2019-20 fiscal year. The pandemic events as of March 17, 2020 contributed to the decrease of expenditures in the final quarter and the positive closing for the fiscal year. He provided information summarizing the state funding and the incremental budget adjustments that we have been making over the past few years continuing to contribute to the overall control of expenses. The auditors will make the necessary accrual adjustments to account for the proper timing for both revenue and expenditures for the official accrual based financial reports.

Credit Card Summary

Chief Financial Officer Mr. Edward Hoster reviewed the district's credit card use report for June 2019, as outlined in Board Policy 4:55 Use of Credit and Procurement Cards.

Every Student Succeeds Act Site Based Expenditure Reporting

Mr. Hoster stated that the annual expenditure per pupil is \$13,946 at Willowbrook and \$13,614 at Addison Trail. The variance of \$332 per pupil is primarily due to three areas including salaries, benefits and supplies.

School Recognitions

Addison Trail- Mr. Bolden reported:

- 10-month staff returned to the building.
- Students began picking up their materials for the school year and were scheduled by grade, last name, 50 at a time and limited to the commons and cafeteria.
- Institute Day is Monday for staff and being held remotely.
- We continue to wait for approval to begin fall sports with guidance from the IDPH.

Willowbrook- Dr. Krause reported:

- Welcome back to 10-month staff and students picking up materials.
- New staff will be welcomed to the district this week.
- Institute Day will be exciting as staff will be able to virtually collaborate between the two buildings.
- Currently in the planning stages for Open House.
- Wishing all a great school year as the first day of school is August 24th.

Action Necessitated by Closed Session

Retirement Contract for the Director of Deans at Willowbrook

Approval of the Certified Mid-Management Retirement for Julio Del Real, Director of Deans, effective June 30, 2025.

Board Of Education Meeting Dates

All meetings are at 7:30 p.m. in the District 88 Boardroom
(unless otherwise noted)

Monday, August 24, 2020: Educational Focus Board Meeting
Monday, September 14, 2020: Regular Business Board Meeting