

**Monday, August 13, 2018**  
**Regular Business Board Of Education Meeting**

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◇ **Recognition of District 88 Successes**

Board Member Service - Timothy Gillen

The District 88 Board of Education and administration recognized and thanked Timothy Gillen for his service on the Board and dedication to the district. Mr. Gillen has been a Board member since 2011. A crystal dichroic flame was created and presented to Mr. Gillen in honor of his service.

Community Breakfast, New Teacher Orientation and Institute Day Highlights

Superintendent Dr. Scott Helton shared the District Leadership Team and Joint Leadership Team training sessions took place on Aug. 1 and 2. He further shared highlights of the New Teacher Orientation/Community Breakfast, which took place on Aug. 9, along with our community leaders and local service organizations. The areas of focus this year are the district's new school safety procedures, new policy regarding how staff members communicate with students, alignment to the Every Student Succeeds Act (ESSA)/College and Career Readiness Indicator and continuing the district's work regarding equity and culturally responsive teaching.

◇ **Discussion Items Requiring No Action**

- ✚ Approve the List of Bills for June and July 2018.
- ✚ Approve the Treasurer's Report for June 2018.
- ✚ Approve the Fifth Third Bank Account Resolution.

◇ **SEPARATE ACTION Items, which included the following, were approved by the Board:**

- ✚ List of Bills exceeding \$5,000.00
- ✚ Ratification of Summer Purchasing Committee Action
  - Asbestos Abatement Project
- ✚ Construction Project Pay Application #2 – Roofing
- ✚ Donations: A monetary donation from YourCause, an AT&T Corporate Employee Giving Program, to Willowbrook High School; and Burnham Woodworking donated 250 board feet of wood fall-offs (mahogany, cherry, maple, walnut and oak) to the CTE woods program at Willowbrook High School.
- ✚ Personnel Report:  
CERTIFIED STAFF APPOINTMENTS:
  - Hanna Arifi, Addison Trail Physical Education Teacher, effective August 13, 2018.
  - Steven Belknap, Willowbrook Physical Education Teacher, effective August 13, 2018.
  - Madeline Hart, Willowbrook Part-time Social Studies/Special-Education Teacher, effective August 13, 2018.
  - Lynn Frazier, Addison Trail Part-time Math/Credit Recovery Teacher, effective August 13, 2018.
  - Edgar Parreno, Addison Trail Part-time Physical Education Teacher, effective August 13, 2018.
  - Laura Wells, Addison Trail Part-time English as a Second Language Teacher, effective August 13, 2018.

CERTIFIED STAFF CHANGE IN STATUS:

- Ronald Brock, from Willowbrook SS Consumer Management to Willowbrook Special-Education Teacher, effective August 13, 2018.

CERTIFIED STAFF UNPAID LEAVE OF ABSENCES:

- Erica Craig, Addison Trail World Language Teacher, effective September 28, 2018, through November 2, 2018.
- Amy Peschke, Willowbrook Special-Education Teacher, effective December 3, 2018, through December 21, 2018.
- Tiffany Stone, Addison Trail Physical Education Teacher, effective November 6, 2018, through December 21, 2018.

CERTIFIED STAFF RESIGNATION:

- Mario Fernandez, Addison Trail Social Studies Teacher, effective August 10, 2018.

CLASSIFIED STAFF APPOINTMENTS:

- Lauren Birkholz, Addison Trail Writing Center Teacher Aide, effective August 13, 2018.
- Juan Carreon-Facio, Willowbrook Custodian, effective July 30, 2018.
- Judith Degnan, Willowbrook Special-Education Teacher Aide, effective August 13, 2018.
- Gerard Freaney, Willowbrook Special-Education 1:1 Teacher Aide, effective August 15, 2018.
- Zachary Joiner, Willowbrook Literacy Teacher Aide, effective August 13, 2018.
- Maria Louis, Willowbrook Literacy Teacher Aide, effective August 13, 2018.
- Abhishek Mukherjee, Willowbrook Special-Education Teacher Aide, effective August 13, 2018.
- Edgar Parreno, Addison Trail Part-time ISI Teacher Aide, effective August 13, 2018.
- Brianna Pensini, Willowbrook Special-Education Teacher Aide, effective August 15, 2018.
- Angela Ruiz, Willowbrook Financial Secretary, effective July 30, 2018.
- Yusuf Shah, Willowbrook Special-Education 1:1 Teacher Aide, effective August 15, 2018.
- Martha Urbina, Addison Trail Building Assistant, effective August 8, 2018.
- Michael Wangler, Willowbrook Maintenance Worker, effective August 13, 2018.
- Isabel Witte, Addison Trail Special-Education Teacher Aide, effective August 13, 2018.

CLASSIFIED STAFF REHIRES:

- Dominic Battaglia, Willowbrook Special-Education Teacher Aide, effective August 13, 2018.
- Lynn Frazier, Addison Trail Part-time Special-Education Teacher Aide, effective August 13, 2018.
- Kelly Harrington, Willowbrook Part-time Science Teacher Aide, effective August 13, 2018.
- Kimberly Keehner, Willowbrook Part-time CTE Teacher Aide, effective August 13, 2018.

CLASSIFIED STAFF CHANGE IN STATUS:

- Judy Garcia, from Addison Trail ESY Teacher Aide to AT Building Assistant, effective August 6, 2018.

CLASSIFIED STAFF UNPAID LEAVE OF ABSENCES:

- Robert Bachner, Willowbrook Maintenance Worker, effective August 15, 2018, through August 21, 2018.
- Stephanie Diaz, District Office Special-Education 1:1 Teacher Aide, effective September 19, 2018, through March 1, 2019.

CLASSIFIED STAFF RESIGNATIONS:

- Cheryl Brown, Willowbrook Special-Education Teacher Aide, effective August 8, 2018.
- Rosalba Espinoza, Willowbrook Literacy Teacher Aide, effective August 1, 2018.
- David Ferguson, Willowbrook Behavior Interventionist, effective August 15, 2018.

- Martha Meyers, Willowbrook ISI Teacher Aide, effective August 6, 2018.
- Terrence Miller, Willowbrook Vocational Aide, effective August 13, 2018.
- Gia Petrilli, Willowbrook Vocational Aide, effective July 19, 2018.
- Hayley Russell, Addison Trail Math Teacher Aide, effective July 31, 2018.
- Edna Wade, Willowbrook Literacy Teacher Aide, effective July 23, 2018.
- Amy Weltin, Addison Trail Special-Education 1:1 Teacher Aide, effective July 26, 2018.

◇ **Information/Discussion Items**

Educational Focus Item for August 27, 2018

The Educational Focus Item for the August 27 Board meeting will be an update on the Every Student Succeeds Act (ESSA) and the impact on school report cards.

Freedom of Information Requests

The following Freedom of Information requests were received and fulfilled:

A request from Ms. Candace Moore, Chicago Lawyers' Committee for Civil Rights, for:

- Student Handbook from 2015-16 and 2016-17; Section 9-Code of Conduct.

A request from Ms. Bethany Simpson, SmartProcure, for:

Purchase records from 04-12-2018 to Current.

- Purchase order number. If purchase orders are not used a comparable substitute is acceptable, i.e., invoice, encumbrance, or check number
- Purchase date
- Line item details (Detailed description of the purchase)
- Line item quantity
- Line item price
- Vendor ID number, name, address, contact person and their e-mail address

A request from Ms. Amanda Massie for:

- Does each of your high schools have a swimming requirement?
- If yes, what is the size (# of lanes x length) of each pool?
- Is swimming a required course at each school?
- If yes, how many weeks in the pool and number of rotations (years of swimming) are required at each school?
- Do students have the option of "test out" of the swimming requirement?
- If yes, what skills must the student demonstrate to successfully test out of the swimming requirement?

Credit Card Summary

Chief Financial Officer Mr. Edward Hoster reviewed the district's credit card use report for June 2018, as outlined in Board Policy 4:55 Use of Credit and Procurement Cards.

Overview of 2017-18 Financial Report (Unaudited) as of June 30, 2018

Mr. Hoster presented the unaudited cash basis Financial Performance summary and analysis reports for the 2017-18 fiscal year. He provided information summarizing a comparison of "budget to actual" revenue and expenditures for 2017-18, reviewing the Operating Funds. The district was able to minimize the budget deficit (\$1,189,004) to close the fiscal year with a net increase to total Operating Fund Reserves of \$4,653,948, which includes the advance early property tax payments and the 2015 bond proceeds. The auditors will be completing their accounting adjustments this fall to establish the accrual basis financial position for the fiscal year.

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## ◇ **School Recognitions**

### **Addison Trail**

- ✚ All District 88 staff attended an Institute Day today at Addison Trail.
- ✚ Registration took place last week (Aug. 6 through 10). Evening registration took place on Aug. 9, and late registration took place on Aug. 10.
- ✚ An informational meeting for freshmen parents took place on Aug. 6. The next meetings are scheduled for 6 p.m. on Aug. 16 and Aug. 24.
- ✚ The Athletic Booster Club Barbecue and Code of Conduct meeting took place on Aug. 8, where student-athletes and families reviewed the Code of Conduct, Concussion & Heat protocols.
- ✚ First full day of classes is Wednesday, Aug. 15.
- ✚ The Citizens Advisory Council and Booster Leaders Meeting will take place at 7 p.m. on Aug. 15.
- ✚ Aug. 17 is our Blue and White Community Night, featuring all of our fall sports teams, with a football and a soccer scrimmage, and performances by our band, cheerleaders, poms and orchesis. The event will begin at 6 p.m. Come join us as we kick off the school year and sports season!
- ✚ Athletics began its season with football and golf on Aug. 6, and other fall sports began on Aug. 8.
- ✚ Upcoming events: Aug. 24 - first Home Football Game & Senior Night; Aug. 26 - Addison-Medinah Shriners Parade and Bicentennial Bash (3 p.m. kick off from Addison Trail High School to Village Green); Sept. 5 - Activity Fair; Sept. 6 - Open House; Sept. 10 through 15 - Homecoming Week

### **Willowbrook**

- ✚ Willowbrook is in full swing with back-to-school activities. Our band camp had an energetic and productive week from July 30 to Aug. 3. The band students worked on their fall performance pieces, as well as team building. Please come see the Marching Band debut on Friday, Aug. 17, at the Silver and Blue Community Night, beginning at 6 p.m. on the football field.
- ✚ This year's Progress program, led by upperclassmen, alumni and staff, had its biggest group yet, as more than 200 incoming freshmen participated. Students learned about what to expect their freshman year and experienced activities to build relationships and cultural responsibility. The principal, along with staff and students, hosted a freshman parent meeting in the evening on July 31.
- ✚ We welcomed our new teachers this week through district-wide activities, as well as building activities. At the building, we hosted a student-teacher chat session, in which our students gave perspectives and advice for our new teachers regarding the community and culture of Willowbrook.
- ✚ This year's New Beginnings group (junior and senior mentors) participated in positive peer building relationships and mentor training sessions, so they're ready to meet with our freshmen.
- ✚ During Registration Week, more than 400 Chromebooks were distributed to the incoming freshman class. The district also was able to provide eligible students with hotspots for Internet access through a SPRINT Grant.
- ✚ Athletics hosted its Code of Conduct meetings as well as Concussion Protocol trainings. Fall sports are under way. Go, Warriors!
- ✚ First full day of classes is Wednesday, Aug. 15. All classes will attend a Warrior Code meeting.

## ◇ **Action Necessitated by Closed Session**

- Approval of Sale of Parcel 06-16-217-005 to Village of Villa Park.

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**Board Of Education Meeting Dates**

**All meetings are at 7:30 p.m. in the District 88 Boardroom (unless otherwise noted)**

Monday, August 27, 2018: Educational Focus Board Meeting

Monday, September 10, 2018: Regular Business Board Meeting

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