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## Board of Education Regular Business Meeting

Monday, January 12, 2009  
Board Room, District Administrative Office

### MINUTES

#### **CALL TO ORDER**

Mr. Johnson, president of the board, called the meeting to order at 7:46 p.m.

#### **PLEDGE OF ALLEGIANCE**

#### **ROLL CALL**

Members Present: Mrs. Cain, Mr. Habel, Mrs. Kucik, Mr. Luebker, Mr. DeLeon, Mr. Irvin,  
Mr. Johnson

Members Absent: None

Others Present: Dr. Humphrey, Messrs. Welch, Flemming, Ms. Barbanente, Yacobi, Bollow,  
Kimpton, Duffin, Anderson, Sears, others not registered.

#### **PETITIONS AND HEARINGS**

**NONE**

#### **FINANCIAL AUDIT – FY 2008**

Mr. Welch introduced Mr. James Mathieson who is with the district's auditing firm of Mathieson, Moyski, Celer, & Company. Mr. Mathieson presented the FY08 financial audit report and reviewed the "management letter" that is presented to the district, which covers the auditor recommendations. Mr. Mathieson ended his presentation stating that the district is financially sound and has earned the highest designation of financial strength.

#### **DISCUSSION ITEMS REQUIRING NO ACTION**

#### **Financial Reports:**

##### **1. List of Bills – December 2008**

Mr. Welch reviewed the list of bills for December 2008. It was recommended that the expenditures, by fund, in the amount of \$8,472,407.09 be approved with the exception of check #452522 to Mark Johnson, check # 452528 to Sharon Kucik, and check #452725 to James Irvin.

## **Financial Reports - continued**

### **2. Treasurer's Report – December 2008**

Mr. Welch stated that because the January regular business meeting was advanced due to the January 19<sup>th</sup> holiday, the Treasurer's Report for December 2008 will be presented at the January 26<sup>th</sup> meeting as a separate action item.

### **3. Budget Status Report**

Mr. Welch stated that because the January regular business meeting was advanced due to the January 19<sup>th</sup> holiday, the Budget Status Report for December 2008 will be presented at the January 26<sup>th</sup> meeting as a separate action item.

## **Fundraiser Contracts**

Mr. Welch recommended that the fundraiser contract for the Willowbrook Girls' Softball team to sell Varsity Gold Golf Booklets and Home Run Inn Pizza be approved.

## **Resolution Authorizing Permanent Inter-Fund Transfers for Capital Projects Purposes**

Mr. Welch stated as part of the Building the Future referendum/project the board pledged to transfer \$3.5 million from the Operations & Maintenance Fund to the Capital Projects Fund as the district's commitment of fund balance to be used for the project. The resolution being recommended represents the 2008-2009 transfer of \$880,000 from O & M to Capital Projects.

## **2009-2010 Supply/Capital Outlay Budget**

Mr. Welch recommended that the 2009-2010 Supply/Capital Outlay budget be approved as submitted reflecting a \$100,000 budget for Capital Outlay and an increase of 1% for supplies. He also noted that the Willowbrook athletic program amount has been increased by \$25,000 in addition to the 1% increase to cover the cost of pool rentals for the Addison Trail/Willowbrook Swim Teams previously covered by district office accounts. Capital Outlay allocations for 2009-2010 will be held at a reduced level due to the Building The Future project.

## **Personnel**

Mrs. Duffin recommended that the following personnel be approved as presented.

### ***Certified Staff Appointments:***

- Brett Blair, Willowbrook English Department Chair: Salary – Scale V, Step 11, \$81,639.83 and a stipend of \$8,332.78, effective 2009-2010 school year.
- Dave Kowalski, Addison Trail English Department Chair: Salary – Scale III, Step 16, \$97,373.99 and stipend of \$8,332.78, effective 2009-2010 school year.
- Pete Montgomery, Willowbrook Social Studies Department Chair: Salary – Scale IV, Step 16, \$99,878.51 and a stipend of \$8,3332.78, effective 2009-2010 school year.

### ***Classified Staff Appointment:***

- Jamie Engel, Willowbrook GOAL Program Teacher Aide: Salary, \$12.89/hourly, effective January 13, 2009.

### ***Classified Staff Resignation:***

- Anna Kass, Willowbrook Math Teacher Aide, effective January 16, 2009.

### ***Classified Staff Military Leave of Absence:***

- Chad Thomas, Addison Trail Teacher Aide: Military Leave of Absence for Officer Candidate School, effective January 9, 2009 – March 22, 2009.

**Personnel - continued**

***Buildings & Grounds Appointment:***

- John Boubek, Addison Trail 3<sup>rd</sup> Shift Custodian: Salary - \$16.65/hourly, effective December 17, 2008.

**Donations**

Dr. Humphrey recommended that the following donations be accepted:

- The Lauren M. Kiefer Memorial Foundation, Inc. has donated \$10,000 to the Willowbrook Athletic Department in honor of Lauren Kiefer to help in the funding of the new fitness center. The money is to be applied towards needs the school sees fit.
- Mr. Tom Gervais has donated a Sigma guitar, Model DM-4 with a three-ply top, serial #8112670 to be used by the Willowbrook music department to demonstrate the difference from the nylon string classical guitars that are used in our curriculum.

**Review of Revised and Amended Board Policies**

Dr. Humphrey and board members reviewed the following policies: 8:10 Connection with the Community, 8:20 Community Use of School Facilities, 8:25 Advertising and Distributing Materials in Schools Provided by Non-School Related Entities, 8:30 Visitors to and Conduct on School Property, 8:40 Spectator Conduct at School Events, 8:70 Accommodating Individuals with Disabilities, 8:80 Gifts to the District, 8:90 Parent Organizations and Booster Clubs, 8:95 Parental Involvement, 8:100 Relations with Other Organizations and Agencies, and 8:110 Public Suggestions and Complaints.

Board members requested that policy 8:20, Community Use of School Facilities and policy 8:30, Visitors to and Conduct on School Property be removed from the consent agenda for further review.

**SEPARATE ACTION ITEMS**

**Ratification of BTF Committee Actions**

1. Masonry Bid

Mr. Luebker moved and Mrs. Cain seconded to "reject and re-bid" the BTF#5 masonry bids (Package #4.1A and 4.1W) because further scope review is needed.

Roll Call vote:

Ayes: Mrs. Cain, Mr. Habel, Mrs. Kucik, Mr. Luebker, Mr. DeLeon, Mr. Irvin, Mr. Johnson

Nays: None

Motion carried unanimously.

2. Quality Assurance/Quality Control Testing

Mr. Luebker moved and Mr. Habel seconded to accept the proposal submitted by Geocon to conduct BTF#5 Quality Assurance/Quality Control Testing in an amount not to exceed \$159,844.

Roll Call vote:

Ayes: Mr. Habel, Mrs. Kucik, Mr. Luebker, Mr. DeLeon, Mr. Irvin, Mrs. Cain, Mr. Johnson

Nays: None

Motion carried unanimously.

**BTF Bid Release #3 – BTF #5 Recommendations**

1. Package 2.7A & 2.7W Landscaping and Fencing REBID  
Mr. Luebker moved and Mrs. Kucik seconded to award the base bid to O'Donovans Landscaping for the landscaping and fencing work at Addison Trail High School in the amount of \$312,932 and to Cooling Landscape Contractors at Willowbrook High School in the amount of \$274,900.  
  
Roll Call vote:  
  
Ayes: Mrs. Kucik, Mr. Luebker, Mr. DeLeon, Mr. Irvin, Mrs. Cain, Mr. Habel, Mr. Johnson  
  
Nays: None  
Motion carried unanimously.
2. Package 10.1A & 10.1W Athletic Lockers REBID  
Mr. Luebker moved and Mr. Habel seconded to award the base bid and bid alternate #1 for the combination deduct to Storage Services, Inc. for the athletic locker work at both schools in the amount of \$103,145 at Addison Trail High School and in the amount of \$105,175 at Willowbrook High School.  
  
Roll Call vote:  
  
Ayes: Mr. Luebker, Mr. DeLeon, Mr. Irvin, Mrs. Cain, Mr. Habel, Mrs. Kucik, Mr. Johnson  
  
Nays: None  
Motion carried unanimously.
3. Package 10.4A & 10.4W Science Lab Casework REBID  
Mr. Luebker moved and Mrs. Kucik seconded to award the base bid and bid alternate #1 for the science lab casework to Larson Equipment & Furniture in the amount of \$634,727 at Addison Trail High School and \$452,305 to Willowbrook High School.  
  
Roll Call vote:  
  
Ayes: Mr. DeLeon, Mr. Irvin, Mrs. Cain, Mr. Habel, Mrs. Kucik, Mr. Luebker, Mr. Johnson  
  
Nays: None  
Motion carried unanimously.
4. Package 6.5A & 6.5W Casework  
Mr. Luebker moved and Mrs. Kucik seconded to award the base bid and bid alternate #1 for the casework to Carroll Seating in the amount of \$276,471 at Addison Trail High School and \$238,239 at Willowbrook High School.  
  
Roll Call vote:  
  
Ayes: Mr. Irvin, Mrs. Cain, Mr. Habel, Mrs. Kucik, Mr. Luebker, Mr. DeLeon, Mr. Johnson  
  
Nays: None  
Motion carried unanimously.

**Resolution Authorizing Settlement Agreement and Release**

Mr. Luebker moved and Mrs. Cain seconded to approve the Resolution Authorizing Settlement Agreement and Release. In June 2008 the board accepted the bid of Prairie Steel Construction, Inc. for structural steel reinforcement as part of BTF projects. Prairie Steel subsequently withdrew their bid and the board took action in August 2008 to rescind the bid award. The BTF Planning/Construction Committee authorized a demand on the bid bonds of Prairie Steel in the amount of \$40,000 and subsequently authorized acceptance of a \$20,000 settlement in lieu of the original claim. This resolution reflects the \$20,000 settlement with payments of \$10,000 upon execution of the agreement; \$5,000 within 30 days; and \$5,000 within 60 days.

Roll Call vote:

Ayes: Mrs. Cain, Mr. Habel, Mrs. Kucik, Mr. Luebker, Mr. DeLeon, Mr. Irvin, Mr. Johnson

Nays: None

Motion carried unanimously.

**Recommendation to Appoint Chief Financial Officer**

Dr. Humphrey stated that Bruce Martin is being recommended as the Chief Financial Officer for District 88, replacing outgoing Assistant Superintendent for Operations, Michael Welch who will retire June 30, 2009.

Mrs. Cain moved and Mr. Habel seconded to appoint Bruce Martin as the Chief Financial Officer for District 88 effective July 1, 2009.

Roll Call vote:

Ayes: Mr. Habel, Mrs. Kucik, Mr. Luebker, Mr. Irvin, Mrs. Cain, Mr. Johnson

Abstained: Mr. DeLeon

Nays: None

Motion carried unanimously.

**Resolution Authorizing the Annexation of Property**

Mr. Luebker moved and Mr. Irvin seconded to approve the Resolution for Authorizing the Annexation of property, commonly referred to as 20W144 Dale Road and 4N073 Lombard Road, Addison, IL.

Roll Call vote:

Ayes: Mrs. Cain, Mr. Habel, Mrs. Kucik, Mr. Luebker, Mr. DeLeon, Mr. Irvin, Mr. Johnson

Nays: None

Motion carried unanimously.

## **INFORMATIONAL ITEMS REQUIRING NO ACTION**

### **Educational Focus Items for January 26, 2009**

Mrs. Yacobi reviewed the upcoming educational focus items for January 26, 2009. Items will include 88's Best students, and a Guidance Presentation Regarding Registration.

### **Review of School District 94 Letter of January 5, 2009**

Mr. Johnson received a letter from Mr. Reyes, District 94 board president regarding interest in forming a new athletic conference with West Chicago High School. Board members discussed the pros and cons of forming a new athletic conference and came to the consensus that this topic needs to be researched in detail before any recommendation can be made. Building athletic directors, principals, and assistant principals will explore this option. Mr. Johnson will send a letter to Mr. Reyes with the board decision at this time.

### **School Recognition – Assistant Principals**

Assistant Principal Bollow and Assistant Principal Kimpson highlighted upcoming events, accomplishments and recognitions.

### **Willowbrook**

- The Advanced Placement alumni luncheon was well attended by upper class students seeking additional information about advanced placement courses.
- Nearly 450 eighth graders will be visiting this week for "A Look at the Brook" to learn about course selection, extra-curricular activities and the Warrior Code.
- Thirty students from Thespian club went to Illinois State University to participate in the Illinois Theatre Festival.
- Upcoming events include: Battle of the Bands, Curriculum Showcase Night and the winter musical "Sweeney Todd."

### **Addison Trail**

- Patty Rust, Reading teacher, has been named "Teacher of the Year" by Sam's Club and earned a monetary donation for the high school.
- Seniors Joey Hua and Lorena Shkurti have been awarded Honorable Mention in the Daily Herald Leadership Team program.
- A graduation breakfast was held to celebrate the 35 students graduating this January.
- Upcoming events include: Freshman Course Information Night, "Pack the Place" for the Special Olympics Basketball game, "Thoroughly Modern Millie" musical and T.P.O. Spaghetti Dinner Fundraiser.

### **BOARD MEMBER REPORT(S) / FUTURE AGENDA ITEMS**

- Mr. DeLeon asked that the topic of today's financial hardships be incorporated into the Guidance presentation scheduled for January 26<sup>th</sup>.

### **PUBLIC COMMENTS**

None

**ANNOUNCEMENT**

- Educational Focus Meeting: Monday, January 26, 7:30 p.m., District Boardroom located at: District Administrative Offices, 2 Friendship Plaza, Addison, IL 60101.

**ADJOURNMENT**

Mr. Habel moved and Mrs. Kucik seconded that the meeting adjourn.

Voice Vote.

Motion carried unanimously. The board meeting adjourned at 9:22 p.m.

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**PRESIDENT, BOARD OF EDUCATION**

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**SECRETARY, BOARD OF EDUCATION**

**ATTEST:** \_\_\_\_\_  
**DATE**