

COUNSELOR RECOMMENDATION REQUEST FORM

To help your counselor prepare an effective letter of recommendation on your behalf, we ask that you initiate your request with the same thought and care that your counselor will exercise in writing your letter of recommendation. Please answer the following questions to provide your counselor with insights for your letter. It is recommended that you type the following information, questions and responses in a word document so it will be easy to read. Keep a copy on your computer hard drive. It is recommended that you attach a resume with this recommendation form.

STUDENT NAME: _____ **ID #:** _____

COUNSELOR: _____

- 1. What is/was your favorite class and why?**

- 2. What is your greatest academic or personal achievement and how did accomplish this achievement?**

- 3. Is there anything you have worked hard to overcome or dealt with in your life that has impacted you personally or academically?**

Colleges/Universities applying to:

1. _____
2. _____
3. _____
4. _____
5. _____

- 1. What is your intended college major?**

- 2. What is your career goal?**

**Please attach a resume with this form*