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## Buildings and Grounds Committee Meeting

Tuesday, October 16, 2012

Board Conference Room, District Administrative Office

### MINUTES

Present: Jay Irvin, Donna Cain, Tommy Edmier, Mark Johnson, Scott Helton, Scott Flanagan, Ray Prokop, John Doherty, Kraig Riebock, Tom Cantlin, Tom Manka, Matt Thompson, Bob Flemming, Bruce Martin

Meeting called to order at 4:30 p.m. in the District 88 Conference Room.

- o The meeting began with a review of payment applications #5 and #6 by Wight & Co. The Committee approved payment applications #5 for \$57,548.41 and #6 for \$15,841.90 as presented.
- o Wight & Co. provided an update on the closeout of summer 2011 and 2012. Wight advised that they continue to work on a design change for the expansion joint that is part of the overhead walkway at Willowbrook. Wight also indicated that the tone generator at Willowbrook is scheduled for installation on October 29. Retainage for these open items is being held until contractors have completed their work.
- o John Doherty from Bovis Lend Lease reviewed the latest matrix update (attachment included) that included: the contractor name, remaining item(s) open, responsibility for follow-up, date required and any comments. Doherty provided the following updates: Abbey Paving is scheduled to complete the paving re-work at Addison Trail on October 18; Western Dupage Landscaping is scheduled to complete the corrective work in the Addison Trail staff courtyard on October 24; Wilkin Insulation to complete extra patching work at Addison Trail over the winter break. Doherty is finalizing open items with Rex Electric at both schools.

- o John Doherty from Bovis Lend Lease presented the following payment applications to the committee: Peterson Companies - \$10,000, final; Abbey Paving - \$16,000, final; Western Dupage Landscaping - \$25,436.40, final. The committee approved the payment application to Peterson companies. The committee recommended having administration present payment applications for Abbey and Western Dupage after completion and verification, by Wight and Co., of open items.
- o The committee heard a proposal from Wight and Co. on roof replacement and parking lot sealcoating. The roof recommendations were based on the consultant's report that was completed in April 2012. Wight presented two proposed options that varied dependent on the extent of work, with estimated costs for base bid, alternates and fees. The committee expressed concerns about the fees, specifically the construction management fee in the Wight proposal and directed administration to explore different options, such as the roofing consultant, IRCA. In addition, Wight presented sealcoating cost estimates for all parking lots. The committee suggested developing an ongoing schedule and budget to complete sealcoating work.
- o The district administration provided payment applications for the Willowbrook baseball field improvements. A progress payment of \$22,000 was approved by the committee to Midland Group. A final payment in the amount of \$10,500 was approved to Fence Connection pending receipt of final waivers.
- o The district administration provided a payment application for Oak Brook Mechanical in the amount of \$31,000. Oakbrook installed a rooftop A/C unit at the district office. The committee approved payment to Oakbrook Mechanical pending receipt of final waivers. A progress payment application was presented for McGinty Bros in the amount of \$14,218 for work completed to date at the Addison Trail north detention area; the committee approved the progress payment pending receipt of waivers.

- o The next meeting was scheduled on November 27, 2012 at 5:00 p.m.

The meeting adjourned at 6:20 p.m.

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President, Board of Education

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Secretary, Board of Education

Attest: \_\_\_\_\_  
Date