

DUPAGE HIGH SCHOOL DISTRICT 88

2 Friendship Plaza ~ Addison, IL 60101-3100
Phone: (630) 530-3981 ~ Fax: (630) 832-0198
www.dupage88.net

April 19, 2013

Dear Vendors:

This is to solicit your sealed bid to provide Athletic and Physical Education Equipment and Supplies to DuPage High School District 88, to be delivered to Addison Trail and Willowbrook High Schools, as noted in the Schedule of Proposals.

Included is the schedule of proposals for Addison Trail Athletics, Addison Trail PE, Willowbrook Athletics, and Willowbrook PE, along with the two "Certification Sheets". Print and complete in detail, sign, and return one copy of the "Schedule of Proposals" and **both** "Certifications" in a sealed envelope **clearly** marked, "**Sealed Bid – Athletic and Physical Education Equipment and Supplies**".

The Board of Education reserves the right to change quantities, reject any or all bids, or waive minor informalities and make awards in the best interest of this school district.

Bids are due on or before **Tuesday, April 30, 2013 @ 2:00 p.m.** and will be opened and publicly read in the Business Office, Board of Education, 2 Friendship Plaza, Addison, IL 60101.

If you have any questions regarding this bid, please contact me at (630) 530-3972.

Sincerely,

Robert Flemming

Robert Flemming
Director of Business Services

Enc: Instructions to Bidders
Certification Sheets (2)
Schedule of Proposals

**BOARD OF EDUCATION
DUPAGE HIGH SCHOOL DISTRICT 88
ADDISON, ILLINOIS**

PROJECT: To Furnish and Deliver Athletic and Physical Education Equipment and Supplies to DuPage High School District 88.

INSTRUCTIONS TO BIDDERS

Sealed proposals will be received in the Business Office for the Board of Education, DuPage High School District 88 at the place and date as follows:

Business Office
Board of Education
DuPage High School District 88
2 Friendship Plaza
Addison, IL 60101

Due Date: **Tuesday, April 30, 2013 @ 2:00 p.m.** at which time the bids will be opened.

Any proposals received after the time and date specified may be too late to be considered. Specifications as may be required for these items are enclosed herewith.

Proposals shall be made on the items as listed in the "Schedule of Proposals". Prices quoted shall be guaranteed for a period of ninety (90) days after the date of the proposal. Purchase orders will be awarded based on individual item unit prices.

Proposals shall be submitted on forms to be provided by the Owner and completed in full. The sealed envelope containing your bid should be plainly marked: "**Sealed Bid – Athletic & Physical Education Equipment and Supplies**". The Owner reserves the right to reject any or all bids, to waive minor informalities in any bid, or to make award in the best interest of DuPage High School District 88.

Should the bidder find any discrepancies in, or omission from, any of the documents or be in doubt as to their meaning, he shall advise the Owner who will issue necessary clarifications to all prospective bidders by means of addenda as may be appropriate.

Any reference to specified manufacturers denotes specific items preferred. However, you may quote on alternate items of equal or better quality. **In any case, be certain to include proper description, Brand Name of the item and supporting literature as appropriate.** Exception: **No alternate material will be accepted where "No Substitute" appears on the proposal sheet.**

Quantities shown are reasonable estimates. This Board of Education reserves the right to adjust quantities in its best interest at the time of contract award without a change in unit prices quoted.

***The items on this bid are budgeted for use during the 2013-2014 school year,
and invoices will not be paid until after July 15, 2013.***

Title and Risk of Loss:

Title to the goods herein described shall not pass until said goods have actually been received by the Owner or its consignee, notwithstanding any agreement to the contrary, including, but not by way of limitation, any agreement to pay freight, express, or other transportation or insurance charges. Risk of loss prior to such actual receipt by the Owner or its consignee shall be borne by the Seller. Nothing herein contained, however, shall be construed to deprive the Board of its interest, or limiting such interest, in the goods herein described prior to such actual receipt.

Delivery:

Your bid price must be a delivered price, F.O.B. the Board's destination, with all transportation and handling charges paid by the bidder. **Addison Trail High School, 213 N. Lombard Road, Addison, IL 60101 and Willowbrook High School, 1250 S. Ardmore Avenue, Villa Park, IL 60181.**

Rejection and Cancellation:

The Owner reserves its rights to reject any goods and to cancel all or any part of this sale if the Seller fails to deliver all or any part of the goods described in the invitation to bid in accordance with the terms, conditions, and specifications contained herein. Acceptance of any part of the goods covered by the invitation to bid shall not obligate the Owner to accept future shipments nor deprive it of its rights to revoke any acceptance theretofore given. If the Seller ceases to conduct its operations in the ordinary course of business (including inability to meet its obligations as they mature), or if any proceeding under bankruptcy or insolvency laws is brought by or against the Seller, or if a receiver for the Seller is appointed or applied for, or if an assignment for the benefit of creditors is made by the Seller, the Owner may cancel this order without liability except for deliveries previously made or for goods covered by the invitation to bid then completed and subsequently delivered in accordance with the terms, conditions, and specifications contained herein. All goods shall be new and the best and latest model of their respective kinds, without flaws or defects of any kind and shall carry the manufacturer's guarantee covering any defects of material or workmanship. Rejected goods shall be removed at the expense of the Seller, including transportation both ways, promptly after notification of rejection. As to rejected goods, the Seller shall bear all costs of inspection and all risk of loss. The Owner will accept no goods containing asbestos.

Waivers:

The Owner's waiver of any breach or failure to enforce any of the terms, conditions, and specifications of the invitation to bid shall not in any way affect, limit, or waive the Owner's right thereafter to enforce and compel strict compliance with every term, condition, and specification hereof.

State Tax:

The Owner is exempt from paying Illinois Use tax, Illinois Retailer's Occupation tax, Federal Excise taxes, and any federal transportation tax.

Split Awards:

It is not contemplated that all items will be secured from the same source. However, the entire quantity of a particular item as listed in the "Schedule" shall be purchased from one source.

Certification:

- A. Bidders must certify that they are not barred from bidding on this project as a result of a conviction for either bid-rigging or bid rotating under Article 33E of the Criminal Code of 1961. A certification form is provided in these specifications which must be signed by a duly authorized agent of the bidding company, notarized, and returned with your bid. **Failure to do so shall disqualify your bid.**
- B. Bidders must certify they shall provide a drug-free workplace for all employees engaged in the performance of work under this contract in accordance with section 3 of the *Illinois Drug-Free Workplace Act* (Ill. Rev. Stat., Ch. 127, par. 132.313). A certification form is provided in this specification which must be signed by a duly authorized agent of the bidding company, notarized, and returned with your bid. **Failure to do so shall disqualify your bid.**

PROJECT: To Furnish and Deliver Athletic & Physical Education Equipment and Supplies to Addison Trail High School and Willowbrook High Schools.

SCHEDULE OF PROPOSALS

SECTION I: All items under Section I are to be delivered to Addison Trail High School, 213 North Lombard Road, Addison, IL 60101.

PHYSICAL EDUCATION – ADDISON TRAIL

<u>Item #</u>	<u>Qty.</u>	<u>Description</u>	<u>@</u>	<u>Total</u>
1	12	Each TACHIKARA SV-5WM Volleyballs 18 panel full grain leather cover, loose bladder construction, butyl bladder and cotton reinforcement panels. Official size and weight. NAVY/WHITE NO SUBSTITUTION	_____	_____
2	10	Nike Elite Competition Basketball Micro-perforated composite, wide 8 channel profile. Rotationally wound butyl bladder, for indoor use NO SUBSTITUTION	_____	_____
3	1	Each UltraFit Resistance Tubing Station All steel 52"H system. Spring-loaded, locking anchor point featuring a contoured-rubber cradle. Includes 3 UltraFit Resistance Tubing Stations, 16 UltraFit resistance tubes (4 light, 8 medium, 4 heavy) and an UltraFit Resistance Tubing Wall Rack Specify Mfr. _____ Mfr. Model # _____ Cat. # _____	_____	_____

4	10	Each	UltraFit Rubber Medicine Ball, 4 pound Specify Mfr. _____ Mfr. Model # _____ Cat. # _____	_____	_____
5	2		SHIELD Wood-Shaft Hockey Sets - #980P Outdoor Set 12 player set, includes 12 sticks and 2 balls NO SUBSTITUTION	_____	_____
6	1 set		Aerobic Barbell Club Pack Includes 20 chromed-steel bars, 20 pair of bar collars, 120 weight plates (40 each of 10, 5 and 2.5 lb) and mobile steel rack Specify Mfr. _____ Mfr. Model # _____ Cat. # _____	_____	_____

ATHLETICS – ADDISON TRAIL

CROSS COUNTRY

<u>Item #</u>	<u>Qty.</u>		<u>Description</u>	<u>@</u>	<u>Total</u>
7	12	Each	Nike Rio II Warm Up Pants Black Embroidered w/AT Cross Logo 5 Small, 5 Medium, 2 Large No Substitutions	_____	_____

TENNIS

8	6	Cs.	Dunlop Champ XD Tennis Balls, cannot be practice balls. No Substitutions (3 balls /can) 24 cans / case)	_____	_____
9	16	Each	Women's Nike Border Tanks White/Navy - Embroidered AT Symbol w/tennis centered underneath neckline Reference Salkeld Sports Item #107 6 Small, 8 Medium, 2 Large – No Substitutions	_____	_____

GIRLS VOLLEYBALL

10	17	Each	Nike Court Warrior Long Sleeve Jerseys #476444 All White/White 4 Small, 10 Medium, 2 Large, 1 XL – No Substitutions	_____	_____
11	4		Baden Volleyballs - Perfection VX5EM – Will advise color - No Substitutions	_____	_____

BOYS SOCCER

12	8	each	Perfection Elite - Baden Official Game Balls Size 5 - #83589	_____	_____
			No Substitutions		

FOOTBALL

13	20	pair	Nike Performance Navy Game Pants - #378262	_____	_____
			No Substitutions - Match Existing		
14	20	pair	Nike Performance White Game Pants - #378262	_____	_____
			No Substitutions - Match Existing		
15	20	set	Adams Knee Pads - #TL-800 - No Substitutions	_____	_____
16	15		Wilson GST Leather Footballs - #F1003 GST - No Substitutions	_____	_____
17	6	pair	Gear Pro-Tec Shoulder Pads (QB/WR/DB Pro Select)	_____	_____
			Reference BSN Model #1375237 - No Substitutions		
18	20	set	Adams Intermediate Thigh Pads - #TL-950 - No Substitutions	_____	_____

SECTION II: All items under Section II are to be delivered to Willowbrook High School, 1250 South Ardmore, Villa Park, IL 60181.

Athletic Equipment – Willowbrook

19	78	each	Rawlings Game Pants #FP147	_____	_____
			Will advise color - No Substitutions		

Physical Education – Willowbrook

<u>Item #</u>	<u>Qty.</u>	<u>Description</u>	<u>@</u>	<u>Total</u>
20	12	each TACHIKARA synthetic leather volleyball SV-18S (white)	_____	_____
21	10	each Spalding Microfiber Mens Basketball - #TF1000ZK	_____	_____
22	1	each Inflight Fitness Commercial VKR Dip Station	_____	_____

* **PLEASE NOTE:** When an item is shown as "OR EQUAL" it must be of the same, or better, quality and construction as the item referenced.

BOARD OF EDUCATION
DUPAGE HIGH SCHOOL DISTRICT 88
ADDISON, ILLINOIS

Athletic & Physical Education Equipment and Supplies

Bids are due on or before **Tuesday, April 30, 2013 @ 2:00 p.m.** local time.

Bid results will be available at www.dupage88.net after approval by the Board of Education

Date: _____

Name of Company: _____

Phone: _____

By: _____
(Print or Type) (Title)

Fax: _____

(Signature)

Email Address: _____

Address: _____

For purposes of state reporting only, checking this box certifies that this business is minority-owned, female owned, owned by person with disabilities or locally owned.

**BOARD OF EDUCATION
DUPAGE HIGH SCHOOL DISTRICT 88
ADDISON, ILLINOIS**

CERTIFICATION I

PROJECT: To Furnish and Deliver Athletic & Physical Education Equipment and Supplies to Addison Trail and Willowbrook High Schools.

As a duly authorized agent of the company and having executed a contract with DuPage High School District #88, I do hereby certify that we are not barred from responding to this contract/project as a result of a conviction under Article 33E of the *Criminal Code of 1961* for bid-rigging or bid rotating.

Company Name: _____

Address: _____

Zip: _____

By: _____
(Print or Type) (Title)

Signature: _____

Phone: _____

Date: _____

Subscribed and sworn to before me this _____ day of _____, 20_____.

Notary Public

SEAL

NOTE: This form must be returned with your proposal. Failure to do so shall disqualify your proposal.

**BOARD OF EDUCATION
DUPAGE HIGH SCHOOL DISTRICT 88
ADDISON, ILLINOIS**

CERTIFICATION II

PROJECT: To Furnish and Deliver Athletic & Physical Education Equipment and Supplies to Addison Trail and Willowbrook High Schools.

(Vendors With 25 or More Employees)

CERTIFICATE OF COMPLIANCE WITH ILLINOIS DRUG-FREE WORKPLACE ACT

This certifies that we have less than 25 employees.

This certifies that we have 25 or more employees and does hereby certify pursuant to section 3 of the *Illinois Drug-Free Workplace Act* that [he, she, it] shall provide a drug-free workplace for all employees engaged in the performance of work under the contract by complying with the requirements of the *Illinois Drug-Free Workplace Act* and, further certifies, that [he, she, it] is not ineligible for award of this contract by reason of debarment for a violation of the *Illinois Drug-Free Workplace Act*.

_____ [Vendor]

By _____
Authorized Agent of Vendor

Title: _____

Date: _____

Subscribed and sworn to before me this ____ day of _____, 20____.

Notary Public

SEAL

NOTE: This form must be returned with your proposal. Failure to do so shall disqualify your proposal.