



# WILLOWBROOK HIGH SCHOOL



September 13, 2013

Parent/Guardian of: «First\_Name» «Last\_Name»  
«Address»  
«City», «State» «Zip»

Dear Parent/Guardian of «First\_Name»,

The staff and administration of Willowbrook High School would like to invite you to participate in our annual ***Parent/Teacher Conferences on Thursday, October 10, from 1 p.m. - 8 p.m.*** This event offers you the opportunity to meet with your student's teachers, counselor, or other staff members.

In order to help you meet with all of your student's teachers, we have created an **ONLINE** registration process. To schedule a conference, please visit [www.dupage88.net](http://www.dupage88.net), and click on the Parents' tab, then on Parent Access Center/Portal. Use the Login information that you have previously set up for the Parent Access Center/Portal to schedule conferences. Instructions on this process are included in this mailing.

**The conference scheduler will remain open from Monday, September 30, at 8 a.m. and will close on Thursday, October 10, at noon.**

**As a reminder, students are not in attendance on Thursday, October 10, due to Parent/Teacher Conferences, and Friday, October 11, due to a Teacher Institute Day.**

If you should have any questions during the scheduling process, please feel free to contact us at 530-3400, 3443, 3439, 3444, 3441, or 3427. For assistance in Spanish, please call 530-3986 or 3417.

In addition to our teaching staff, Administrators, Deans, Counselors, Psychologist and Social Worker will be available in their respective offices during conference times if you wish to speak with them. Also, please feel free to visit other areas of the buildings such as the Library/Media Center, computer labs, the Academic Resource Center, or any other areas of interest.

The staff of Willowbrook High School welcomes you and looks forward to meeting you.

Sincerely,

Ann Kimpton  
Assistant Principal

Enclosures