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## **Board of Education District Technology Committee Meeting**

Thursday, January 26, 2012  
Board Conference Room, District Administrative Offices

### **MINUTES**

Attendees: Donna Cain, Steve Humphrey, Christine Tomasino

The District 88 BOE Technology Committee met on January 26, 2012, 4:00 p.m. at the District Office.

The meeting was opened with information regarding training for both support staff and teachers for the 2011-12 school year. Attendance at Monday Late Start and Lunch Learn sessions are increasing. Topics for support staff center around data fluency using Microsoft Excel and PowerSchool. Training topics for teachers focuses on building digital fluency skills for using the technology available and supporting researched-based instructional practices in teaching and learning. The Director of Technology and campus instructional leaders conduct the sessions.

The BOE Technology Committee discussed the current implementation of measures to increase security of district networks and systems. The district will be performing a quarterly scan of public-facing IP addresses for intrusion vulnerability. New guidelines for strong passwords have been developed and all staff has been instructed to change their existing passwords in all District 88 systems to reflect the strong password guidelines. Additionally, user account procedures have been adjusted for guests who need access to the district's wired or wireless access.

In another agenda item, the Technology Committee members discussed the sustainability of our technology tools with current technology funding. A preliminary budget was shared and discussed. A final budget reflecting the support for operations and instruction will be created and brought to the committee at the next meeting. The committee agreed that we need continued efforts each year to monitor funding while maintaining the integrity of a planned replacement cycle for hardware and software and yearly operations.

Drivers for the 2012-13 school year technology budget are the replacement of aging of hardware for operations and instruction, updates to the infrastructure, software renewals and upgrades to software applications, and additional purchases of instructional tools for the classroom due to new student programming for alternate education.

Information was presented to lead discussion about managing technology for both operations and instruction that support the District's vision for technology in a learning environment. An ongoing review of the technology department structure and tasks will assist the district in its efforts to provide resources to effectively support the management of technology operations and the desired result for teaching and learning with digital tools.

As the Building Future capital outlay projects are finishing up in the Summer 2012, the Committee discussed the unfinished technology projects and plans to address completion.

The meeting was adjourned at 5:30 PM.

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President, Board of Education

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Secretary, Board of Education

Attest: \_\_\_\_\_  
Date