

**Monday, August 12, 2019**

**Regular Business Board of Education Meeting**

**Recognition of District 88 Successes**

**Community Breakfast, New Teacher Orientation and Institute Day Highlights**

Superintendent Dr. Scott Helton shared the District Leadership Team kicked off the 2019-20 School Year with meetings on Aug. 1 and 5 and the Joint Leadership Team training sessions took place on Aug. 6 and 7. He further shared highlights of the New Teacher Orientation/Community Breakfast, which took place on Aug. 8. Our new teachers and administrators were joined by Representatives/leaders from our state government, and leaders from our local communities including local service organizations. The areas of focus for this year include the district's continued work on enhancing school safety procedures, alignment to our Strategic Plan and the Every Student Succeeds Act (ESSA)/College and Career Readiness Indicators and continuing the district's work regarding equity and culturally responsive teaching.

**Public Hearing on the Five Clock-Hour Day Waiver/Code Modification**

A public hearing took place on the Five Clock-Hour Day Waiver/Code Modification. Mrs. Jean Barbanente, Assistant Superintendent and Dr. Scott Helton, Superintendent provided an overview.

**Discussion Items Requiring No Action**

- + Approve the List of Bills for June and July 2019.
- + Approve the Treasurer's Report for June 2019.
- + Approve the request of Fundraisers Exceeding \$1000.00.

**SEPARATE ACTION Items, which included the following, were approved by the Board:**

- + List of Bills exceeding \$5,000.00
- + Ratification of Summer Purchasing Committee Action
  - Air Conditioning Compressor Replacement District Office
- + Approve Five Clock-Hour Waiver/Code Modification
- + Treasurer Surety Bond Renewal for Special Issue of G.O. Bonds (2019)
- + BluePoint Alert Solutions Pay Application 3
- + Construction Project Pay Application #1- Chimney
- + Construction Project Pay Application #2-Chimney
- + Construction Project Pay Application #1- Roofing
- + . Construction Project Pay Application #2- Roofing
- + Personnel Report:

**CERTIFIED MID-MANAGEMENT APPOINTMENT:**

Holly Fournier Addison Trail Dean of Students Effective: 2019-2020 school year

**CERTIFIED STAFF APPOINTMENTS:**

- + James Callahan Willowbrook Science Teacher Effective: 2019-2020 school year
- + Alexis Enrique Addison Trail Part-time Literacy Teacher Effective: 2019-2020 school year
- + Julio Fernandez-Ibarra Addison Trail Social Studies Teacher Effective: 2019-2020 school year
- + Suzanne Flemming Addison Trail Part-time Credit Recovery Teacher Effective: 2019-2020 school year
- + Anthony Gebhart Addison Trail Special-Education Teacher Effective: 2019-2020 school year

# D O O B O A R D C E R T I F I C A T E D

- + Emina Ljubijankic Addison Trail Part-time Math Teacher Effective: 2019-2020 school year
- + Benjamin Maher Willowbrook Part-time PE Teacher Effective: 2019-2020 school year
- + Pamela Nagy Addison Trail Part-time Special-Education Teacher Effective: 2019-2020 school year
- + Blanca Pichardo-Gudino Willowbrook Special-Education/Reading/ESL Effective:2019-2020 school year
- + Evelina Rodriguez Willowbrook World Language Teacher Effective: 2019-2020 school year
- + Amy Weltin Addison Trail Special-Education Teacher Effective: 2019-2020 school year
- CERTIFIED STAFF REHIRE:**
- + Lynn Frazier Addison Trail Math Teacher Effective: 2019-2020 school year
- CERTIFIED STAFF CHANGE IN STATUS:**
- + David Garcia From Willowbrook Science Teacher to Willowbrook Science Department Chair Effective: 2019-2020 school year
- CERTIFIED STAFF UNPAID LEAVE OF ABSENCE:**
- + Jennifer Schulmeister Addison Trail Physical Education Teacher Effective: August 30, 2019 – September 16, 2019
- CERTIFIED STAFF RESIGNATION:**
- + Tara Brownlee Addison Trail Social Studies Teacher Effective: July 17, 2019
- CLASSIFIED STAFF APPOINTMENTS:**
- + Patricia Biagi Willowbrook Special-Education Teacher Aide Effective: 2019-2020 school year
- + Rajendra Bhatt Willowbrook Special-Education 1:1 Effective: 2019-2020 school year
- + Sarah Harbeck Willowbrook Special-Education Effective: 2019-2020 school year
- + Kenneth Heflin Addison Trail Maintenance Worker Effective: July 23, 2019
- + Franchesca Holloway-Jones Willowbrook Vocational Assistant Effective: 2019-2020 school year
- + Ashley Ireland Addison Trail Custodian Effective: August 19, 2019
- + Conor Jansen Willowbrook Literacy Teacher Aide Effective: 2019-2020 school year
- + Emina Ljubijankic Addison Trail Part-time Math Teacher Aide Effective: 2019-2020 school year
- + Mari Minor Addison Trail Vocation Assistant Effective: August 19, 2019
- + Carita Nelms Addison Trail Literacy Teacher Aide Effective: 2019-2020 school year
- + William Rapiet Willowbrook Vocational Assistant Effective: 2019-2020 school year
- + Vincent Rio Willowbrook Special-Education 1:1 Teacher Aide Effective: 2019-2020 school year
- + Ismael Rodriguez Addison Trail Maintenance Worker Effective: July 1, 2019
- + Rehana Shahid Willowbrook Literacy Teacher Aide Salary: Effective: 2019-2020 school year
- + Lorlene Stephenson Addison Trail Literacy Teacher Aide Salary: Effective: 2019-2020 school year
- + Darlene Yamane Willowbrook Special-Education 1:1 Teacher Aide
- CLASSIFIED STAFF REHIRES:**
- + Ashley Anderson Willowbrook Part-time English Teacher Aide Effective: 2019-2020 school year
- + Kristen Cornell Willowbrook Special-Education Teacher Aide Effective: 2019-2020 school year
- + Maria Louis Willowbrook Math Teacher Aide Effective: 2019-2020 school year
- + MaryKathryn Maranowicz Addison Trail English Teacher Aide Effective: 2019-2020 school year
- + Laura Wells Addison Trail Literacy Teacher Aide Effective: 2019-2020 school year
- CLASSIFIED STAFF CHANGE IN STATUS:**
- + Kimberly Jackson-Petrella From Willowbrook Study Hall Teacher Aide to Willowbrook Library Teacher Aide Effective: 2019-2020 school year
- CLASSIFIED STAFF RESIGNATIONS:**
- + Samuel Key Willowbrook Special-Education 1:1 Teacher Aide Effective: August 6, 2019
- + Elizabeth Knutson Addison Trail Vocational Assistant Effective: July 31, 2019
- + Brian Madaj District Office Vocational Assistant Effective: August 9, 2019
- + Matthew Muth Willowbrook Special-Education Teacher Aide Effective: August 1, 2019
- + Alicia Nunez Addison Trail Building Assistant Effective: July 25, 2019
- + Cecilia Ochoa Addison Trail Achieve Teacher Aide Effective: August 9, 2019

# D 8 8 B O A R D R E C E P T

- ✚ Brianna Pensini Willowbrook Special-Education Teacher Aide Effective: July 5, 2019
- ✚ Marianne Perri Addison Trail Special-Education Teacher Aide Effective: June 27, 2019
- ✚ Kathryn Schild Willowbrook Vocational Assistant Effective: June 26, 2019
- ✚ Patricia Vrankin District Office Vocational Assistant Effective: July 19, 2019

## Information/Discussion Items

### Educational Focus Item for August 26, 2019

The Educational Focus Item for the August 26 Board meeting will be an update on the Every Student Succeeds Act (ESSA) and report card overview.

### Freedom of Information Requests

The following Freedom of Information requests were received and fulfilled:

On July 16, 2019, DuPage High School District 88 received a request from Mr. Victor Laboy, Major Account Executive, Neopost USA for the following information through the Freedom of Information Act (FOIA):

- Copy of postage equipment lease for the mailing used in the district high schools.

On July 31, 2019, DuPage High School District 88 received a request from Ms. Bethany Simpson, Smart Procure for the following information through the Freedom of Information Act (FOIA): Purchase records from 04-24-2019 to Current.

- Purchase order number. If purchase orders are not used a comparable substitute is acceptable, i.e., invoice, encumbrance, or check number
- Purchase date
- Line item details (Detailed description of the purchase)
- Line item quantity
- Line item price
- Vendor ID number, name, address, contact person and their email address

### Credit Card Summary

Chief Financial Officer Mr. Edward Hoster reviewed the district's credit card use report for June 2019, as outlined in Board Policy 4:55 Use of Credit and Procurement Cards.

### Overview of 2018-19 Financial Report (Unaudited) as of June 30, 2019

Mr. Hoster presented the unaudited cash basis Financial Performance summary and analysis reports for the 2018-19 fiscal year. He provided information summarizing the state funding and the incremental budget adjustments that we have been making over the past few years continuing to contribute to the overall control of expenses. The staff continue to work diligently to actively manage within the allotted budget resources. The auditors will make the necessary accrual adjustments to account for the proper timing for both revenue and expenditures for the official accrual based financial reports.

# District 88 Board Recap

## School Recognitions

### Addison Trail

- ✦ All District 88 staff attended an Institute Day August 12, 2019 at Addison Trail.
- ✦ Registration was held all of last week with the addition of a Saturday date on August 10 from 8:00 am to 11:00 am.
- ✦ Tuesday, August 13 is the first teacher work day.
- ✦ First full day of classes is Wednesday, Aug. 14.
- ✦ ATHS, in partnership with Com-Ed will be reducing electricity consumption for approximately 2 hours. This is done to support national efforts of energy conservation.
- ✦ Aug. 23 is our Blue and White Community Night. The event will begin at 6 p.m. Come join us as we kick off the school year and sports season!

### Willowbrook

- ✦ The Freshman Progress Program had 215 students come for a full week to acclimated to Willowbrook High School.
- ✦ Registration Week was a great success. Every student received a Chromebook.
- ✦ District 88 staff were trained with our new Blue Point Security System on August 12.
- ✦ Upcoming events include Code of Conduct August 15, Willowbrook Athletic Booster Golf Outing Saturday, August 17, and Silver and Blue Community Night August 23.

## Action Necessitated by Closed Session

Approval of Superintendent's 2019-20 Performance Goals & Indicators, Tasks and Schedules for implementation of the Strategic Plan.

### Board Of Education Meeting Dates

All meetings are at 7:30 p.m. in the District 88 Boardroom (unless otherwise noted)

Monday, August 26, 2019: Educational Focus Board Meeting

Monday, September 9, 2019: Regular Business Board Meeting

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