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## Board of Education Educational Focus Meeting

Monday, October 25, 2010  
Board Room, District Administrative Offices

### MINUTES

#### **CALL TO ORDER**

Mr. Johnson, president of the board, called the meeting to order at 7:30 p.m.

#### **PLEDGE OF ALLEGIANCE**

#### **ROLL CALL**

Members Present: Mrs. Flores, Mrs. Kucik, Mrs. Cain, Mr. Luebker, Mr. Edmier,  
Mr. Johnson

Members Absent: Mr. Irvin

Others Present: Drs. Humphrey, Helton, Messrs. Martin, Krause, Ms. Barbanente,  
Tomasino, Duffin, Anderson, Sears, 88's Best students and parents,  
Latino Advisory Parents, and others not registered.  
Mr. Flanagan, Wight & Co.

#### **PETITIONS AND HEARINGS**

Senator Carole Pankau of the 23<sup>rd</sup> District spoke at the Board meeting. She gave a quick update on the happenings in Springfield, touching on the budget deficit affecting schools and the upcoming November election.

#### **88's Best Students**

Mr. Krause introduced Lauren Firanek, Willowbrook student and Dr. Helton introduced Magdalena Naziemiec, Addison Trail student who were honored as 88's Best for the month of October.

The students were congratulated on their many accomplishments. The students thanked the board, their teachers and their families for their support. As a token of their achievements, students were given an 88's Best glass sculpture signifying their accomplishments and a certificate.

**Educational Focus Item****Latino Parent Advisory**

Mrs. Barbanente recognized parents involved in the Latino Parent Advisory Council. She stated that these parent volunteers serve as leaders assisting other families with school events. They have completed the Latino Parent Advisory Leadership training workshops in the areas of Special Education legal framework, District 88 interventions and support and parent involvement strategies.

- **Mr. Johnson called a break at 8:10 p.m.**
- **Mr. Johnson called the meeting back to order at 8:15 p.m.**

**Roll Call:**

Members Present: Mrs. Flores, Mrs. Kucik, Mrs. Cain, Mr. Luebker, Mr. Edmier,  
Mr. Johnson

Members Absent: Mr. Irvin

**District, Addison Trail and Willowbrook Report Cards**

Mrs. Barbanente reviewed the District Report card along with the report cards for Addison Trail and Willowbrook and a summary of PSAT assessment data from 2009-2010. The long-term comparisons are on an upward trend. Other areas discussed were enrollment trends and reading and math assessment data. Principals Helton and Krause reported out significant gains that are qualifying more students for testing due to district interventions that are helping students gain the skills they need.

**Curriculum Council Meeting Summary**

Mrs. Barbanente gave a brief summary of the first curriculum council meeting that was held on October 19<sup>th</sup>. Topics discussed were the needs of the future workforce, graduation requirements, response interventions, up-date on the Physical Education waiver, and the status of the district's cost containment.

**Motion to Amend the October 25, 2010 Educational Focus Board Meeting Agenda**

Mr. Luebker moved and Mrs. Cain seconded to amend the October 25, 2010 Educational Focus Board Meeting agenda. Under "Discussion Items Requiring Action", Item 9H, Minutes of the September 27, 2010 Closed Session Board Meeting will be added.

Roll Call vote:

Ayes: Mr. Luebker, Mrs. Cain, Mrs. Flores, Mrs. Kucik, Mr. Edmier, Mr. Johnson

Nays: None

Motion carried unanimously.

**Motion to Establish Consent Agenda**

Mrs. Cain moved and Mrs. Kucik seconded to establish the consent agenda as presented.

Roll Call vote:

Ayes: Mrs. Cain, Mrs. Kucik, Mrs. Flores, Mr. Luebker, Mr. Edmier, Mr. Johnson

Nays: None

Motion carried unanimously.

**List of Bills – September 2010**

To approve the List of Bills for September 2010 in the amount of \$16,133,391.41.

**Treasurer's Report – September 2010**

To approve the Treasurer's Report for September 2010 reflecting the ending balance of \$76,805,986.45.

**Budget Status Report – September 2010**

To approve the Budget Status Report for September 2010 as presented at the October 18, 2010 board meeting.

**Board Secretary Designees for April 2011 Election**

To designate Bruce Martin, Bob Flemming, Rita Christopher and Melissa Sears as Board Secretary Designees to conduct the April 5, 2011 election.

**Fundraisers**

To approve the fundraisers presented at the October 18, 2010 board meeting.

**Personnel**

To approve the personnel report presented at the October 18, 2010 board meeting.

**Motion to Approve Consent Agenda**

Mrs. Cain moved and Mrs. Kucik seconded to approve the Consent Agenda as presented.

Roll Call Vote:

Ayes: Mrs. Cain, Mrs. Kucik, Mrs. Flores, Mr. Luebker, Mr. Edmier, Mr. Johnson

Nays: None

Motion carried unanimously.

### **DISCUSSION ITEMS REQUIRING ACTION**

#### **BTF Contractor Payment**

Mrs. Cain moved and Mr. Luebker seconded to approve the BTF contractor payment request #27 in the amount of \$2,941,598.62. This payment request represents work that has been completed through September 30, 2010 at Addison Trail and Willowbrook High Schools.

Roll Call Vote:

Ayes: Mrs. Cain, Mr. Luebker, Mrs. Flores, Mrs. Kucik, Mr. Edmier, Mr. Johnson

Nays: None

Motion carried unanimously.

#### **Personnel Report**

Mrs. Cain moved and Mrs. Kucik seconded to approve the following personnel report.

Roll Call Vote:

Ayes: Mrs. Cain, Mrs. Kucik, Mrs. Flores, Mr. Luebker, Mr. Edmier, Mr. Johnson

Nays: None

Motion carried unanimously.

#### **Certified Staff Appointments:**

- o Susan Halek, Addison Trail Math Teacher – Part Time (.4): Salary -Scale I, Step 2- \$18,614.16; 4/11ths of \$51,188.94, effective October 18, 2010.
- o Mary Clare Sullivan, Addison Trail Social Studies Teacher –Part Time (.2): Salary - Scale I, Step 1 - \$9,036.00- 2/11ths of \$49,698.00, effective: October 18, 2010.

#### **Classified Staff Appointments:**

- o Mary Clare Sullivan, Addison Trail Special Education / Reading Teacher Aide – Part Time: Salary - \$13.41 hourly, effective October 18, 2010.
- o Barbara Finnie, District Office Substitute Caller: Salary - \$13,275.00, effective October 27, 2010.

#### **Classified Unpaid Personal Leave of Absence:**

- o Anne Price, Addison Trail Student Supervisor, effective September 27, 2010 – December 1, 2010.

#### **Building and Grounds Change in Status:**

- o Ronald Kolodziej, from Director of Buildings and Grounds to Addison Trail Custodial Foreman, effective October 22, 2010.

**Minutes of the September 20, 2010 Regular Business Board Meeting**

Mrs. Cain moved and Mrs. Kucik seconded to approve the minutes of the September 20, 2010 Regular Business Board meeting.

Roll Call Vote:

Ayes: Mrs. Cain, Mrs. Kucik, Mrs. Flores, Mr. Luebker, Mr. Edmier, Mr. Johnson

Nays: None

Motion carried unanimously.

**Minutes of the September 23, 2010 Board Officers Meeting**

Mrs. Cain moved and Mrs. Kucik seconded to approve the minutes of the September 23, 2010 Board Officers meeting.

Roll Call Vote:

Ayes: Mrs. Cain, Mrs. Kucik, Mrs. Flores, Mr. Luebker, Mr. Edmier, Mr. Johnson

Nays: None

Motion carried unanimously.

**Minutes of the September 27, 2010 Educational Focus Board Meeting**

Mrs. Kucik moved and Mrs. Cain seconded to approve the minutes of the September 27, 2010 Educational Focus Board meeting with following correction: BTF Contractors Payment #26 read to hold payment to Evans and Sons Blacktop. The correct contractor to hold payment until proper paperwork has been received is Erwin Telescoping Seating Co.

Roll Call Vote:

Ayes: Mrs. Kucik, Mrs. Cain, Mrs. Flores, Mr. Luebker, Mr. Edmier, Mr. Johnson

Nays: None

Motion carried unanimously.

**Minutes of the September 27, 2010 Closed Session Board Meeting**

Mrs. Cain moved and Mr. Edmier seconded to approve the minutes of the September 27, 2010 Closed Session Board meeting.

Roll Call Vote:

Ayes: Mrs. Cain, Mr. Edmier, Mrs. Flores, Mrs. Kucik, Mr. Johnson

Abstained: Mr. Luebker

Nays: None

Motion carried unanimously.

**Minutes of the October 4, 2010 Building and Grounds Meeting**

Mrs. Cain moved and Mr. Edmier seconded to approve the minutes of the October 4, 2010 Building and Grounds meeting.

Roll Call Vote:

Ayes: Mrs. Cain, Mr. Edmier, Mrs. Flores, Mrs. Kucik, Mr. Luebker, Mr. Johnson

Nays: None

Motion carried unanimously.

**Minutes of the October 6, 2010 Joint Board of Education Meeting**

Mrs. Cain moved and Mrs. Kucik seconded to approve the minutes of the October 6, 2010 Joint Board of Education meeting.

Roll Call Vote:

Ayes: Mrs. Cain, Mrs. Kucik, Mrs. Flores, Mr. Edmier, Mr. Luebker, Mr. Johnson

Nays: None

Motion carried unanimously.

**INFORMATION ITEMS**

**2010 Tax Levy**

Mr. Martin informed board members that the tax levy booklet in their packet contains information on the proposed tax levy, Mr. Martin is proposing that at the November 15<sup>th</sup> board meeting, the board adopt a resolution regarding the estimated amounts necessary to be levied for the year 2010, and establish, if necessary the public hearing date as December 13<sup>th</sup>, 2010.

The Truth in Taxation notice, if required, will be published in the Addison Press and in the Villa Park Argus on Friday, December 3, 2010. The levy for 2010 would be recommended for adoption at the December 13<sup>th</sup> meeting. Mr. Martin stated that the CPI for 2010 will be 2.7% and the EAV is projected to decline 6.8%.

Mr. Martin relayed that if any board members have questions regarding the levy please contact him.

**Science Lab Safety**

As a follow-up to a report made at the October 18<sup>th</sup> board meeting Mr. Scott Flanagan, from Wight & Co., along with administrators, walked through the science labs at Willowbrook High School to see if there were eyewash and fire extinguishers in place. These items were not in place as reported. Although this is not a code violation, the administration feels that safety equipment should and will be installed to keep in line with our policy of high level safety and security.

**Superintendent's Transition Plan**

Dr. Humphrey reviewed the superintendent's transition plan that the board gave their consensus on at the October 18<sup>th</sup> board meeting. This transition plan indicated to employ a superintendent from the current staff in District 88 to ensure the continued leadership for the new Vision and learning goals along with stability. This transition would include parent and staff input on the desired leadership criteria and participation in the interview process in January 2011. A final recommendation is expected by January 24, 2011.

**Freedom of Information Requests**

Mrs. Barbanente stated that two Freedom of Information Requests have been received. They are as follows:

- Ms. Daria Cooper requested information regarding the name of the general contractor and subcontractors who were involved with BTF along with a copy of the payment and/or performance bond. This information was e-mailed to Ms. Cooper.
- Mr. Joseph Weber requested information regarding certified payroll for Sports Equipment Installers, Inc., the company installing indoor bleachers at Addison Trail High School. This information was sent to Mr. Weber.

**Supplemental Educational Services Mailing**

Mrs. Barbanente discussed the informational material that was recently mailed to Willowbrook families in low-income status. The district is required to allocate a portion of federal funds specifically for tutoring purposes because of Willowbrook's school improvement status according to No Child Left Behind. Parents have an opportunity to register students for free tutoring services with an approved list of providers.

**Special Education Service Agreement with Parochial Schools**

Mrs. Barbanente discussed the Special Education Service Agreement between DuPage High School District 88 and the parochial schools in the district boundaries that include Montini, Timothy Christian and the Islamic Foundation. This agreement outlines how District 88 will serve students with disabilities attending private schools. Mrs. Barbanente also provided a copy of the parent letter inviting them to an informational meeting.

**Revised and Amended Board Policies**

Board members discussed the following policies: 2:110 Qualifications, Term, and Duties of Board Officers, 2. 4:50 Payment Procedures, and 7:285 Food Allergy Management Program. Board members gave their consensus to move policy 2:110 and 7:285 to the consent agenda for November 25<sup>th</sup> for approval. Policy 4:50 will be brought back to the November 15<sup>th</sup> board meeting for further discussion.

### **School Recognition – Principals**

Principal Krause and Principal Helton highlighted upcoming events, accomplishments and recognitions.

### **Addison Trail**

- The Tradition of Excellence Committee will be honoring 1988 alumnus Scott Johnson for his professional accomplishments as a science fiction illustrator and lead artist for Marvel Entertainment.
- More than 50 students will be recognized as A.T.'s Best for contributions made to the school community.
- The Theatre Department will open the season with performances of "Arsenic & Old Lace" from November 4-6.
- Upcoming events include: Parent College Fieldtrip, Outstanding Student Breakfast and Parent/Teacher Conferences

### **Willowbrook**

- The Music department will host students from Jackson Middle School, Jefferson Middle School and Albright Middle School during the annual joint String Festival and Choir Festival.
- Members of the administration will present information for parents during upcoming 8<sup>th</sup> Grade parent nights.
- The student body will participate in a special Veteran's Day assembly on November 11.
- Upcoming events include: Red Ribbon Week, Key Club Food Drive and Parent/Teacher Conferences.

### **Board Member Reports**

- Mr. Johnson, for clarification purposes, made the statement that District 88 did not purchase the Driscoll property, that the Village of Addison purchased the property.

### **Public Comments**

Mrs. Fran Engstrom, Addison resident expressed concern for limiting the superintendent search to inside candidates only.

### **Announcements**

- Regular Business Board Meeting: Monday, November 15, 2010, 7:30 p.m., District Boardroom located at: District Administrative Offices, 2 Friendship Plaza, Addison, IL 60101.
- Educational Focus Board Meeting: Monday, November 22, 2010, 7:30 p.m., District Boardroom located at: District Administrative Offices, 2 Friendship Plaza, Addison, IL 60101.



**Adjournment**

Mrs. Cain moved and Mrs. Kucik seconded that the meeting adjourn.

Voice vote.

Motion carried unanimously. The board meeting adjourned at 10:00 p.m.

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President, Board of Education

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Secretary, Board of Education

Attest: \_\_\_\_\_  
Date