



Board of Education – Board Officers Meeting

Monday, December 10, 2012

Board Conference Room, District Administrative Office

MINUTES

Call to Order

Mrs. Cain, president of the board, called the meeting to order at 6:30 P.M.

Roll Call

Members Present: Donna Cain and Sharon Kucik

Members Absent: None

Others Present: Dr. Scott Helton

Items for Discussion:

- **2013-2014 School Calendar Process Review**

The decision making process regarding the 2013-2014 school calendar was outlined and discussed. The administration has created three calendar options that the union will present to its membership for an advisory vote to provide information to the committee representatives. Once their committee representatives are provided with the necessary information our committee will meet and decide upon the 2013-2014 School Calendar.

The three calendar options were presented and the merits of each were discussed.

- **EMS –Job Description/Classification Study-Review**

A progress update was provided to the officers. The team from EMS was back in the district on the 28th of November to meet with administrators and validate work flow processes and job functions. They were still on target to produce draft

EMS –Job Description/Classification Study-Review - continued

job descriptions by mid December. Earlier this week, we received the draft job descriptions and are currently reviewing them.

- **Residency Verification**

An update was provided regarding the process of collecting feedback from the CAC members (17 responses district-wide). The feedback was favorable and indicated that the CAC members were in full support (100%) of conducting the process annually. They had many great suggestions including starting the process earlier in the spring and accepting documents electronically.

- **UPDATES/FOLLOW UP FROM LAST MEETING**

Policy Committee Proposal/Discussion

A discussion was held concerning proposing the creation of a policy committee to the full Board of Education. The creation of the policy committee would eliminate the need for a curriculum council and a behavior interventions committee. In January, the administration will propose the development and implementation of a Board Policy Committee.

Discussion was held related to the school environment issues and the Rigorous Curriculum Design work that has been taking place district-wide. The district leadership team, the building leadership teams and department chairs throughout the district have been working together through the process of aligning our curriculum to the Common Core Standards and developing a strong infrastructure designed around strengthening curriculum, instruction and assessment practices in District 88.

The administrative evaluation process was discussed. A discussion was held regarding setting the dates for a closed session mid-year review of the Superintendent. The group decided the dates of January 14, 2013 and January 28, 2013.

A discussion regarding the proposed contract raises for the executive directors of SASSED and DAOES was held. Our lack of support was discussed in terms of fiscal responsibility.

We also discussed upcoming Board presentations. Forecast 5 Analytics will present to the board on Monday, December 17th at 6:00 P.M. PMA representatives will report to the board on February 11, 2013.

District 88's representation on the LEND-Annexation and De-annexation Task Force was discussed.

- **Scheduling of Next Meeting**

The next meeting date will be Monday, February, 11, 2013 at 6:15 P.M.

Adjournment

The meeting was adjourned at 7:20 P.M.

President, Board of Education

Secretary, Board of Education

Attest: _____
Date