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## Board of Education Educational Focus Meeting

Monday, January 25, 2010  
Board Room, District Administrative Offices

### MINUTES

#### **CALL TO ORDER**

Mr. Johnson, president of the board, called the meeting to order at 7:32 p.m.

#### **PLEDGE OF ALLEGIANCE**

#### **ROLL CALL**

Members Present: Mrs. Cain, Mrs. Kucik, Mr. Luebker, Mr. Edmier, Mr. Irvin, Mr. Johnson

Members Absent: Mrs. Flores

Others Present: Drs. Humphrey, Helton, Messrs. Martin, Krause, Flemming, Ms. Yacobi, Barbanente, Tomasino, Duffin, Vendegna, Mucha, Sears, 88's Best students and parents, and others not registered.

#### **PETITIONS AND HEARINGS**

None

#### **88's Best Students**

Mr. Krause introduced Patrick Hannon, Willowbrook student and Dr. Helton introduced Ryan Merkel, Addison Trail student who were honored as 88's Best for the month of January.

The students were congratulated on their many accomplishments. The students thanked the board, their teachers and their families for their support. As a token of their achievements, students were given an 88's Best glass sculpture, and a certificate.

### **EDUCATIONAL FOCUS ITEMS**

#### **Guidance Service Update**

Mrs. Barbanente reported on the progress and changes that have been happening in the Guidance Departments of Addison Trail and Willowbrook.

Guidance Service Update - continued

Areas that have been enhanced include customer service, evening hours to meet with counselors, parent information nights, and college and financial assistance. Other areas of expansion include social/emotional assessment and interventions and support groups. The Guidance Departments are continually enhancing services to better assist the needs of students and parents.

**Registration 2010-2011/Summer School 2010**

Mrs. Yacobi presented this years information regarding summer school. Summer school will run from June 21<sup>st</sup> through July 23<sup>rd</sup> and will be held off site due to the ongoing construction at Addison Trail and Willowbrook. Mrs. Yacobi also indicated that counselors would be available to assist in the process of summer course selection for the 2010 school year.

**DISCUSSION ITEMS**

**Budget and Cost Containment – Recommended Reductions**

Dr. Humphrey stated that the administration has been reviewing budget information since early in the fall in anticipation of the need to reduce expenditures for the 2010-2011 school year. As a result of the analysis performed by the board's financial advisor, PMA, internal discussions and recent notification from the Illinois State Board of Education indicating that schools should plan on a reduction in general state aid and categorical reimbursements of 25% for 2010-2011, the administration is recommending a \$3.2M reduction.

Board members gave their consensus for the administration to continue to develop scenarios and options for reducing the deficit budget in the amount of \$3.2M. The administration will bring back to the February board meeting specific areas for potential reductions that will include programs, services and staffing for next year.

**Vision and Strategic Plan Process**

Dr. Humphrey stated that the 2010 Vision and Strategic Planning process for District 88 is scheduled for three dates this spring. The kick-off meeting is February 13<sup>th</sup>, 9:00 a.m. at Willowbrook High School, followed by a second session on March 13<sup>th</sup> at Addison Trail High School and May 1<sup>st</sup> at Addison Trail High School. People from across the learning community will be invited to participate in this process to help identify the future goals for District 88.

**Motion to Establish Consent Agenda**

Mrs. Cain moved and Mrs. Kucik seconded to establish the consent agenda as listed below.

Roll Call vote:

Ayes: Mrs. Cain, Mrs. Kucik, Mr. Luebker, Mr. Edmier, Mr. Irvin, Mr. Johnson

Nays: None

Motion carried unanimously.

**List of Bills – December 2009**

To approve the List of Bills for December 2009 in the amount of \$11,309,873.17.

**Fundraiser Contract**

To approve the following fundraiser: Addison Trail Wrestling, candy bar sales.

**Technology/Audio Visual Equipment for Addison Trail and Willowbrook High School**

To approve the purchase of projectors, sound systems, and DVD players for Addison Trail and Willowbrook from the following vendors: Roscor Corp., \$33,292.00; R.L. Drake LLC, \$26,700.66; and B & H Photo/Video, \$3,360.00.

**Personnel**

To approve and accept the personnel report that was presented at the January 11, 2010 board meeting.

**Donation**

To accept the donation of \$1,000.00 from Mr. Steven Zeidler to the Willowbrook Choir program.

**2010-2011 School Calendar**

To approve and adopt the 2010-2011 School Calendar.

**Motion to Approve Consent Agenda**

Mrs. Cain moved and Mrs. Kucik seconded to approve the Consent Agenda as presented.

Roll Call Vote:

Ayes: Mrs. Cain, Mrs. Kucik, Mr. Luebker, Mr. Edmier, Mr. Irvin, Mr. Johnson

Nays: None

Motion carried unanimously.

**DISCUSSION ITEMS REQUIRING ACTION**

**Treasurer's Report – December 2009**

Mrs. Cain moved and Mrs. Kucik seconded to approve the Treasurer's Report for December 2009 reflecting the ending balance of \$97,741,258.41.

Roll Call Vote:

Ayes: Mrs. Cain, Mrs. Kucik, Mr. Luebker, Mr. Edmier, Mr. Irvin, Mr. Johnson

Nays: None

Motion carried unanimously.

**Budget Status Report – December 2009**

Mrs. Cain moved and Mr. Edmier seconded to accept the Budget Status Report for December 2009 as presented.

Roll Call Vote:

Ayes: Mrs. Cain, Mr. Edmier, Mrs. Kucik, Mr. Luebker, Mr. Irvin, Mr. Johnson

Nays: None

Motion carried unanimously.

**Contractor Payment Request #18**

Mrs. Cain moved and Mrs. Kucik seconded to approve the BTF Contractor Payments to all contractors as submitted. This payment request represents work that has been completed through December 31, 2009 at Addison Trail and Willowbrook High School. The requested payouts total \$2,473,161.38.

Roll Call Vote:

Ayes: Mrs. Cain, Mrs. Kucik, Mr. Luebker, Mr. Edmier, Mr. Irvin, Mr. Johnson

Nays: None

Motion carried unanimously.

**Ratification of BTF Committee Actions**

Mrs. Cain moved and Mrs. Kucik seconded to ratify the following BTF Committee's Change Orders:

Roll Call Vote:

Ayes: Mrs. Cain, Mrs. Kucik, Mr. Luebker, Mr. Edmier, Mr. Irvin, Mr. Johnson

Nays: None

Motion carried unanimously.

- o Approval of Change Order #A129-018 to Automated Logic for work related to temperature control installation in the Addison Trail High School forum room in the amount of \$16,702.00.
- o Approval of a Construction Change Directive, #A283-001 to Pyzik Masonry for work related to adding support lintel at the Addison Trail High School Field house not to exceed \$18,845.00.
- o Approval of Change Order #W251-001 to Abbey Paving & Seal coating Co., Inc for an asphalt escalation claim for work that was completed in September 2009 at Willowbrook High School in the amount of \$12,217.00.

**Transition Room Build Out**

Mr. Irvin moved and Mrs. Cain seconded to approve the build-out of the Transition Learning area in the Administrative Center using approved stimulus money for this project.

Roll Call Vote:

Ayes: Mr. Irvin, Mrs. Cain, Mrs. Kucik, Mr. Luebker, Mr. Edmier, Mr. Johnson

Nays: None

Motion carried unanimously.

**Authorization To Prepare Tentative 2010-2011 Budget**

Mrs. Cain moved and Mrs. Kucik seconded to direct Steve Humphrey and Bruce Martin to prepare the tentative budget for 2010-2011.

Roll Call Vote:

Ayes: Mrs. Cain, Mrs. Kucik, Mr. Luebker, Mr. Edmier, Mr. Irvin, Mr. Johnson

Nays: None

Motion carried unanimously.

**Approve Membership to the Willowbrook Citizens Advisory Council**

Mrs. Cain moved and Mrs. Kucik seconded that the following people be approved for membership to the Willowbrook Citizens Advisory Council: Carolyn Pakeltis, Pam Baldwin, Debbie Sassen, Karen Roder, William Degnan, and Anne Tobey-Garcia.

Roll Call Vote:

Ayes: Mrs. Cain, Mrs. Kucik, Mr. Luebker, Mr. Edmier, Mr. Irvin, Mr. Johnson

Nays: None

Motion carried unanimously.

**Personnel**

Mrs. Cain moved and Mr. Edmier seconded to approve the following personnel.

Roll Call Vote:

Ayes: Mrs. Cain, Mr. Edmier, Mrs. Kucik, Mr. Luebker, Mr. Irvin, Mr. Johnson

Nays: None

Motion carried unanimously.

**Classified Staff Appointments:**

- o Kimberly Littwin, Willowbrook "Special Education Teacher Aide – Part Time: Salary - \$14.28/hourly, effective January 14, 2010.
- o Amanda Seymore, Willowbrook Special Education Teacher Aide: Salary - \$13.50/hourly, effective January 11, 2010.

**Donations**

Mrs. Cain moved and Mrs. Kucik seconded to accept the following donations.

Roll Call Vote:

Ayes: Mrs. Cain, Mrs. Kucik, Mr. Luebker, Mr. Edmier, Mr. Irvin, Mr. Johnson

Nays: None

Motion carried unanimously.

- o A check was received from Harris Bank from Ms. Lisa Jarmoszka, Vice President for Community Affairs in the amount of \$1,188.00. This donation is to help support the financial education program Willowbrook has in their Consumer Management, Introduction to Business and Sheltered Introduction to Business classes.

Donations - continued

- o Mr. Jeff Harris of IMAGES Copier Services, Inc., donated a used Sharp copy machine – AR-M205 to the Willowbrook High School Music Department.

**Fundraiser Contracts**

Mrs. Cain moved and Mrs. Kucik seconded to approved the following fundraiser contracts:

Roll Call Vote:

Ayes: Mrs. Cain, Mrs. Kucik, Mr. Luebker, Mr. Edmier, Mr. Irvin, Mr. Johnson

Nays: None

Motion carried unanimously.

- o Addison Trail: Sophomore Class Board Candy Sale for the use for Prom 2011
- o Addison Trail AT/WB Boys Swim Team Swim-A-Thon to purchase equipment, apparel, and swimsuits.

**Minutes of the December 7, 2009 Special Board Meeting**

Mr. Irvin moved and Mrs. Cain seconded to approve the minutes of the December 7, 2009 Special Board meeting.

Roll Call Vote:

Ayes: Mr. Irvin, Mrs. Cain, Mrs. Kucik, Mr. Luebker, Mr. Edmier, Mr. Johnson

Nays: None

Motion carried unanimously.

**Minutes of the December 14, 2009 Regular Business/Educational Focus Board Meeting**

Mrs. Cain moved and Mr. Irvin seconded to approve the minutes of the December 14, 2009 Regular Business/Educational Focus Board meeting.

Roll Call Vote:

Ayes: Mrs. Cain, Mrs. Kucik, Mr. Luebker, Mr. Edmier, Mr. Irvin, Mr. Johnson

Nays: None

Motion carried unanimously.

**Minutes of the December 14, 2009 Closed Session Board Meeting**

Mrs. Cain moved and Mr. Irvin seconded to approve the minutes of the December 14, 2009 Closed Session Board meeting.

Roll Call Vote:

Ayes: Mrs. Cain, Mrs. Kucik, Mr. Luebker, Mr. Edmier, Mr. Irvin, Mr. Johnson

Nays: None

Motion carried unanimously.

## **INFORMATION ITEMS**

### **School Recognition – Principals**

Principal Krause and Principal Helton highlighted upcoming events, accomplishments and recognitions.

### **Addison Trail**

- The JV cheerleading squad took first place and the Varsity squad took third place at the Andrew High School competition. Both teams have qualified for the ICCA Cheerleading Championships.
- Ten students received awards in Elmhurst College's 11<sup>th</sup> Annual High School Art Exhibition.
- Upcoming events include: Course Information Night, "Little Shop of Horrors" and the T.P.O. Spaghetti Dinner.

### **Willowbrook**

- The Speech team placed 7<sup>th</sup> out of more than 30 schools at the Rolling Meadows High School competition.
- The 8<sup>th</sup> grade Step-Up days welcomed students from the feeder schools as they learned about course selection, the Warrior Code and getting involved at Willowbrook as they prepare to become Warriors.
- Upcoming events include: Curriculum Showcase, Student of the Quarter Breakfast and "Peter Pan" performances.

### **Board Member Reports**

- Mrs. Cain reported on the 1<sup>st</sup> meeting of the District 88 Foundation that was held on January 21<sup>st</sup>. The next meeting is scheduled for February 3<sup>rd</sup> at 5:30 p.m.
- Mrs. Cain and Mrs. Kucik attended the Willowbrook C.A.C. meeting that was held on January 14<sup>th</sup>.
- Mrs. Kucik and Mrs. Cain attended the Willowbrook 50<sup>th</sup> Anniversary meeting, announcing the upcoming events and the Hall of Fame Induction.
- On February 4<sup>th</sup> Addison Trail will host their Course Information Night and Willowbrook will host their Curriculum Showcase. A booth will be set up at both schools for the District and Board members.

### **Public Comments**

None

### **Announcements**

- Regular Business Board Meeting: Monday, February 15, 2010, 7:30 p.m., District Boardroom located at: District Administrative Offices, 2 Friendship Plaza, Addison, IL 60101.
- Educational Focus Board Meeting: Monday, February 22, 2010, 7:30 p.m., District Boardroom located at: District Administrative Offices, 2 Friendship Plaza, Addison, IL 60101.

**CLOSED MEETING**

Mrs. Cain moved, and Mrs. Kucik seconded that the board go into closed session to discuss the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body.

Roll Call Vote:

Ayes: Mrs. Cain, Mrs. Kucik, Mr. Luebker, Mr. Edmier, Mr. Irvin, Mr. Johnson

Nays: None

Motion carried unanimously.

The board went into closed session at 9:39p.m.

**RECONVENE TO OPEN SESSION**

The board returned to open session at 10:26 p.m.

Roll Call:

Members present: Mrs. Cain, Mr. Edmier, Mr. Luebker, Mr. Irvin, Mrs. Kucik, Mr. Johnson

Members absent: Mrs. Flores

**Adjournment**

Mrs. Cain moved and Mrs. Kucik seconded that the meeting adjourn.

Voice vote.

Motion carried unanimously. The board meeting adjourned at 10:30 p.m.

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President, Board of Education

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Secretary, Board of Education

Attest: \_\_\_\_\_  
Date