

### **88'S BEST**

At the Board of Education meeting, we will be honoring two students for the months of January and February as 88's Best.

Attached you will find information about Mario Macedo from Addison Trail and Gregory Ross from Willowbrook, the January 27, 2014 honorees.

Attached you will find information about Julia Rowley from Addison Trail and Molly Kuenstlers from Willowbrook, the February 24, 2014 honorees.

# DISTRICT 88'S BEST

## Mario Macedo

Hard work, sacrifice, and discipline characterize Addison Trail's 88's Best January selection Mario Macedo. Mario has demonstrated a consistent level of excellence in his academic performance throughout his four years at Addison Trail. Mario's outstanding performance in the classroom has earned him a place on the distinct honor roll for all four years, two AT's Best awards, a student of the semester recognition, and acknowledgment as both an AP Scholar and Illinois State Scholar.

When asked about what drives him, Mario responded with explaining that his parents have taught him hard work and sacrifice. Mario's parents left family and the world they knew in Mexico behind when he was one to give him and his siblings better opportunities to succeed in America. His parents have taught him discipline in his academic studies and that the only way to better yourself is through learning and education. He has learned to appreciate what he has, the opportunities his parents have given him, and to always work hard in school.

Mario's excellence in the classroom is not only demonstrated by his exceptional grades, but also by the courses he has taken. Mario will graduate this year having successfully completed fifteen AP courses and ten additional honors courses. Many of Mario's teachers recall his quite demeanor, hard work, and exceptional academic efforts. When asked, Mrs. Becky Cibulka commented on Mario by stating, "When I had Mario as a freshman he was a quiet leader. I was so impressed with his work ethic and his drive for excellence. He was part of the first class that was able to take AP Human Geography at Addison Trail and he earned a 5 on his AP test because of all of his hard work."

Not only does Mario commit himself to academics, but he also excels in other areas. Mario has been a four year member of our Academic Team, Math Team, and Debate Team (Treasurer 11/12). Over the past two years, he has also been a member of various groups/clubs including our Science Olympiad, DECA (state qualifier), Youth and Government, Model UN, and Science Club. He has even taken a Particle Physics Course at Fermilab.

Mario is also heavily involved in community service here at Addison Trail and within the village. Over the past four years, he has volunteered his time for the Food Drive, Kiwanis Breakfast, Key Club, Easter Egg Hunt, and Activity Fair.

Along with the influence his parents have had on his academic career, Mario credits his math and science teachers for being good teachers and helping build his interest in these subject matters. Mario especially credits Mr. Steve Nelson as being good teacher and Science Olympiad coach for nurture his passion for science and helping him to be the best he can be.

Though Mario has not chosen a college yet, he is focused on studying Aerospace Engineering. He is waiting to hear back from the University of Illinois, University of Michigan, Northwestern, MIT, and Cal-Tech. We are confident that with his credentials, hard working attitude, and discipline; Mario will be successful at whatever university he chooses. We wish him the best of luck. Congratulations Mario!

# DISTRICT 88'S BEST

## Gregory Ross

The academic universe at Willowbrook High School has many stars, but one that burns particularly brightly is senior Gregory Ross. As a leader with a stellar academic career at Willowbrook, we are proud to bestow upon Gregory the recognition of being named as one of DuPage High School District 88's Best.

As a student, Gregory consistently challenges himself with a rigorous course load while maintaining a class ranking within the ninety-ninth percentile. Gregory is currently enrolled in five AP classes and was named an AP Scholar with Distinction and an Illinois State Scholar. He also received a National Merit Scholarship Program Letter of Commendation. Additionally, he has previously completed a lengthy list of additional AP and honors level courses and has been named to the Distinction Honor Roll each semester of his high school career. Furthermore, Gregory is a member of our Social Studies Honor Society -- Civitas, our math honor society -- Mu Alpha Theta, the National English Honor Society, and the National Honor Society. He was part of the 2013 state competition team for Econ Challenge that was awarded 2<sup>nd</sup> place.

Beyond the classroom, Gregory has been involved with Habitat for Humanity, helping build an inner-city house in Washington, D.C. He also serves as treasurer of Key Club and is a member of Blue Crew.

Gregory still finds time to volunteer at a food pantry for the past two summers. He has taken two river trips down the Grand Canyon's Colorado River to collect scientific data to be studied by ecologists and researchers who study the canyon.

Gregory's success and attributes are evident to staff members throughout Willowbrook.

English teacher Terri Woebel states, "Greg's work in English class is exemplary. He writes impressive essays with exceptional style, content, and structure that all students should strive for when writing. Greg helped raise the standards for those around him. His writing is consistently impressive and notably improved throughout the year, due to his dedication to process work. He has drive and passion to improve, and he is always ready to think outside the box



and make impressive connections to other disciplines and to life. I can honestly say I looked forward to reading his work each time he turned in an assignment. I knew that I would have the opportunity to learn something new from this talented young man. I was in awe of Greg, for I assumed he must concentrate his time on English and writing because his work is exemplary. However, Greg proved that he truly is a well-rounded scholar, excelling in all academic areas.”

Brian Eslick, social studies teacher, adds, “Greg Ross certainly represents the best of the district. He is thorough, driven, pensive, thoughtful and diverse. He is never afraid to take a challenge head on and insists on excellence. He is willing to roll up his sleeves and work hard independently, or with others on activities inside and outside the classroom. He is a tremendous positive influence on the culture of the classroom and learns from failures as well as from successes. He is among the most talented students I have taught. This is a well-deserved honor.”

As he looks to the future, Gregory has applied to the University of Chicago, Northwestern University, and Columbia University in New York. Although he has not specified a major at this time, his current career interests lie in urban planning, journalism, and economics.

Willowbrook High School is proud and honored to recognize Gregory Ross for his success both academically and beyond the classroom and for exemplifying what it means to be one of District 88’s Best!

# DISTRICT 88'S BEST

## Julia Rowley

*Consistency, Discipline, and Hard Work!* This is the mantra of Julia Rowley, Addison Trail's recipient for the 88's Best recognition for the month of February. She has a list of extracurricular activities and leadership roles that is incredibly impressive and begs the question, "When does this kid sleep?" Over the course high school, Julia has participated and committed herself to more than a dozen clubs, sports, and organizations all while making the Honor Roll all four years. In each of these extracurricular activities, Julia has demonstrated the motivational, compassion and leadership skills necessary for him to serve as a role model to his fellow students at Addison Trail.

Julia has an extensive list of extracurricular accomplishments. Her extracurricular activities begin with her involvement in Addison Trail's service organizations and go well beyond. Julia is a two-year member and current president of National Honors Society. She is also the current president of our Tri-M Music Honors Society. Julia is also the Student Director of Pay It Forward. Julia is also heavily involved in our Freshman Mentoring program, Second Helping, Letterman's Club, Youth and Government, Philosophy Club, and the Debate team.

Julia is also involved in our athletic, music, and theater programs. Julia is a four varsity member of our district swimming and diving team – a two time state alternate. Julia is also in Marching Band, Wind Ensemble, Pep Band, Jazz Band, Shades of Blue, and the Addison Community Band. Julia was also recognized for her music skills by being selected to perform on the ILMEA and Honors All-State Bands. When Julia isn't participating with one of our band or ensemble groups, she takes private voice and saxophone lessons and she is also a very active with our Theater group as well.

When asked, teachers and staff have nothing but fantastic praise for Julia. Mr. Mark Ailes said, "Julia is one of those special students that is truly interested in learning. She loves to challenge herself and cannot say 'no' to an opportunity to learn. She is a delight in class and asks good questions other students are thinking but are reluctant to ask. Her extracurricular involvement is extreme. Great choice for this honor." Mr. Mark Corey exclaimed, "A natural choice. Julia is an outstanding musician in class and a phenomenal leader as president of the TRI-M music honors society. Julia excels in all of her extracurriculars but more importantly she manages her time for each well. There is a lot of time required of our music students outside of the school day and Julia excels at prioritizing her commitments, keeping all of the parties informed and meeting those commitments." Mr. Rob Schader commented, "Julia is an outstanding student athlete who does not only work hard but is a true leader in this school. It is rare to find such a motivated person who cares so much about others and truly takes the time to worry about what's best for the group as a whole. Julia is not only AT's best but will be the best in whatever path she decides to take after high school."

Ms. Hannah Sutton praised Julia by saying, "I have had the opportunity to know Julia through two different settings; Lettermen Club & Mentor ATR. Although, Julia is involved in everything under the sun, she has the uncanny ability to make each activity the most important. This is an extremely difficult task. I have enjoyed watching her striving to raise money for the Lettermen Club Scholarship (which she won the award for most \$ raised) and watching her mentor freshmen. Whether she's mentoring in small groups or one-to-one through Second Helping, Julia makes connection with students. She brings life into all environments and makes the people she is working with feel valued. Julia is one of a kind and I hope in the future her path allows for these unique qualities to shine." Mrs. Courtney DeMent also added, "Julia is one of the best leaders I've EVER had in Pay It Forward. She has participated all 4 years of high school, and participated in 8th grade as well. Julia tells the story of how she was really shy in 8th grade, and teachers were actually worried about her! I cannot believe it - Julia is one of the most energetic, outgoing, and with-it young women I have ever known, and I'm so proud to have seen her develop her leadership throughout her 4 years here. She is only 18 years old, but has a clear vision and direction for her life - and will stop at nothing to achieve her dream. I know the leadership opportunities she's had have helped her craft her vision, and I'm so proud that she has participated in so much, and been so successful - for the first time ever, I was able to step back as the adult leader in PIF because Julia CLEARLY had control of the 60 CORE leaders. I could tell she even got irritated when I stepped in to add something because we would step out of her agenda!! She is extremely determined, and I'm so proud to have known her and had the chance to work with her develop her leadership skills."

Mr. Paul Anderson, Julia's Swim coach had this to say about Julia, "Julia Rowley exemplifies all that it means to be not only a member of a team, but a leader. While she has been a four year varsity member of the AT-WB girls swim, her time on the team has been anything but typical. After promising freshman and sophomore years that resulted in 4 WSC Gold All-Conference selections and a relay qualification for the IHSA state meet Julia's career was derailed. Coming into her junior year, Julia suffered a shoulder injury that prevented her from swimming without immense pain. It was later determined that she could not swim and would not be able to compete that year. However, in true Rowley fashion, Julia made a choice to learn how to dive and became the only diver on the AT-WB squad due to the lack of boards at our facility. Julia practiced on her own, learned an entire new sport, and scored critical points that aided the team in its first ever conference championship. More so, she overcame the physical and emotional anguish of having to give up something she loved being a part of, and found a way to continue to contribute. It was definitely always easy but she routinely handled it with a class and grace far beyond her years."

In her senior year, Julia was able to swim again and came back with a vengeance. Not only did she continue to dive, but she changed from a distance swimmer, to an All-Conference sprinter and team captain. Her contributions aided the team in capturing our second consecutive conference championship in route to an 18th in state finish. However, Julia's real mark on the team came in her contributions outside of the pool. Over her four years, Julia has been one of the emotional leaders of our team. She has never shied away from sharing an opinion when she thought it needed be said, and has never hesitated from pushing someone that needed that extra boost. Further, she has always been available for any teammate that needed emotional support, even

when she herself was going through a difficult time emotionally or physically. Her dedication to those around her is unparalleled and is an inspiration to watch on a daily basis. There is no question in my mind that the AT-WB Girls Swim team is better for having had Julia Rowley as a part of it and she is very much deserving of every accolade that comes her way.

When asked why Julia has been so involved throughout high school, she simply stated that she has always wanted to be a leader and help influence people in positive manner and that the best way to do this is to be involved. She attributes most of her successes to being raised by a great family. Her father made several sacrifices professionally for the family, helped stay up late many nights to help with math and science, and made all but 1 swim meet! Her mother is a true caregiver who always seems to have the right things to say. Her brother and sister were true inspirations and motivators for her. Since her family is highly competitive, they always wanted to out-do the other. Julia's dog, Puzo, was also a tremendous help when times were tough!

Julia also creates many of the teachers she's had at A.T. in helping her meet her goals. Julia praised Mr. Ailes and Mr. Nelson for their patience and willingness to answer her questions revolving around all science topics... some related to the current subject and some not! She also credited teachers like Mr. Corey and Ms. Magnavite for all of their hard work, consistency, and discipline in the classroom!

Julia feels there are a few keys to success that she wants to share with current and future Blazers.

1. Communicate and ask questions.
2. Help others as well as self in class.
3. Goal set(short/long term) and always have a desire to improve every day.
4. Make connections/friends every day.

Julia is still undecided on where she will go to school next year and what she will study. Her options include DePaul, Marquette, University of Illinois, Notre Dame, Northwestern, Johns Hopkins, and Washington University where she will major in theater, business, or education. If I know Julia, she'll find a way to do all three!

Best of luck to you Julia.

# DISTRICT 88'S BEST

## Molly Kuenstler

If Willowbrook High School senior Molly Kuenstler could give advice to incoming students, she would advise them to get involved from the beginning of freshman year so they can develop fulfilling relationships with a variety of new people.

Indeed, Molly Kuenstler has created outstanding success in a variety of areas, including academics, activities, volunteerism and athletics. Molly's leadership skills have truly made an impact on Willowbrook High School, and as a result, Molly has earned the recognition of being named as one of DuPage High School District 88's Best.

As a student, Molly currently is enrolled in or has taken eleven AP courses in addition to a lengthy list of honors level courses. Furthermore, Molly has maintained a class ranking in the top two percent of her class and is an inductee of the National Honor Society, Math Honor Society, Hispanic Language Honor Society, National English Honor Society and Civitas, the Social Studies Honor Society.

Additionally, she is a Prairie State Achievement Exam Scholar and an AP Scholar with Distinction.

Molly has not only been involved in numerous organizations, but also has taken prominent leadership roles in several extracurricular activities. She is captain of the District 88 Swimming and Diving Team, a New Beginnings Leader, and a member of the Principal's Leadership Team and the West Suburban Gold Leadership Conference.

Molly also has been involved in Relay for Life, Feed My Starving Children, and Key Club where she has helped with the Salvation Army Bell Ringing and fundraising bake sales. When Molly is not working on school projects she can be found teaching swim lessons at the Villa Park Recreation Department or swimming for the Elmhurst Club Swim Team.

Molly's success and attributes have impressed her teachers and coaches at Willowbrook High School and District 88.

According to Paul Anderson, District 88 Swimming Coach, "Over the four years that I had the privilege of coaching Molly I have watched

her grow in to an accomplished competitor, encouraging leader, strong student, and vigorous worker. From a competitive standpoint, Molly is the most accomplished swimmer in our program's history. Molly is a four year Varsity letter winner, twelve time all-conference selection, multiple time all-sectional qualifier, a nine time state qualifier, All-America consideration qualifier, and All-State Honorable Mention. Molly has raced at the fastest single state meet in the country while representing AT-WB and has taken our program from one that was unknown to one that is recognized as a powerful dangerous team on the state level.

On top of her individual accomplishments in the pool, as an individual, Molly has done a great deal to encourage and inspire other members of her team through her strong leadership. Molly has been elected team captain the past two seasons and has gone above to include and encourage every member of the team. Through her individual pep talks, personal conversations, bold comments, and strong personality she has helped her teammates grow not just as athletes but as individuals. However none of this would be possible without the exceptionally high standards she sets for herself. Molly is consistently the hardest worker on a daily basis and is never intimidated by a challenge. She pushes herself to lengths most would not fathom while working towards accomplishing her goals. By combining these two aspects she was the consummate model teammate. Molly never said no to a teammate in need and continually strove to be the best teammate possible whether she was helping a four year varsity member or a freshman that had been on the team for two months."

Brett Blair, English Department Chair, adds, "Molly is a gifted and dedicated athlete and student. Though I do not have Molly in a co-curricular, Molly's hard work is more than evident in our AP English Literature class. Any time Molly offers a suggestion or a comment to analyze the text, she provides accurate, insightful and thoughtful commentary to enhance the class discussion. Finally, the growth in her writing this year continues to become more and more evident, which will only underscore her successes when she heads off to the Naval Academy in the Fall. Molly is definitely a deserving recipient of 88's Best!"

John Fouser, Chemistry teacher, says, "Molly is a wonderful student and member of the Willowbrook community. She is a star swimmer and manages to balance her time successfully between the academic and extra-curricular demands on her time. She is so successful at balancing her time that she has voluntarily given up some of her free time to assist me in the lab. She is very intuitive and only needs to see something once to be able to complete the task. She is a big help

to me and great model for Willowbrook students for how to be a well-rounded student.”

As she looks to the future, Molly has received an appointment to the Naval Academy at Annapolis where she plans to major in Chemistry. She will also be a collegiate swimmer. Eventually, she hopes to be a research scientist.

Willowbrook High School is proud and honored to recognize Molly Kuentler for her success both academically and beyond the classroom and for exemplifying what it means to be one of District 88's Best!

**ITALY EXCHANGE TRIP**

The Board will hear an update on the March 2014 Sister City Exchange Trip to Triggiano, Italy for Addison Trail students.



## TOUR DETAILS

Mar 27 - Apr 6, 2014

### Group Leader

Judie Vitiritti-Lynch

### Group ID

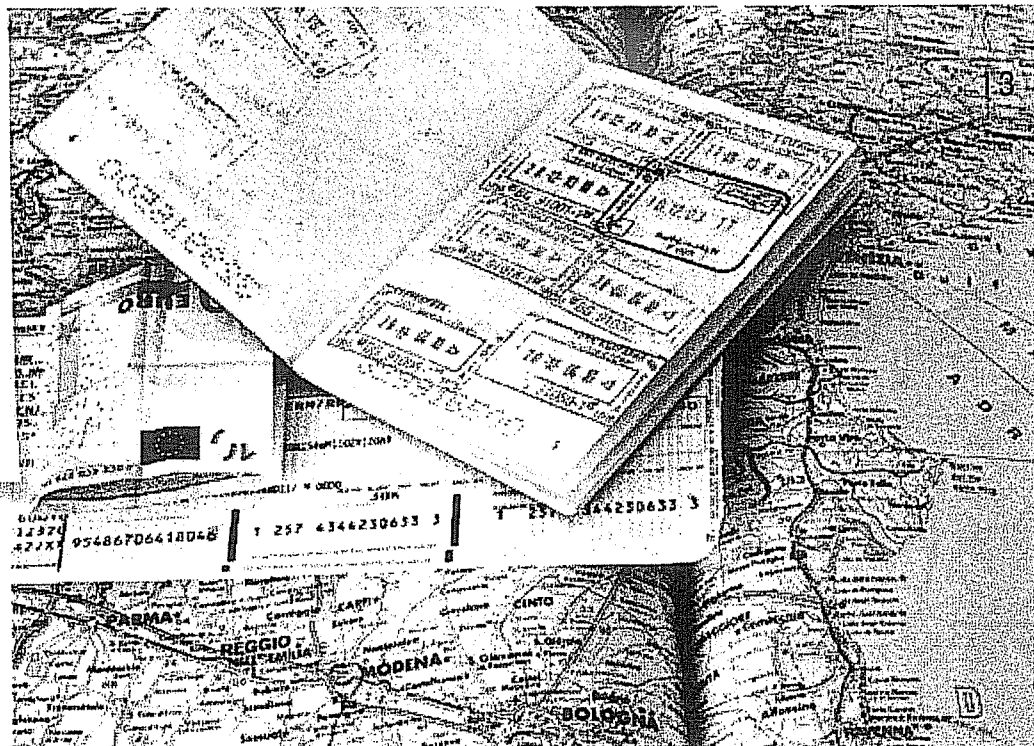
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### Depart From

Chicago

## WHAT'S INCLUDED

- ✓ Round-Trip Flights
- ✓ Centrally Located Hotels
- ✓ 24-Hour Tour Manager
- ✓ Two Venice Vaporetto Round-Trip Tickets
- ✓ Eurostar Venice to Florence
- ✓ Florence Tour with Guide and Personal Headsets
- ✓ Accademia with Reservation
- ✓ Eurostar Florence to Rome
- ✓ Rome Sightseeing with Headsets
- ✓ Colosseum
- ✓ Two Rome Metro Round-Trip Tickets



# Addison Trail High School 2014 Italy Exchange

MAR 27, 2014: OVERNIGHT FLIGHT Depart from the USA.

MAR 28, 2014: VENICE Benvenuti in Italia! Arrive in Venice and meet your tour manager. Take the vaporetto into town and begin exploring the Queen of the Adriatic. (B,D)

MAR 29, 2014: VENICE An archipelago carved by nearly 150 canals into 118 different islands, the incomparable city of Venice contains a wealth of sights. Ride along the Grand Canal past singing gondoliers as you cross under the Rialto Bridge. See the Basilica of St. Mark and the Bridge of Sighs, which connected the old prisons of Venice to the interrogation rooms of the Doge's Palace. (B,D)

MAR 30, 2014: FLORENCE Take the high-speed train to Florence today. Once the city was the richest in Europe, and wealthy bankers sponsored its artists and writers. A sightseeing tour with a local guide and headsets shows you the Duomo with its baptistry and bell tower, Piazza della Signoria—the political center of the Renaissance city—and Santa Croce. See Michelangelo's masterpiece, David, with a timed visit to the Accademia. (B,D)

MAR 31, 2014: ROME The morning is free for last-minute sightseeing in Florence, before taking the Eurostar south to Italy's capital, Rome. Spend the afternoon browsing the outdoor markets or test your honesty at the Mouth of Truth. (B,D)

APR 1, 2014: ROME Today, your local guide accompanies you through the Vatican Museums, including the Sistine Chapel, and continues to St. Peter's Basilica, giving commentary via personal headsets. Later, an inside visit to the Colosseum is included with your tour manager. Tonight, enjoy a pizza dinner, Roman style. Please note: 2 round trip metro tickets are included today. (B,D)

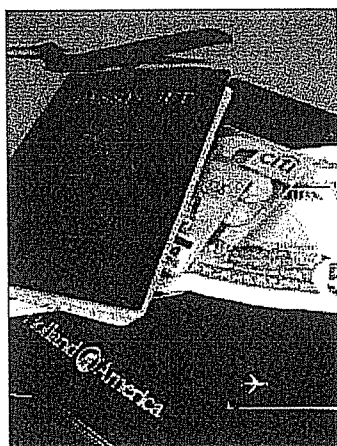
APR 2, 2014: UNDER OWN ARRANGEMENTS This afternoon transfer to the train station and say good bye to your Tour Manager as you catch the train to Bari to begin your under own arrangements portion of your tour. (B)

APR 3, 2014: UNDER OWN ARRANGEMENTS Under own arrangements.

APR 4, 2014: UNDER OWN ARRANGEMENTS Under own arrangements.

APR 5, 2014: UNDER OWN ARRANGEMENTS Under own arrangements.

APR 6, 2014: DEPARTURE Return flight to the United States (transfer to airport not provided by ACIS).



\* Map may not reflect your final trip itinerary.

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TRAVEL CHANGES LIVES

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Program Fee	\$3967
Weekend Surcharge	\$40

<sup>2</sup> Valid through 11/01/13 with \$200 deposit.

Adult Surcharge	\$125
Single Room Supplement	\$400
Double Room Supplement	\$225
Ultimate Protection Plan	\$330
Comprehensive Protection Plan	\$275

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- Three- and four-star hotels in convenient locations.
- Meals mixing both native and familiar cuisines.
- Professional sightseeing tours.
- Air-conditioned touring buses.
- Four-berth couchettes for overnight trains.
- Exclusive Eurostar service for all London-to-Paris travel.

This educational travel program is not school or district sponsored unless expressly stated by the Group Leader.

**SPAIN TRIP**

The Board will hear a brief presentation on a possible international trip to Spain for AP Spanish students at AT and WB.

## TOUR DETAILS

Mar 26 - Apr 4, 2015

### Group Leader

Jean Barbanente

### Group ID

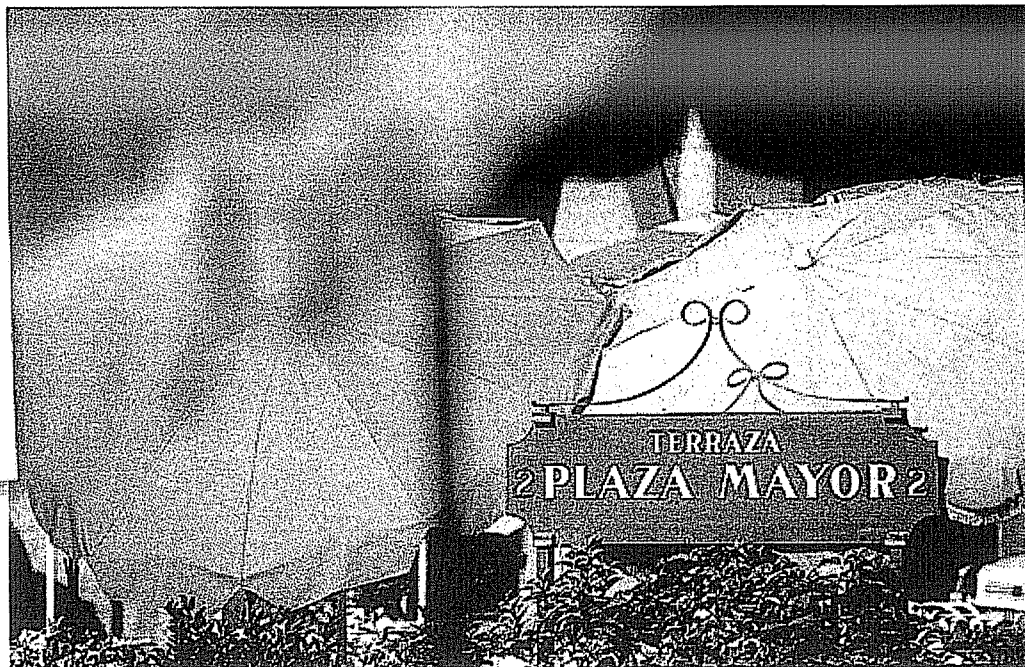
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### Depart From

Chicago

## WHAT'S INCLUDED

- ✓ Round-Trip Flights
- ✓ Centrally Located Hotels
- ✓ 24-Hour Tour Manager
- ✓ Madrid Tour with Guide
- ✓ Prado Tour with Personal Headsets
- ✓ Toledo Tour with Guide and Personal Headsets
- ✓ Toledo Gothic Cathedral, Synagogue, Church of Santo Tomé
- ✓ Spanish Cooking Lesson in Toledo
- ✓ Granada Tour with Guide
- ✓ Alhambra and Generalife Gardens with Personal Headsets
- ✓ Flamenco Lesson, Dinner and Show in Granada
- ✓ Seville Tour with Guide
- ✓ Seville Cathedral and Giralda Tower
- ✓ Seville-Barcelona AVE
- ✓ Barcelona Gothic Cathedral
- ✓ Barcelona Metro Round-Trip Ticket
- ✓ Barcelona Tour with Guide
- ✓ Parc Güell



## Spanish Vistas

MAR 26, 2015: OVERNIGHT FLIGHT Depart from the USA.

MAR 27, 2015: MADRID ¡Bienvenidos a España! Spain's modern and cosmopolitan capital greets you today. (D)

MAR 28, 2015: MADRID Madrid's rich heritage comes alive on your guided city sightseeing tour. View classic boulevards and fountains, grand plazas and architecturally striking buildings. You will also feast on world-acclaimed art at the Prado, with your local guide providing commentary via personal headsets. The afternoon is free for you to explore more of Madrid at your own pace, perhaps strolling around the lively Puerta del Sol or sampling churros y chocolate near the Plaza Mayor. (B,D)

MAR 29, 2015: GRANADA A journey to Spain's old capital of Toledo includes a visit to El Greco's great painting in the Church of Santo Tomé, the treasures of the Gothic Cathedral and the medieval synagogue accompanied by a local guide and personal headsets. Then visit a local restaurant for a Spanish cooking lesson led by professional chefs. Work in teams to create traditional dishes before sampling the tasty results. Continue to Granada for dinner. (B,L,D)

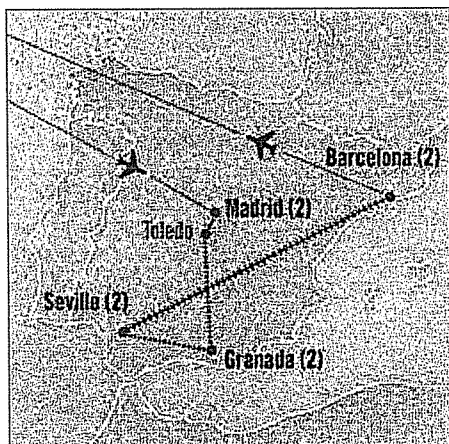
MAR 30, 2015: GRANADA As your local guide provides commentary via personal headsets, visit the Alhambra, the most magnificent of all the Moorish palaces in Spain, and explore the fragrant Generalife Gardens nearby. In the evening visit the unique caves of Sacromonte to learn one of Spain's most enduring traditions during a flamenco lesson. Enjoy a special dinner before comparing your new talent with the professionals at a flamenco show. (B,D)

MAR 31, 2015: SEVILLE Journey today to Andalucía's capital, Seville. A sightseeing tour includes the immense Gothic Cathedral and the Giralda Tower. The rest of the afternoon is free for you to explore more of Seville at your own pace. Perhaps practice your Spanish as you shop for souvenirs, visit the Torre de Oro or stroll in the Parque María Luisa.

APR 1, 2015: SEVILLE You may choose to take an optional journey to the Moorish city of Córdoba, where you can roam through narrow lanes lined with whitewashed buildings and see the Mezquita. Otherwise enjoy a free day to wander through Santa Cruz, the old section of Seville, or visit the beautiful Alcázar. (B,D)

APR 2, 2015: BARCELONA Journey by high-speed AVE train to Barcelona. Upon arrival, begin to explore with a walking tour of the narrow streets of the Gothic Quarter and entrance to the Gothic Cathedral of Santa Eulàlia. (D)

APR 3, 2015: BARCELONA Morning sightseeing includes a photo stop outside Gaudí's unfinished Sagrada Família and shows you the 1992 Olympic complex on Montjuïc Hill before you have time to stroll through whimsical Parc Güell. The afternoon is free for you to explore more at your own



\* Map may not reflect your final trip itinerary.

## LEARNING OBJECTIVES

- ✓ Students will learn about Modernism/ Art Nouveau through the architecture of Antoni Gaudí.
- ✓ Students will examine Spain's ties to the New World of the Americas through the funding of explorers like Columbus, Balboa, Cortés, and Pizarro.
- ✓ Students will become familiar with forms of art and cooking unique to certain regions of Spain through hands-on workshop participation.

## TOUR COST

|                             |        |
|-----------------------------|--------|
| Group Fees                  |        |
| Program Fee                 | \$4112 |
| Early Registration Discount | \$-300 |
| Weekend Surcharge           | \$40   |

Total Group Fees<sup>2</sup> \$3852

<sup>2</sup> Valid through 05/01/14 with \$200 deposit.

|                                                 |       |
|-------------------------------------------------|-------|
| Additional Fees (as applicable)                 |       |
| Adult Surcharge                                 | \$95  |
| Single Room Supplement                          | \$640 |
| Double Room Supplement                          | \$360 |
| Ultimate Protection Plan                        | \$300 |
| Comprehensive Protection Plan                   | \$250 |
| Full day excursion to Cordoba, with sightseeing | \$125 |

## TOP OF THE LINE SERVICES

We offer a first-rate experience from beginning to end. With ACIS expect:

- Three- and four-star hotels in convenient locations.
- Meals mixing both native and familiar cuisines.
- Professional sightseeing tours.
- Air-conditioned touring buses.
- Four-berth couchettes for overnight trains.
- Exclusive Eurostar service for all London-to-Paris travel.

pace, perhaps with a stroll along La Rambla or visiting the Picasso Museum. (B,D)

APR 4, 2015: DEPARTURE Departure for the U.S. Optional Extensions and Extra Nights: Further immerse yourself in the culture and wonders of cosmopolitan Spain with an extra night in Madrid, including the services of your ACIS Tour Manager, at the beginning of your tour. (B) **17**

*This is a preliminary itinerary for your group.*

## Cultural Connections

### Flamenco Lesson, Dinner and Show in Granada

In the caves of Granada's Sacromonte neighborhood, learn the steps from flamenco masters, followed by dinner and a flamenco show.

### Spanish Cooking Lesson in Toledo

Learn from experts to create some of Spain's most loved and traditional dishes before dining on the results with spectacular city views.



## Notes from ACIS

Estimated tipping: \$6/day for Tour Manager, \$4/day for bus driver

Participants registered on our 2015 tours will be exempt from any airline-imposed changes to Departure Fees.

Adult travelers age 24 and older should add in the Adult Surcharge and Double or Single Room Supplement to calculate their Total Group Fees.

All registered participants can enjoy the convenience, security and savings of having payments automatically withdrawn from a checking account by enrolling in an Automatic Payments plan within My Account ([www.acis.com/accounts](http://www.acis.com/accounts)). To learn more, visit [www.acis.com/studentsparents/autopay](http://www.acis.com/studentsparents/autopay)

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**LIST OF BILLS -- JANUARY 2014**

It is recommended that the expenditures, by fund, be approved for January 2014.

|                       |                                     |
|-----------------------|-------------------------------------|
| Education Fund        | \$4,274,243.65                      |
| O&M Fund              | 120,100.69                          |
| Debt Services         | 0.00                                |
| Transportation Fund   | 216,714.48                          |
| IMR Fund              | 183,891.08                          |
| Capital Projects Fund | 1,645.20                            |
| Activity Fund         | <u>1,075,971.30</u>                 |
|                       | <b><u><u>\$5,872,566.40</u></u></b> |


### **APPOINTMENT OF SCHOOL TREASURER 2014-2015**

Board policy #2:110 states that the Treasurer of the Board shall be either an elected member of the Board who serves a 1-year term or an appointed non-board member who serves at the Board's pleasure. It has been the practice of the school board to appoint the Chief Financial Officer as the School Treasurer.

It is recommended that Edward J. Hoster, be appointed to serve as the School Treasurer for the 2014-2015 school year.

**TO:** Dr. Scott Helton  
Board of Education

**DATE:** February 3, 2014

**FROM:** Mr. Edward Hoster 

**RE:** **Financial Audit Service Contract for Fiscal Years Ending June 30, 2014 to 2016**

On behalf of the Board of Education I am presenting the attached engagement proposal from Mathieson, Moyski, Celer and Company LLP for the financial audit of fiscal years ending June 30, 2014 through 2016. The fee for 2013-14 would be \$26,800 which is an increase of 2.5% over the prior year, with future year fees increasing by the lesser of the Consumer Price Index or 3%. The acceptance of this proposal would only lock in the fee schedule with the board retaining the right to renew services annually if they prefer. Mathieson, Moyski, Celer & Co. has successfully completed and prepared the financial audits for the Board for many years. In addition to the base fee, I requested the optional fee to prepare a comprehensive annual financial report and consider submitting to the Association of School Business Officials (ASBO) international organization for their Certificate of Excellence in Financial Reporting. This is an external financial reporting award of recognition that would reflect the highest standards of public transparency and reporting for which many of the area school districts in Illinois submit. In addition to the increased reporting transparency, outside bond rating agencies have looked favorably toward districts who prepare a comprehensive annual financial report.

**Suggested Motion:**

Move that the Board of Education accept the proposal from Mathieson, Moyski, Celer & Company LLP to complete the financial audit for fiscal years ending June 30, 2014 through June 30, 2016. The first year fee will be \$26,800 with subsequent year's subject to Board approval and the fee increase equal to the increase in Consumer Price Index or 2.5%, whichever is less.



**PERSONNEL REPORT  
FEBRUARY 10, 2014**

**CERTIFIED STAFF RETIREMENT:**

It is recommended that the board accept the following certified staff retirement:

Juliann Boudouris

Addison Trail Career & Technical Education Department Chairperson

Effective: End of the 2018-2019 school year at which time Juliann will have 24 years of service with District 88.

**CERTIFIED STAFF APPOINTMENT:**

It is recommended that the board approve the following certified staff appointment:

Jean Boston

Addison Trail Part Time Special Education Teacher

Salary: Scale II, Step 1 - \$4,194.82 1/11<sup>th</sup> of \$51,700.83 prorated to start date

Effective: February 5, 2014

**CERTIFIED STAFF UNPAID LEAVE OF ABSENCES:**

It is recommended that the board approve the following certified staff unpaid leave of absences:

Crystal Seitz

Addison Trail Math Teacher

Effective: 2014-2015 school year

Patricia Subers

Addison Trail English Teacher

Effective: May 21, 2014-June 12, 2014

**CLASSIFIED STAFF RESIGNATION:**

It is recommended that the board accept the following classified staff resignation:

Kallie Haas

Addison Trail Special Education Teacher Aide

Effective: February 4, 2014

**CLASSIFIED STAFF RETIREMENTS:**

It is recommended that the board accept the following classified staff retirements:

Karen Feyereisen

Willowbrook 10 Month Building Assistant

Effective: June 30, 2015 at which time Karen will have 21 years of service with District 88.

Betty "Annette" Whitaker

Willowbrook Student Supervisor

Effective: June 30, 2015 at which time Betty will have 15 years of service with District 88.

**TREASURER'S REPORT - JANUARY 2014**

It is recommended that the Treasurer's Report for January 2014, reflecting the following ending balances, be approved as follows:

|                              |                               |
|------------------------------|-------------------------------|
| Education Fund               | \$24,786,234.19               |
| O&M Fund                     | 6,362,193.93                  |
| Transportation Fund          | 3,140,553.25                  |
| Activity Fund                | 2,041,779.83                  |
| Fire Prevention/Safety (L/S) | 737.57                        |
| Capital Projects Fund        | 74,784.68                     |
| Debt Fund                    | 479,501.79                    |
| IMR Fund                     | 305,326.08                    |
| Working Cash Fund            | <u>6,120,920.05</u>           |
|                              | <u><u>\$43,312,031.37</u></u> |

## DUPAGE HIGH SCHOOL DIST 88

| FUND                                          | 12/31/2013       | Monthly         |                 | 1/31/2014        | INVESTMENTS @   |                 | CASH PLUS |
|-----------------------------------------------|------------------|-----------------|-----------------|------------------|-----------------|-----------------|-----------|
|                                               |                  | RECEIPTS        | DISBURSEMENTS   |                  | COST            | 1/31/14         |           |
| Education                                     | (\$2,518,078.56) | 16,350,941.67   | \$4,867,808.70  | \$8,965,054.41   | \$17,044,559.41 | \$26,009,613.82 |           |
| {Technology}                                  | (\$1,212,405.97) | 0.00            | 10,973.66       | (\$1,223,379.63) | 0.00            | (1,223,379.63)  |           |
| Activity                                      | \$747,322.37     | 99,574.30       | 114,521.32      | \$732,375.35     | 0.00            | 732,375.35      |           |
| {Reserved for Medical Self-Insurance<br>O & M | \$1,771,014.72   | 513,199.32      | 974,809.56      | \$1,309,404.48   | 0.00            | 1,309,404.48    |           |
|                                               | \$6,731,484.42   | \$51,649.18     | 4,530,665.47    | \$2,252,468.13   | 4,109,725.80    | 6,362,193.93    |           |
| Transportation                                | \$3,347,042.52   | 13,436.62       | 2,219,925.89    | \$1,140,553.25   | 2,000,000.00    | 3,140,553.25    |           |
| Fire Prevention & Safety                      | \$737.57         | 0.00            | 0.00            | \$737.57         | 0.00            | 737.57          |           |
| Capital Projects                              | \$76,418.97      | 10.91           | 1,645.20        | \$74,784.68      | 0.00            | 74,784.68       |           |
| Debt Service                                  | \$422,947.64     | 56,554.15       | 400,000.00      | \$79,501.79      | 400,000.00      | 479,501.79      |           |
| IMR                                           | \$342,773.56     | 146,443.60      | 183,891.08      | \$305,326.08     | 0.00            | 305,326.08      |           |
| Working Cash                                  | \$6,120,741.86   | 178.19          | 4,900,000.00    | \$1,220,920.05   | 4,900,000.00    | 6,120,920.05    |           |
|                                               | \$15,829,999.10  | \$17,231,987.94 | \$18,204,240.88 | \$14,857,746.16  | \$28,454,285.21 | \$43,312,031.37 |           |

NOTE: Technology is listed separately, but is part of the Education Fund.  
Reserve for medical insurance is listed separately, but is part of the Activity Fund.

| Investments Matured/Purchased :     | \$3,600,000.00 | \$0.00          | Investments as of January 31, 2014 |      |               |          |             |       |
|-------------------------------------|----------------|-----------------|------------------------------------|------|---------------|----------|-------------|-------|
|                                     |                |                 | Principal                          | Type | Purchase Date | Due Date | Institution | Rate  |
| Interest Received 1/1/14-1/31/14    |                | \$7,214.07      | \$248,234.24                       | cpn  | 06/15/12      | 06/16/14 | PMA751      | 0.45% |
|                                     |                |                 | \$248,232.57                       | cpn  | 06/20/12      | 06/20/14 | PMA752      | 0.80% |
|                                     |                |                 | \$3,600,000.00                     | CD   | 06/18/13      | 02/03/14 | PMA770      | 0.20% |
|                                     |                |                 | \$3,600,000.00                     | CD   | 06/18/13      | 03/03/14 | PMA771      | 0.20% |
|                                     |                |                 | \$3,600,000.00                     | CD   | 06/18/13      | 04/01/14 | PMA772      | 0.20% |
| Bank Balance as of January 31, 2014 |                |                 | \$3,600,000.00                     | CD   | 06/18/13      | 05/01/14 | PMA773      | 0.20% |
| Inland Bank [WB Cafe]               |                | \$27,932.71     | \$2,109,725.80                     | CD   | 06/18/13      | 06/02/14 | PMA774      | 0.20% |
| MB Financial Bank                   |                | \$45,839.07     | \$750,400.00                       | CD   | 09/03/13      | 03/03/14 | PMA 776     | 0.20% |
| MB Financial Bank Money Market      |                | \$10,353,164.86 | \$249,600.00                       | CD   | 09/03/13      | 03/07/14 | PMA 777     | 0.25% |
| Fifth Third/Elmhurst                |                | \$1,612,967.12  | \$1,000,000.00                     | CD   | 09/03/13      | 04/01/14 | PMA 778     | 0.21% |
| Fifth Third-Money Market            |                | \$2,669,473.44  | \$1,000,000.00                     | CD   | 09/03/13      | 05/01/14 | PMA 779     | 0.22% |
| Fifth Third-Allied                  |                | \$0.00          | \$2,800,399.65                     | CD   | 09/03/13      | 06/02/14 | PMA 780     | 0.23% |
| Oxford Bank [AT Cafe]               |                | \$30,258.38     | \$498,600.00                       | CD   | 09/03/13      | 06/03/14 | PMA 781     | 0.25% |
| Harris Bank-Villa Park              |                | \$35,000.29     | \$249,092.95                       | CD   | 09/03/13      | 06/06/14 | PMA 782     | 0.25% |
| Harris Bank Imprest Petty Cash      |                | \$5,000.00      | \$600,000.00                       | CD   | 09/03/13      | 06/11/14 | PMA 783     | 0.25% |
| Petty Cash                          |                | \$3,100.00      | \$1,900,000.00                     | CD   | 09/17/13      | 04/01/14 | PMA 784     | 0.21% |
| ISDLAF                              |                | \$75,010.29     | \$1,200,000.00                     | CD   | 09/17/13      | 05/01/14 | PMA 785     | 0.21% |
|                                     |                | \$14,857,746.16 | \$1,200,000.00                     | CD   | 09/17/13      | 06/02/14 | PMA 786     | 0.21% |

**\$28,454,285.21**

## BUDGET STATUS SUMMARY JANUARY 2014

### EDUCATION FUND

| <u>REVENUES</u>       | <u>BUDGET</u>        | <u>YTD TOTAL</u>     | <u>BALANCE</u>       | <u>% REC'D</u> | <u>PRIOR<br/>YEAR</u> | <u>VARIANCE</u> |
|-----------------------|----------------------|----------------------|----------------------|----------------|-----------------------|-----------------|
| LOCAL SOURCES         | \$ 43,218,192        | \$ 22,699,423        | \$ 20,518,769        | 52.52%         | 51.21%                | 1.31%           |
| STATE SOURCES         | 6,163,536            | 3,357,644            | 2,805,892            | 54.48%         | 58.69%                | -4.21%          |
| FEDERAL SOURCES       | 2,238,179            | 1,350,956            | 887,223              | 60.36%         | 42.37%                | 17.99%          |
| <b>TOTAL REVENUES</b> | <b>\$ 51,619,907</b> | <b>\$ 27,408,023</b> | <b>\$ 24,211,884</b> | <b>53.10%</b>  | <b>51.52%</b>         | <b>1.58%</b>    |

| <u>EXPENDITURES</u>       | <u>BUDGET</u>        | <u>YTD TOTAL</u>     | <u>BALANCE</u>       | <u>% EXP</u>  | <u>PRIOR<br/>YEAR (3)</u> | <u>VARIANCE</u> |
|---------------------------|----------------------|----------------------|----------------------|---------------|---------------------------|-----------------|
| INSTRUCTION               | \$ 35,789,594        | \$ 17,906,735        | \$ 17,882,859        | 50.03%        | 51.57%                    | -1.54%          |
| SUPPORT                   | 15,655,506           | 8,228,879            | 7,426,627            | 52.56%        | 54.84%                    | -2.28%          |
| OTHER/CATEG.              | 2,209,721            | 1,261,884            | 947,837              | 57.11%        | 49.38%                    | 7.73%           |
| <b>TOTAL EXPENDITURES</b> | <b>\$ 53,654,821</b> | <b>\$ 27,397,497</b> | <b>\$ 26,257,324</b> | <b>51.06%</b> | <b>52.41%</b>             | <b>-1.35%</b>   |

|                   |                   |                   |                   |               |               |               |
|-------------------|-------------------|-------------------|-------------------|---------------|---------------|---------------|
| <b>TECHNOLOGY</b> | <b>\$ 837,717</b> | <b>\$ 307,783</b> | <b>\$ 529,934</b> | <b>36.74%</b> | <b>42.81%</b> | <b>-6.07%</b> |
|-------------------|-------------------|-------------------|-------------------|---------------|---------------|---------------|

Notes:

1. Education Fund Revenue Budget of \$51,619,907 includes \$10,000 of investment earnings allocated to Technology.
2. Education Fund Expenditure Budget of \$53,654,821 includes \$837,717 for Technology expenditures.
3. Prior year expenditures exclude encumbrances. (All Funds)

# BUDGET STATUS SUMMARY JANUARY 2014

## OPERATION & MAINTENANCE FUND

| <u>REVENUES</u>       | <u>BUDGET</u>       | <u>YTD TOTAL</u>    | <u>BALANCE</u>      | <u>% REC'D</u> | <u>PRIOR<br/>YEAR</u> | <u>VARIANCE</u> |
|-----------------------|---------------------|---------------------|---------------------|----------------|-----------------------|-----------------|
| LOCAL SOURCES         | \$ 6,261,995        | \$ 3,297,715        | \$ 2,964,280        | 52.66%         | 51.66%                | 1.00%           |
| STATE SOURCES         | 0                   | 0                   | 0                   | 0.00%          | 0.00%                 | 0.00%           |
| FEDERAL SOURCES       | 0                   | 0                   | 0                   | 0.00%          | 0.00%                 | 0.00%           |
| <b>TOTAL REVENUES</b> | <b>\$ 6,261,995</b> | <b>\$ 3,297,715</b> | <b>\$ 2,964,280</b> | <b>52.66%</b>  | <b>51.66%</b>         | <b>1.00%</b>    |

| <u>EXPENDITURES</u>       | <u>BUDGET</u>       | <u>YTD TOTAL</u>    | <u>BALANCE</u>      | <u>% EXP</u>  | <u>PRIOR<br/>YEAR (3)</u> | <u>VARIANCE</u> |
|---------------------------|---------------------|---------------------|---------------------|---------------|---------------------------|-----------------|
| SUPPORT SERV.             | \$ 6,064,210        | \$ 3,233,141        | \$ 2,831,069        | 53.32%        | 55.08%                    | -1.77%          |
| PERM. TRANSFER            | 0                   | 0                   | 0                   | 0.00%         | 0.00%                     | 0.00%           |
| <b>TOTAL EXPENDITURES</b> | <b>\$ 6,064,210</b> | <b>\$ 3,233,141</b> | <b>\$ 2,831,069</b> | <b>53.32%</b> | <b>55.08%</b>             | <b>-1.76%</b>   |

## O & M UTILITY EXPENSES

|              | <u>Budget</u>       | <u>YTD</u>        | <u>Balance</u>    | <u>% Exp.</u> | <u>Prior Year</u> | <u>Variance</u> |
|--------------|---------------------|-------------------|-------------------|---------------|-------------------|-----------------|
| Heating      | \$ 192,000          | \$ 75,735         | \$ 116,265        | 39.45%        | 56.43%            | -16.99%         |
| Electricity  | 960,000             | 415,074           | 544,926           | 43.24%        | 57.60%            | -14.36%         |
| Water        | 149,500             | 72,820            | 76,680            | 48.71%        | 57.27%            | -8.56%          |
| Telephone    | 165,000             | 78,451            | 86,549            | 47.55%        | 43.19%            | 4.36%           |
| <b>Total</b> | <b>\$ 1,466,500</b> | <b>\$ 642,080</b> | <b>\$ 824,420</b> | <b>43.78%</b> | <b>55.69%</b>     | <b>-11.91%</b>  |

Note:

1. Heating expenditures are through 12/10/13.
2. Electricity expenditures are through 12/31/13.
3. Prior year expenditures exclude encumbrances. (All Funds)

# **BUDGET STATUS SUMMARY JANUARY 2014**

## **TRANSPORTATION FUND**

| <b><u>REVENUES</u></b> | <b><u>BUDGET</u></b> | <b><u>YTD TOTAL</u></b> | <b><u>BALANCE</u></b> | <b><u>% REC'D</u></b> | <b><u>PRIOR<br/>YEAR</u></b> | <b><u>VARIANCE</u></b> |
|------------------------|----------------------|-------------------------|-----------------------|-----------------------|------------------------------|------------------------|
| LOCAL SOURCES          | \$ 2,206,178         | \$ 1,118,881            | \$ 1,087,297          | 50.72%                | 50.48%                       | 0.24%                  |
| STATE SOURCES          | 1,314,062            | 642,196                 | 671,866               | 48.87%                | 70.44%                       | -21.57%                |
| TOTAL REVENUES         | \$ 3,520,240         | \$ 1,761,077            | \$ 1,759,163          | 50.03%                | 57.18%                       | -7.15%                 |

| <b><u>EXPENDITURES</u></b> | <b><u>BUDGET</u></b> | <b><u>YTD TOTAL</u></b> | <b><u>BALANCE</u></b> | <b><u>% EXP</u></b> | <b><u>PRIOR<br/>YEAR</u></b> | <b><u>VARIANCE</u></b> |
|----------------------------|----------------------|-------------------------|-----------------------|---------------------|------------------------------|------------------------|
| TOTAL EXPENDITURE          | \$ 3,518,708         | \$ 1,492,263            | \$ 2,026,445          | 42.41%              | 46.49%                       | -4.08%                 |

## **ILLINOIS MUNICIPAL RETIREMENT (IMR) PENSION FUND**

| <b><u>REVENUES</u></b> | <b><u>BUDGET</u></b> | <b><u>YTD TOTAL</u></b> | <b><u>BALANCE</u></b> | <b><u>% REC'D</u></b> | <b><u>PRIOR<br/>YEAR</u></b> | <b><u>VARIANCE</u></b> |
|------------------------|----------------------|-------------------------|-----------------------|-----------------------|------------------------------|------------------------|
| LOCAL SOURCES          | \$ 2,391,444         | \$ 1,243,418            | \$ 1,148,026          | 51.99%                | 52.39%                       | -0.40%                 |

| <b><u>EXPENDITURES</u></b> | <b><u>BUDGET</u></b> | <b><u>YTD TOTAL</u></b> | <b><u>BALANCE</u></b> | <b><u>% EXP</u></b> | <b><u>PRIOR<br/>YEAR (3)</u></b> | <b><u>VARIANCE</u></b> |
|----------------------------|----------------------|-------------------------|-----------------------|---------------------|----------------------------------|------------------------|
| SOC. SEC./IMR/MEDICARE     | \$ 2,193,845         | \$ 1,119,901            | \$ 1,073,944          | 51.05%              | 50.37%                           | 0.68%                  |

3. Prior year expenditures exclude encumbrances. (All Funds)

**TO:** Dr. Scott Helton  
Board of Education

**DATE:** February 19, 2014

**FROM:** Mr. Edward Hoster

**RE:** Working Cash Partial Abatement to IMR Fund

In accordance with the recommendation from Mathieson, Moyski, Celer and Co.LLP regarding the audit for fiscal year ending June 30, 2013, in which we once again ended the year with a negative balance of \$741,496 in the Illinois Municipal Retirement Fund, net of early June property tax collections, I am recommending a permanent transfer of funds. Board policy does not allow for the use of early property tax collections. This fund balance must be increased to account for the accumulated deficits since 2011. I am presenting the attached resolution from our attorney that will authorize a permanent partial abatement from the Working Cash Fund in the amount of \$700,000. In addition, I have already started the adjustment of our 2013 property tax levy to increase the annual share of funding to the IMR Fund needed to cover the budgeted annual pension expenses. In the previous year, the action recommended was to only make a temporary loan from the Working Cash Fund that was required to be repaid once the early June 2013 property tax revenue was collected. This only addressed the "unauthorized inter-fund loan" problem that the auditor noted in the 2012 audit and not the on-going fund balance shortfall.

The Working Cash Fund exists to support these funding needs in the operating funds and will have a balance of \$5,420,920 net of this proposed transfer. Furthermore, as there was already a negative balance in the IMR Fund, this was already included in our annual financial profile score from the Illinois State Board of Education so this recommendation will not adversely impact future scoring.

**Suggested Motion:**

Move that the Board of Education adopt the Resolution Abating the Working Cash Fund of DuPage High School District 88 in the amount of \$700,000 to the Illinois Municipal Retirement Fund.

**DUPAGE HIGH SCHOOL DISTRICT NO. 88**  
**SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES**  
**BUDGET AND ACTUAL**  
**MUNICIPAL RETIREMENT/SOCIAL SECURITY FUND**  
**YEAR ENDED JUNE 30, 2013 WITH COMPARATIVE ACTUAL TOTALS FOR 2012**

|                                          | 2013                         |              | 2012         |
|------------------------------------------|------------------------------|--------------|--------------|
|                                          | Original and<br>Final Budget | Actual       | Actual       |
| <b>REVENUES:</b>                         |                              |              |              |
| Local Sources:                           |                              |              |              |
| Property taxes                           |                              |              |              |
| General tax levy                         | \$ 1,837,543                 | \$ 923,015   | \$ 907,188   |
| Social security/medicare tax levy        | -                            | 885,048      | 872,265      |
| Corporate replacement taxes              | 84,287                       | 113,902      | 98,090       |
| Earnings on investments                  | 3,447                        | 2,177        | 3,095        |
| Total Local Sources                      | 1,925,277                    | 1,924,142    | 1,880,638    |
| Total Revenues                           | 1,925,277                    | 1,924,142    | 1,880,638    |
| <b>EXPENDITURES:</b>                     |                              |              |              |
| Instruction - employee benefits          | 69,719                       | 60,626       | 61,133       |
| Support Services - employee benefits     | 2,301,529                    | 2,079,322    | 2,146,072    |
| Total Expenditures                       | 2,371,248                    | 2,139,948    | 2,207,205    |
| Deficiency of revenues over expenditures | (445,971)                    | (215,806)    | (326,567)    |
| Net change in fund balances              | \$ (445,971)                 | (215,806)    | (326,567)    |
| Fund (deficit) at beginning of year      |                              | (525,690)    | (199,123)    |
| FUND (DEFICIT) AT END OF YEAR            |                              | \$ (741,496) | \$ (525,690) |



**RESOLUTION abating the working cash fund of DuPage High School  
District Number 88, DuPage County, Illinois.**

\* \* \*

WHEREAS, the Board of Education (the "*Board*") of DuPage High School District Number 88, DuPage County, Illinois (the "*District*"), has heretofore created and established a working cash fund in and for the District (the "*Fund*"); and

WHEREAS, the Board has determined and does hereby determine that it is necessary and in the best interests of the District that the Fund be abated; and

WHEREAS, Section 20-10 of the School Code of the State of Illinois (105 ILCS 5/20-10), as amended (the "*Code*"), authorizes the Board to abate the Fund at any time, upon the adoption of a resolution so providing, and direct the transfer at any time of moneys in the Fund to any other fund or funds of the District most in need of the money, provided that the District maintains an amount to the credit of the Fund, including taxes levied and not yet collected and amounts to be reimbursed to the Fund, equal to at least 0.05% of the then current value, as equalized or assessed by the Department of Revenue, of the taxable property in the District.

NOW, THEREFORE, Be It and It Is Hereby Resolved by the Board of Education of DuPage High School District Number 88, DuPage County, Illinois, as follows:

*Section 1. Incorporation of Recitals.* The Board hereby finds that the foregoing recitals are full, true and correct and does incorporate them into this Resolution by this reference.

*Section 2. Amount of Abatement.* The Working Cash Fund of the District shall be abated as of the date hereof by the amount of Seven Hundred Thousand and No/100 Dollars (\$700,000.00) (the "Abatement Amount").

*Section 3. Permanent Transfer.* The School Treasurer of the District is hereby authorized and directed to forthwith permanently transfer the Abatement Amount to the Municipal Retirement Fund of

the District, the same being the fund of the District hereby determined by the Board to be the fund most in need of the money being transferred pursuant to this Resolution.

*Section 4.* The Board hereby finds and determines that after such abatement and permanent transfer, the District will maintain an amount to the credit of the Fund, including the amount of any taxes heretofore levied by the District for the Fund but not yet collected and deposited into the Fund, and any amounts to be reimbursed to the Fund, equal to more than 0.05% of the value, as equalized or assessed by the Department of Revenue, of the taxable property in the District.

*Section 5. Outstanding Loans.* If necessary to effectuate such abatement and permanent transfer, outstanding loans from the Fund to any other funds of the District in an amount, together with any cash immediately transferred pursuant to Section 2 and 3 above, equal in the aggregate to the Abatement Amount shall be paid to the Municipal Retirement Fund of the District, and any remaining outstanding loans shall be paid to the Fund at the time and in the manner required by the Code.

*Section 6. Severability.* If any section, paragraph, clause or provision of this Resolution shall be held to be invalid or unenforceable for any reason, the invalidity or unenforceability of such section, paragraph, clause or provision shall not affect any of the remaining provisions of this Resolution.

*Section 7. Repealer and Effective Date.* All resolutions or parts thereof in conflict with this Resolution are hereby repealed, and this Resolution shall be in full force and effect immediately upon its adoption.

Adopted February 24, 2014.

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President, Board of Education

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Secretary, Board of Education

**MINUTES of a special public meeting of the Board of Education of  
DuPage High School District Number 88, DuPage County, Illinois,  
held at 2 Friendship Plaza, Addison, Illinois in said School District at  
7:30 P.M., on the 24<sup>th</sup> day of February, 2014.**

\* \* \*

The President called the meeting to order and directed the Secretary to call the roll.

Upon the roll being called, \_\_\_\_\_, the President, and the following members were physically present at said location: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

The following members were allowed by a majority of the members of the Board of Education in accordance with and to the extent allowed by rules adopted by the Board of Education to attend the meeting by video or audio conference: \_\_\_\_\_

\_\_\_\_\_

No member was not permitted to attend the meeting by video or audio conference.

The following members were absent and did not participate in the meeting in any manner or to any extent whatsoever: \_\_\_\_\_

\_\_\_\_\_

The President announced that in view of the current financial condition of the District, the Board of Education would consider the adoption of a resolution abating the working cash fund of the District.

Whereupon Member \_\_\_\_\_ presented and the Secretary read by title a resolution as follows, a copy of which was provided to each member of the Board of Education prior to said meeting, and to everyone in attendance at said meeting who requested a copy:

Member \_\_\_\_\_ moved and Member \_\_\_\_\_  
seconded the motion that said resolution as presented and read by title be adopted.

After a full and complete discussion thereof, the President directed the Secretary to call the roll for a vote upon the motion to adopt said resolution.

Upon the roll being called, the following members voted AYE: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

The following members voted NAY: \_\_\_\_\_

Whereupon the President declared the motion carried and said resolution adopted, and in open meeting approved and signed said resolution and directed the Secretary to record the same in full in the records of the Board of Education of Dupage High School District Number 88, DuPage County, Illinois, which was done.

Other business not pertinent to the adoption of said resolution was duly transacted at said meeting.

Upon motion duly made, seconded and carried, the meeting was adjourned.

\_\_\_\_\_  
Secretary, Board of Education

STATE OF ILLINOIS        )  
                                   ) SS  
 COUNTY OF DUPAGE        )

### CERTIFICATION OF MINUTES AND RESOLUTION

I, the undersigned, do hereby certify that I am the duly qualified and acting Secretary of the Board of Education of DuPage High School District Number 88, DuPage County, Illinois (the "*Board*"), and that as such official I am the keeper of the records and files of the Board.

I do further certify that the foregoing constitutes a full, true and complete transcript of the minutes of the meeting of the Board held on the 24<sup>th</sup> day of February, 2014, insofar as same relates to the adoption of a resolution entitled:

#### **RESOLUTION abating the working cash fund of DuPage High School District Number 88, DuPage County, Illinois**

a true, correct and complete copy of which said resolution as adopted at said meeting appears in the foregoing transcript of the minutes of said meeting.

I do further certify that the deliberations of the Board on the adoption of said resolution were conducted openly, that the vote on the adoption of said resolution was taken openly, that said meeting was held at a specified time and place convenient to the public, that notice of said meeting was duly given to all of the news media requesting such notice, that an agenda for said meeting was posted at the location where said meeting was held and at the principal office of the Board at least 48 hours in advance of the holding of said meeting, that said agenda contained a specific item concerning the proposed adoption of said resolution, that said meeting was called and held in strict compliance with the provisions of the Open Meetings Act of the State of Illinois, as amended, and with the provisions of the School Code of the State of Illinois, as amended, and that the Board has complied with all of the provisions of said Act and said Code and with all of the procedural rules of the Board in the conduct of said meeting and in the adoption of said resolution.

IN WITNESS WHEREOF, I hereunto affix my official signature, this 24<sup>th</sup> day of February, 2014.

---

Secretary, Board of Education



## Application and Certificate for Payment

|                                                                                               |                                                                                                                                 |                                                                                                                                                                                 |                                                                                                                                                                                                                                             |
|-----------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>TO OWNER:</b><br>DuPage High School District 88<br>2 Friendship Plaza<br>Addison, IL 60101 | <b>PROJECT:</b><br>1327<br>DuPage High School District 88<br>2013 Summer Roofing/Tuckpointing<br>Addison Trail / Willowbrook HS | <b>APPLICATION NO. 3</b><br><b>PERIOD TO:</b> 12/31/2013<br><b>CONTRACT FOR:</b><br>Roofing - Tuckpointing<br><b>CONTRACT DATE:</b> 5/13/2013<br><b>PROJECT NOS:</b> 08-4488-95 | <b>Distribution to:</b><br>OWNER <input checked="" type="checkbox"/><br>ARCHITECT <input checked="" type="checkbox"/><br>CONTRACTOR <input checked="" type="checkbox"/><br>FIELD <input type="checkbox"/><br>OTHER <input type="checkbox"/> |
| <b>FROM CONTRACTOR:</b><br>RB Growther Co<br>Morris, IL 60450                                 | <b>VIA ARCHITECT:</b><br>Wight & Company<br>211 N. Clinton Street<br>Chicago, IL 60661                                          |                                                                                                                                                                                 |                                                                                                                                                                                                                                             |

### CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract.  
AIA Document G703<sup>TM</sup>, Continuation Sheet, is attached.

1. ORIGINAL CONTRACT SUM ..... \$ 572,745.00
2. NET CHANGE BY CHANGE ORDERS ..... \$ -4,230.79
3. CONTRACT SUM TO DATE (Line 1 + 2) ..... \$ 568,514.21
4. TOTAL COMPLETED & STORED TO DATE (Column G on G703) ..... \$ 568,514.21
5. RETAINAGE:
  - a. 10.00% of Completed Work (Columns D + E on G703) ..... \$ 0.00
  - b. 0.00% of Stored Material (Column F on G703) ..... \$ 0.00

Total Retainage (Lines 5a + 5b, or Total in Column I of G703) ..... \$ 0.00

6. TOTAL EARNED LESS RETAINAGE ..... \$ 568,514.21  
(Line 4 minus Line 5 Total)

7. LESS PREVIOUS CERTIFICATES FOR PAYMENT ..... \$ 489,067.00  
(Line 6 from prior Certificate)

8. CURRENT PAYMENT DUE ..... \$ 79,447.21

9. BALANCE TO FINISH, INCLUDING RETAINAGE ..... \$ 0.00  
(Line 3 minus Line 6)

| CHANGE ORDER SUMMARY                               |           | ADDITIONS   | DEDUCTIONS          |
|----------------------------------------------------|-----------|-------------|---------------------|
| Total changes approved in previous months by Owner | \$        | 0.00        | \$ 0.00             |
| Total approved this month                          | \$        | 0.00        | \$ -4,230.79        |
| <b>TOTAL</b>                                       | <b>\$</b> | <b>0.00</b> | <b>\$ -4,230.79</b> |
| NET CHANGES by Change Order                        |           | \$          | -4,230.79           |

**CAUTION:** You should sign an original AIA Contract Document, on which this text appears in RED. An original assures that changes will not be obscured.

AIA Document G702<sup>TM</sup> - 1992. Copyright © 1953, 1963, 1965, 1971, 1978, 1983 and 1992 by The American Institute of Architects. All rights reserved. WARNING: This AIA<sup>®</sup> Document is protected by U.S. Copyright Law and International Treaties. Unauthorized reproduction or distribution of this AIA<sup>®</sup> Document, or any portion of it, may result in severe civil and criminal penalties, and will be prosecuted to the maximum extent possible under the law. Purchasers are permitted to reproduce ten (10) copies of this document when completed. To report copyright violations of AIA Contract Documents, e-mail The American Institute of Architects' legal counsel, copyright@aia.org. 90711AC004

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

**CONTRACTOR:** RB Growther Co  
**By:** [Signature]  
**State of:** Illinois  
**County of:** Grundy  
Subscribed and sworn to before me this 31st day of December 2013  
**Notary Public:** Kathleen A Kennedy  
**My commission expires:** 7/23/2016  
**Date:** DEC 31, 2013



### ARCHITECT'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising this application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

**AMOUNT CERTIFIED** ..... \$ 79,447.21  
(Attach explanation if amount certified differs from the amount applied. Initial all figures on this Application and on the Continuation Sheet that are changed to conform with the amount certified.)

**ARCHITECT:** WIGHT & COMPANY  
**By:** [Signature]  
**Date:** 2/18/2014

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

**TO:** Dr. Scott Helton  
Board of Education

**DATE:** February 12, 2014

**FROM:** Mr. Edward Hoster

**RE:** **ISBE School Maintenance Matching Grant Program – Round 2**

We just received notification from the Illinois State Board of Education that another round of matching School Maintenance grants is being funded, but with only 30 days to submit applications. As we were successful in obtaining the first \$50,000 grant to help with the roofing work that is needed, this is a great opportunity to obtain additional financial assistance.

We are recommending that the Board of Education authorize us to proceed with an application to participate in the latest State Board school maintenance matching grant program effective until February 28, 2014. The program provides financial assistance to school districts based upon a prioritization schedule and available funding. We may qualify for up to \$50,000 of financial assistance to complete needed repairs to the facilities. The governor has set aside \$18M in this latest phase of the program which has been around for many years intermittently. We are entering into year two of a multi-year plan to complete roof repair work across the district, so this application will focus on that area. We are continuing our efforts to assemble the priorities for next summer 2014 building improvement projects in anticipation of making a recommendation to the full board. According to the roofing inspection/assessment study by IRCA in 2012, this will be the primary focus of our annual allocation for a number of years to come. (see attached)

This application, if approved as submitted would require us to perform roof repair work up to the minimum of the matching grant approval level. As we are already obligated to perform a minimum of \$100,000 of repair work, if we receive this second round at the full \$50,000 grant this would necessitate completing at least \$200,000 of roof repair work to receive the match. We are currently estimating work above the C Wing at Willowbrook in the amount of approximately \$467,000.

**Suggested Motion:**

Move that the Board of Education authorize the administration to submit an application for the second round of Illinois State Board of Education School Maintenance Matching Grant Program to complete roof repair work at the Willowbrook HS location.

**EDWARD HOSTER**

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**From:** SCOTT HELTON  
**To:** HOSTER, EDWARD  
**Date:** 2/11/2014 5:48 PM

---

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***School Business Services*****Funds Available for Round 2 of the 2014 School Maintenance Project Grant**

As the 2014 School Maintenance Grant (SMG) Round 1 is nearing the end of the review and approval process of more than 600 applications, ISBE will release the remainder of funds for another round of grant awards.

The 2014 SMG (Round 2) application will open in ISBE Web Application Security (IWAS) on Monday, Feb. 3, 2014 and close on Friday, Feb. 28, 2014. All applications and required paper work must be submitted no later than the Feb. 28 deadline, **no exceptions**. All Health Life Safety (H/LS) Amendments required for the H/LS priority level B must be submitted no later than Feb. 28, **no exceptions**.

All grant awards will be awarded to Emergency and H/LS priority first, then to the other priority levels as funding allows. All applications will be ranked and awarded first by their priority level. Within the priority level, where it is estimated that the funding will be less than the application requests, applications will be ranked and awarded by in accordance to each district's calculated need index within that priority level.

The 2014 SMG (Round 2) is a dollar for dollar state matching grant program providing awards up to \$50,000 for the maintenance or upkeep of buildings or structures. There is approximately \$18 million available for this round. As this round will have a shorter turnaround application period, some requirements have changed. See the following website for the requirements and further details: [http://www.isbe.net/sbss/smp\\_grants.htm](http://www.isbe.net/sbss/smp_grants.htm).

Contacts for the program are Kimberly Beachy and Debbie Hemberger in the School Business Services Division. Both may be reached by phone at (217) 785-8779 or email at [kbeachy@isbe.net](mailto:kbeachy@isbe.net) and [dhemberg@isbe.net](mailto:dhemberg@isbe.net).





Follow us:

## School Business Services

### School Maintenance Project Grant

**2014 School Maintenance Grant Application (Round 2) Opening February 3, 2014 through February 28, 2014**

**The School Maintenance Project Grant application will reopen for application submission for only one month.**

While the 2014 School Maintenance Grant (SMG) Round 1 is nearing the end of the review and approval process of over 600 applications, Illinois State Board of Education (ISBE) release the remainder of funds for another round of grant awards.

The 2014 SMG (Round 2) application will open in ISBE Web Application Security (IWAS) on Monday, February 3, 2014 and close on Friday, February 28, 2014. All applications required paper work must be submitted no later than Friday, February 28, 2014, no exceptions. All Health Life Safety (H/LS) Amendments required for the H/LS priority level B be submitted no later than Friday, February 28, 2014, no exceptions. All grant awards will be awarded to Emergency and H/LS priority first, then to the other priority levels until funds run out. All applications will be ranked and awarded first by their priority level. In the priority level where funds will run out before all applications can be awarded, applications will be ranked and awarded by the District's need index within that priority level.

Since this round will have a shorter turnaround application period, some requirements have changed. Please read the following carefully and be sure to follow the steps listed below in the instructions.

The 2014 SMG (Round 2) is a dollar for dollar state matching grant program providing awards up to \$50,000 for the maintenance or upkeep of buildings or structures for educational purposes. There is approximately \$18,000,000 available for this round.

**Eligible Applicants:** All school districts, cooperative high schools and Type 40 area vocational centers.

#### Important details of the Application process:

- Applications must be submitted under one of the five priority levels established in Section 5-100(b) of the School Construction Law:
  - A. Emergency Projects
  - B. Health/Life Safety
  - C. State Priority
  - D. Permanent Improvement
  - E. Other Projects
- Only one application per district will be allowed in this round.
- Emergency, then H/LS projects will be the first priorities for awards in this round.
- Each application will be limited to one project: A project is defined as different types of work on one building or the same type of work on multiple buildings.
- Applicants may not obligate funds or begin work on any project listed prior to submission of the application. Once the application has been submitted to ISBE, an applicant may begin work; however, submission of the application does not guarantee an awarded grant.
- Before submitting the application in IWAS, the local board of education, in a duly convened meeting must:
  - A. authorize the SMG application; and
  - B. reserve local funds to cover the districts portion of the project costs
  - C. **Source of Local Funds** for the match can be Operations & Maintenance, Capital Projects, HLS, and School Facility Occupational Sales tax (county sales tax). Tort and IMRF funds are not allowed.
- The application must be submitted to the Regional Office of Education (ROE) through IWAS no later than Friday, February 28, 2014.
- The **District Certification and Taxpayer Identification Number** forms must be submitted to ISBE with all appropriate certifications, dates, and signatures, no later than Friday, February 28, 2014. Note: If these forms are missing, the application will be rejected.
- Grant funds may **ONLY** be used for projects approved on the District's application. Modifications may **NOT** be made after approval.
- Grant awards are disbursed upon grant approval.
- If the appropriation is insufficient to fund all approved projects, grants will be awarded in rounds, with each district being allowed one approved project per round. Within each round, grants shall be awarded in order of the five priorities established in Section 5-100(b) of the School Construction Law:
  - A. **Emergency projects** – these consist of projects made necessary by a disaster described in Section 5-30 (1) of the School Construction Law. Conditions caused by age or lack of timely maintenance shall not constitute an emergency. Costs of an emergency project that are covered by insurance may not be claimed as part of an emergency project.
  - B. **Health/Life Safety projects** – means a project that is necessary to correct a violation of the Health/Life Safety Code for Public Schools (23 Ill. Adm. Code 180) to provide handicapped accessibility or school security. For projects that are necessary to correct a violation or that will use Health/Life Safety funds as their local match, the corresponding H/LS amendment number will be required.
  - C. **State Priority projects** – means a project that is necessary for energy conservation or that adapts a building or structure to better serve students in a specific program for which the applicant received funding under the School Code (e.g., preschool education, school technology).
  - D. **Permanent Improvement projects** – means a project designed to upgrade or install building systems (e.g., air conditioning, electrical or plumbing systems) or involving other improvements to a building or structure so that the building or structure is better adapted to the applicant's educational programs. Work must be permanently installed.
  - E. **Other projects** – are for projects that are other than emergency projects, H/LS projects, state priority projects, or permanent improvement projects.


#### Important details during and after completion of the project:

- Quarterly expenditure reports must be submitted within twenty (20) days after the end of the quarter. The expenditure through dates are used in reporting expenditures and obligations from project beginning date through June 30, September 30, December 31 and March 31 of each fiscal year until the Final Expenditure Report has been submitted. (COMING SOON!)
- A Final expenditure report is due within twenty (20) calendar days after final project completion, describing the use of the grant funds and actual project expenditures. If actual project expenditures are less than expected, so that the amount of the grant is greater than 50 percent of the total project expenditures, the applicant shall refund the amount of the grant that is in excess of 50 percent of actual project expenditures including any interest earned on the unexpended portion.
- All project activities must be expended or legally obligated within two years of disbursement by the State. If funds have been obligated but not fully expended two years after disbursement, ninety (90) calendar days will be given to liquidate all obligations.

#### Instructions

**TO:** Dr. Scott Helton  
Board of Education

**DATE:** February 18, 2013

**FROM:** Mr. Edward Hoster 

**RE:** Lighting Replacement Grants

As presented and approved by the Building and Grounds Committee, I am recommending that we proceed with applications for both the Illinois Clean Energy (ICE) and Department of Commerce and Economic Opportunity (DCEO) grants to secure funding to replace inefficient high wattage lighting at both schools. We have a proposal from Twin Supplies, Ltd. as an approved consultant to these two state agencies (see attached) that could help us reduce approximately 170,000 kilowatt hours of electricity, provide longer life-better quality lighting at little to no cost to the district. In many areas the existing fixtures and bulbs take four or more minutes to gradually come into full light mode. This new lighting will allow for instant lighting and should reduce the need to keep the space constantly on during non-use to avoid this problem, thereby reducing wasted energy. In addition, this replacement project should reduce the labor hours and supply cost that we incur annually to service these areas. The total grant estimate is \$98,175 with approximately \$69,000 at Willowbrook and \$29,000 at Addison Trail. These grants are quite popular for schools like ours that have the older lighting fixtures throughout the campus.

Mr. Skokna from Twin Supplies completed an assessment these selected areas of each campus and provided us with this estimate. Mr. Manka worked closely with him and agrees with the recommended changes in lighting where recommended. Most importantly, we are not obligated to perform any replacement work until after we receive confirmation from each agency as to the actual amount of funding they will provide. In addition to having worked with Twin Supplies on other successful lighting replacement grants, I know that there are many area school districts that were quite pleased with the quality of work they performed and their knowledge of working with these state agencies to complete the require documentation to secure the grant funding. We will continue to seek opportunities to bring external funding to the district to help us upgrade the facilities and reduce annual operating expenses.

**Suggested Motion:**

Move that the Board of Education authorize us to proceed with the application to both ICE and DCEO agencies for financial assistance to replace and upgrade our lighting at both schools.

## **LIGHTING REPLACEMENT PROJECTS - 2014**

## High Efficiency Lighting Replacement Project - 2014

Proposal and Estimates from Twin Supplies, LTD.

| Building      | Location                   | Projected cost per estimate (a) | Labor      | Other / Lift | Total Project Estimate | DCEO Incentive Estimate | ICE Incentive | Total Grant Funding  | Net Project Cost (District Share) |
|---------------|----------------------------|---------------------------------|------------|--------------|------------------------|-------------------------|---------------|----------------------|-----------------------------------|
| Addison Trail | Main Gym                   | \$12,897.78                     | \$3,360.00 | \$500.00     | \$16,757.78            | (\$8,463.00)            | (\$8,294.78)  | (\$16,757.78)        | \$0.00                            |
| Addison Trail | East Gym and South Balcony | \$8,642.48                      | \$3,400.00 | \$0.00       | \$12,042.48            | (\$5,938.00)            | (\$6,104.48)  | (\$12,042.48)        | \$0.00                            |
| Willowbrook   | Aux & Upper Aux Gym        | \$12,746.40                     | \$6,700.00 | \$0.00       | \$19,446.40            | (\$10,784.00)           | (\$8,662.40)  | (\$19,446.40)        | \$0.00                            |
| Willowbrook   | Parking Lots               | \$28,544.00                     | \$4,650.00 | \$600.00     | \$33,794.00            | (\$28,678.00)           | (\$5,116.00)  | (\$33,794.00)        | \$0.00                            |
| Willowbrook   | Outdoor Wall Packs         | \$11,821.00                     | \$3,313.00 | \$1,000.00   | \$16,134.00            | (\$5,776.65)            | (\$10,357.35) | (\$16,134.00)        | \$0.00                            |
|               |                            |                                 |            |              | <b>\$98,174.66</b>     |                         |               | <b>(\$98,174.66)</b> | <b>\$0.00</b>                     |

(a) Estimated Cost provided by Twin Supplies, LTD, approved provider : Conditions are all 5 project areas submitted as package if we separate them and lower the wattage to be reduced, funding will be reduced by DCEO and/or ICE and may result in cost to D88.

Dept. of Commerce & Economic Opportunity (DCEO) Incentive is estimate subject to final approval after application submitted Illinois Clean Energy (ICE) Incentive is estimate subject to final approval after application is submitted.

**WILLOWBROOK HIGH SCHOOL**  
**LIGHTING REPLACEMENT PROJECTS - 2014**

- Auxilliary and Upper Auxilliary Gymnasium
- Parking Lots
- Exterior Lighting Wall Packs

**CONSULTANT – TWIN SUPPLIES, LTD**

**FUNDING SOURCE =**

|                                                   |                           |
|---------------------------------------------------|---------------------------|
| DEPT. OF COMMERCE & ECONOMIC OPPORTUNITY (DCEO) - | \$45,238.65               |
| ILLNOIS CLEAN ENERGY (ICE) GRANT                  | <u>\$24,135.75</u>        |
| TOTAL GRANT FUNDS =                               | <u><b>\$69,374.40</b></u> |

# TWIN SUPPLIES, LTD.

High Efficiency Lighting

CHRIS SKOKNA 1010 JORIE BLVD, STE 124 OAK BROOK, IL 60523  
 PHONE: (708) 609-0784 FAX: (630) 537-1045 EMAIL: chrisjmj@comcast.net

## Estimate

| Date      | Estimate # |
|-----------|------------|
| 1/31/2014 | Proj. 3909 |

|                                                                    |
|--------------------------------------------------------------------|
| DISTRICT 88 HIGH SCHOOL<br>2 FRIENDSHIP PLAZA<br>ADDISON, IL 60101 |
|--------------------------------------------------------------------|

|                                                                                 |
|---------------------------------------------------------------------------------|
| Ship To<br>WILLOWBROOK HIGH SCHOOL<br>1250 ARDMORE AVE.<br>VILLA PARK, IL 60181 |
|---------------------------------------------------------------------------------|

|                                               |                                                                                                                                                                                                                                                                    |                  | Rep           | Project          |
|-----------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------|---------------|------------------|
|                                               |                                                                                                                                                                                                                                                                    |                  |               |                  |
| Item                                          | Description                                                                                                                                                                                                                                                        | Qty              | Rate          | Total            |
| PHILIPS-G10PV2454UV1PSEQCC68...               | ***** UPPER AUXILIARY GYM - TAKE DOWN<br>48 4 LAMP T12 AND PUT UP 24 3 LAMP T5<br>HIGHBAY *****<br>PHILIPS 3 LAMP T5 HO POWER CAGE;1<br>PROGRAMMABLE START BALLAST, ENHANCED<br>SPECULAR REFLECTOR; HANGING KIT; 6 FT<br>CORD; 49W ENERGY ADVANTAGE T5 HO<br>LAMPS | 24               | 143.00        | 3,432.00         |
| PHIL-F54T5/850 HO EA 49W/ALT<br>REF-1X4 28XLL | PHILIPS F54T5/850 HO EA 49 WATT/ ALTO<br>TWO PHILIPS F32T8/ADV/850/XLL/ALTO 28W<br>ADVANCED BALLAST #IOPA2P32N, POWER<br>PLUG LUMINAIRE DISCONNECT #102                                                                                                            | 72<br>4          | 8.82<br>34.00 | 635.04<br>136.00 |
| PHILIPS-G16PV2654UV2PSAEQCC6...               | ***** AUXILIARY GYM TAKE<br>DOWN 88 2 LAMP 8FT. HO T12 AND PUT UP 32<br>SIX LAMP T5 *****<br>PHILIPS 6 LAMP T5 HO OPEN HI-BAY; 2<br>PROGRAM START BALLASTS; ENHANCED<br>REFLECTOR; HANGING KIT; 6 FT CORD;<br>WIREGUARD                                            | 32               | 214.00        | 6,848.00         |
| PHIL-F54T5/850 HO EA 49W/ALT                  | PHILIPS F54T5/850 HO EA 49 WATT/ ALTO                                                                                                                                                                                                                              | 192              | 8.83          | 1,695.36         |
| LABOR                                         |                                                                                                                                                                                                                                                                    |                  | 6,700.00      | 6,700.00         |
| DCEO-INCENTIVE                                | DCEO-INCENTIVE BASED UPON APPROVAL<br>***When the incentive check is received from Judy<br>Baar Topinka, this amount will be due the next<br>day****                                                                                                               |                  | -10,784.00    | -10,784.00       |
|                                               |                                                                                                                                                                                                                                                                    | Subtotal         |               |                  |
|                                               |                                                                                                                                                                                                                                                                    | Sales Tax (0.0%) |               |                  |
|                                               |                                                                                                                                                                                                                                                                    | Total            |               |                  |

# TWIN SUPPLIES, LTD.

*High Efficiency Lighting*

CHRIS SKOKNA 1010 JORIE BLVD, STE 124 OAK BROOK, IL 60523  
 PHONE: (708) 609-0784 FAX: (630) 537-1045 EMAIL: chrisjmj@comcast.net

## Estimate

| Date      | Estimate # |
|-----------|------------|
| 1/31/2014 | Proj. 3909 |

|                                                                    |
|--------------------------------------------------------------------|
| DISTRICT 88 HIGH SCHOOL<br>2 FRIENDSHIP PLAZA<br>ADDISON, IL 60101 |
|--------------------------------------------------------------------|

|                                                                                 |
|---------------------------------------------------------------------------------|
| Ship To<br>WILLOWBROOK HIGH SCHOOL<br>1250 ARDMORE AVE.<br>VILLA PARK, IL 60181 |
|---------------------------------------------------------------------------------|

|               |                                                                                                                                                        |     | Rep                     | Project   |
|---------------|--------------------------------------------------------------------------------------------------------------------------------------------------------|-----|-------------------------|-----------|
|               |                                                                                                                                                        |     |                         |           |
| Item          | Description                                                                                                                                            | Qty | Rate                    | Total     |
| ICE-INCENTIVE | ILLINOIS CLEAN ENERGY ACT INCENTIVE<br>BASED UPON APPROVAL ***When the incentive<br>check is received ; this amount will be due the next<br>day**** \$ |     | -8,662.40               | -8,662.40 |
|               |                                                                                                                                                        |     | <b>Subtotal</b>         | \$0.00    |
|               |                                                                                                                                                        |     | <b>Sales Tax (0.0%)</b> | \$0.00    |
|               |                                                                                                                                                        |     | <b>Total</b>            | \$0.00    |

# TWIN SUPPLIES, LTD.

High Efficiency Lighting

CHRIS SKOKNA 1010 JORIE BLVD, STE 124 OAK BROOK, IL 60523  
PHONE: (708) 609-0784 FAX: (630) 537-1045 EMAIL: chrisjmj@comcast.net

## Estimate

| Date      | Estimate # |
|-----------|------------|
| 1/31/2014 | Proj. 3905 |

|                                                                    |
|--------------------------------------------------------------------|
| DISTRICT 88 HIGH SCHOOL<br>2 FRIENDSHIP PLAZA<br>ADDISON, IL 60101 |
|--------------------------------------------------------------------|

|                                                                                 |
|---------------------------------------------------------------------------------|
| Ship To<br>WILLOWBROOK HIGH SCHOOL<br>1250 ARDMORE AVE.<br>VILLA PARK, IL 60181 |
|---------------------------------------------------------------------------------|

|                                 |                                                                                                                                                                                                                                                                                            |     | Rep        | Project    |
|---------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----|------------|------------|
|                                 |                                                                                                                                                                                                                                                                                            |     | CS         |            |
| Item                            | Description                                                                                                                                                                                                                                                                                | Qty | Rate       | Total      |
| PHILIPS-SVM-90W48LED4K-R-GY-... | ***** REMOVE 62 458 WATT MH AND<br>INSTALL 105 WATT LED STREETVIEW<br>*****<br>105W (AVERAGE 10,000 LUMENS); 4000K;<br>COBRAHEAD REPLACEMENT; NON-PAINTED<br>FINISH; TYPE 3 LIGHT DISTRIBUTION; PHOTO<br>CELL; 10K SURGE PROTECTOR;<br>PHILIPS-SVM-90W48LED4K-R-LE3-UNIV-RC-SP1<br>-PH8-NF | 62  | 436.00     | 27,032.00  |
| LUMECON- SIDE TENON MOUNT       | LUMECON - SIDE TENON MOUNT *****<br>SILVER PAINT *****                                                                                                                                                                                                                                     | 28  | 54.00      | 1,512.00   |
| LABOR                           |                                                                                                                                                                                                                                                                                            |     | 4,650.00   | 4,650.00   |
| LIFT                            | LIFT                                                                                                                                                                                                                                                                                       |     | 600.00     | 600.00     |
| DCEO-INCENTIVE                  | DCEO-INCENTIVE BASED UPON APPROVAL<br>***When the incentive check is received from Judy<br>Baar Topinka, this amount will be due the next<br>day***                                                                                                                                        |     | -28,678.00 | -28,678.00 |
| ICE-INCENTIVE                   | ILLINOIS CLEAN ENERGY ACT INCENTIVE<br>BASED UPON APPROVAL ***When the incentive<br>check is received ; this amount will be due the next<br>day*** \$                                                                                                                                      |     | -5,116.00  | -5,116.00  |
| Subtotal                        |                                                                                                                                                                                                                                                                                            |     |            | \$0.00     |
| Sales Tax (0.0%)                |                                                                                                                                                                                                                                                                                            |     |            | \$0.00     |
| Total                           |                                                                                                                                                                                                                                                                                            |     |            | \$0.00     |



# TWIN SUPPLIES, LTD.

*High Efficiency Lighting*

CHRIS SKOKNA 1010 JORIE BLVD, STE 124 OAK BROOK, IL 60523  
 PHONE: (708) 609-0784 FAX: (630) 537-1045 EMAIL: chrisjmj@comcast.net

## Estimate

| Date      | Estimate # |
|-----------|------------|
| 1/31/2014 | Proj. 3906 |

|                                                                    |
|--------------------------------------------------------------------|
| DISTRICT 88 HIGH SCHOOL<br>2 FRIENDSHIP PLAZA<br>ADDISON, IL 60101 |
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|                                                                                 |
|---------------------------------------------------------------------------------|
| Ship To<br>WILLOWBROOK HIGH SCHOOL<br>1250 ARDMORE AVE.<br>VILLA PARK, IL 60181 |
|---------------------------------------------------------------------------------|

|                           |                                                                                                                                                        |     | Rep                     | Project    |
|---------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------|-----|-------------------------|------------|
|                           |                                                                                                                                                        |     | CS                      |            |
| Item                      | Description                                                                                                                                            | Qty | Rate                    | Total      |
| LUMARK- XTORIA            | ***** OUTDOOR WALL PACKS FOR                                                                                                                           | 10  | 177.00                  | 1,770.00   |
| LUMECON- LWP-QM-30-NW     | WILLOWBROOK HIGH SCHOOL *****<br>LUMARK - CROSSTOUR 10W LED                                                                                            | 14  | 279.00                  | 3,906.00   |
|                           | LUMECON 30W LED QUARTER MOON<br>DECORATIVE SCONCE 10 YEAR WARRANTY                                                                                     |     |                         |            |
|                           | 2314 LUMENS                                                                                                                                            |     |                         |            |
| LUMECON- LF-LG-HO-NW      | LUMECON - LARGE AREA LED FLOOD; 112                                                                                                                    | 4   | 650.00                  | 2,600.00   |
|                           | WATTS; 9059 LUMENS                                                                                                                                     |     |                         |            |
| LUMECON- SF               | LUMECON - SLIPFITTER FOR THE LARGE                                                                                                                     | 4   | 64.00                   | 256.00     |
|                           | FLOOD                                                                                                                                                  |     |                         |            |
| LUMECON- LC-SM-20-OC2S-NW | LUMECON 9" X 9" 23W LED CANOPY 2203                                                                                                                    | 11  | 299.00                  | 3,289.00   |
|                           | LUMENS LED W/ DIM/HIGH OCCUPANCY                                                                                                                       |     |                         |            |
|                           | SENSOR 90,000 HOURS 10 YEAR WARRANTY                                                                                                                   |     |                         |            |
| LABOR                     |                                                                                                                                                        |     | 3,313.00                | 3,313.00   |
| MISC.                     | **** LIFT CHARGE ****                                                                                                                                  |     | 1,000.00                | 1,000.00   |
| DCEO-INCENTIVE            | DCEO-INCENTIVE BASED UPON APPROVAL<br>***When the incentive check is received from Judy<br>Baar Topinka, this amount will be due the next<br>day****   |     | -5,776.65               | -5,776.65  |
| ICE-INCENTIVE             | ILLINOIS CLEAN ENERGY ACT INCENTIVE<br>BASED UPON APPROVAL ***When the incentive<br>check is received ; this amount will be due the next<br>day**** \$ |     | -10,357.35              | -10,357.35 |
|                           |                                                                                                                                                        |     | <b>Subtotal</b>         | \$0.00     |
|                           |                                                                                                                                                        |     | <b>Sales Tax (0.0%)</b> | \$0.00     |
|                           |                                                                                                                                                        |     | <b>Total</b>            | \$0.00     |

**ADDISON TRAIL HIGH SCHOOL  
LIGHTING REPLACEMENT PROJECTS - 2014**

- Main Gymnasium
- East Gymnasium & South Balcony

**CONSULTANT – TWIN SUPPLIES, LTD**

**FUNDING SOURCE =**

DEPT. OF COMMERCE & ECONOMIC OPPORTUNITY (DCEO) - \$14,401.00

ILLNOIS CLEAN ENERGY (ICE) GRANT \$14,399.26

TOTAL GRANT FUNDS = \$28,800.26

# TWIN SUPPLIES, LTD.

*High Efficiency Lighting*

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 PHONE: (708) 609-0784 FAX: (630) 537-1045 EMAIL: chrisjmj@comcast.net

## Estimate

| Date      | Estimate # |
|-----------|------------|
| 1/31/2014 | Proj. 3922 |

|                                                                    |
|--------------------------------------------------------------------|
| DISTRICT 88 HIGH SCHOOL<br>2 FRIENDSHIP PLAZA<br>ADDISON, IL 60101 |
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| Ship To<br>ADDISON TRAIL HIGH SCHOOL<br>2 FRIENDSHIP PLAZA<br>ADDISON, IL 60101 |
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|                                                   |                                                                                                                                                                                                                                                      |                  | Rep           | Project         |
|---------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------|---------------|-----------------|
|                                                   |                                                                                                                                                                                                                                                      |                  | CS            |                 |
| Item                                              | Description                                                                                                                                                                                                                                          | Qty              | Rate          | Total           |
| PHILIPS-G10PV2454UV1PSEQCC68...                   | ***** SOUTH GYM TAKE DOWN 32 295<br>WATT MH AND PUT UP 3 LAMP T5 HIGHBAY<br>*****<br>PHILIPS 3 LAMP T5 HO POWER CAGE;1<br>PROGRAMMABLE START BALLAST, ENHANCED<br>SPECULAR REFLECTOR; HANGING KIT; 6 FT<br>CORD; 49W ENERGY ADVANTAGE T5 HO<br>LAMPS | 32               | 143.00        | 4,576.00        |
| PHIL-F54T5/850 HO EA 49W/ALT<br>REF-1X4 28XLL     | PHILIPS F54T5/850 HO EA 49 WATT/ ALTO<br>TWO PHILIPS F32T8/ADV/850/XLL/ALTO 28W<br>ADVANCED BALLAST #IOPA2P32N, POWER<br>PLUG LUMINAIRE DISCONNECT #102                                                                                              | 96<br>1          | 8.83<br>34.00 | 847.68<br>34.00 |
| PHILIPS-G10PV2454UV1PSEOS850...                   | ***** EAST GYM TAKE DOWN 15 458<br>WATT MH AND PUT UP 15 4 LAMP T5<br>*****<br>PHILIPS 4 LAMP T5 HIGH BAY WITH<br>OCCUPANCY SENSOR; 49W ES LAMPS;<br>ENHANCED REFLECTOR                                                                              | 15               | 173.00        | 2,595.00        |
| PHIL-F54T5/850 HO EA 49W/ALT<br>REF-KIT 2X4 28XLL | PHILIPS F54T5/850 HO EA 49 WATT/ ALTO<br>REFLECTOR, SOCKETS, BRACKETS, WIRE<br>SHIELDS, TWO F32T8/ADV850/XLL/ALTO 28 W<br>EXTRA LONG LIFE SERIES #28128-7 &<br>ADVANCE BALLAST #IOPA-2P32-N, POWER<br>PLUG LUMINAIRE DISCONNECT #102                 | 60<br>1          | 8.83<br>60.00 | 529.80<br>60.00 |
| LABOR                                             |                                                                                                                                                                                                                                                      |                  | 3,400.00      | 3,400.00        |
|                                                   |                                                                                                                                                                                                                                                      | Subtotal         |               |                 |
|                                                   |                                                                                                                                                                                                                                                      | Sales Tax (0.0%) |               |                 |
|                                                   |                                                                                                                                                                                                                                                      | Total            |               |                 |

**TWIN SUPPLIES, LTD.***High Efficiency Lighting*

CHRIS SKOKNA 1010 JORIE BLVD, STE 124 OAK BROOK, IL 60523  
 PHONE: (708) 609-0784 FAX: (630) 537-1045 EMAIL: chrisjmj@comcast.net

**Estimate**

| Date      | Estimate # |
|-----------|------------|
| 1/31/2014 | Proj. 3922 |

|                                                                    |
|--------------------------------------------------------------------|
| DISTRICT 88 HIGH SCHOOL<br>2 FRIENDSHIP PLAZA<br>ADDISON, IL 60101 |
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|---------------------------------------------------------------------------------|
| Ship To<br>ADDISON TRAIL HIGH SCHOOL<br>2 FRIENDSHIP PLAZA<br>ADDISON, IL 60101 |
|---------------------------------------------------------------------------------|

|                |                                                                                                                                                  |     | Rep                     | Project   |
|----------------|--------------------------------------------------------------------------------------------------------------------------------------------------|-----|-------------------------|-----------|
|                |                                                                                                                                                  |     | CS                      |           |
| Item           | Description                                                                                                                                      | Qty | Rate                    | Total     |
| DCEO-INCENTIVE | DCEO-INCENTIVE BASED UPON APPROVAL<br>***When the incentive check is received from Judy Baar Topinka, this amount will be due the next day****   |     | -5,938.00               | -5,938.00 |
| ICE-INCENTIVE  | ILLINOIS CLEAN ENERGY ACT INCENTIVE<br>BASED UPON APPROVAL ***When the incentive check is received ; this amount will be due the next day**** \$ |     | -6,104.48               | -6,104.48 |
|                |                                                                                                                                                  |     | <b>Subtotal</b>         | \$0.00    |
|                |                                                                                                                                                  |     | <b>Sales Tax (0.0%)</b> | \$0.00    |
|                |                                                                                                                                                  |     | <b>Total</b>            | \$0.00    |

# TWIN SUPPLIES, LTD.

*High Efficiency Lighting*

CHRIS SKOKNA 1010 JORIE BLVD, STE 124 OAK BROOK, IL 60523  
PHONE: (708) 609-0784 FAX: (630) 537-1045 EMAIL: chrisjmj@comcast.net

## Estimate

| Date      | Estimate # |
|-----------|------------|
| 1/31/2014 | Proj. 3913 |

|                                                                    |
|--------------------------------------------------------------------|
| DISTRICT 88 HIGH SCHOOL<br>2 FRIENDSHIP PLAZA<br>ADDISON, IL 60101 |
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| Ship To<br>ADDISON TRAIL HIGH SCHOOL<br>2 FRIENDSHIP PLAZA<br>ADDISON, IL 60101 |
|---------------------------------------------------------------------------------|

|                                 |                                                                                                                                                                                                               |     | Rep                     | Project   |
|---------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----|-------------------------|-----------|
|                                 |                                                                                                                                                                                                               |     | CS                      |           |
| Item                            | Description                                                                                                                                                                                                   | Qty | Rate                    | Total     |
| PHILIPS-G16PV2654UV2PSAEQCC6... | ***** MAIN GYM TAKE DOWN 56 458 WATT MH AND PUT UP 21 SIX LAMP T5 AND 35 4 LAMP T5 *****<br>PHILIPS 6 LAMP T5 HO OPEN HI-BAY; 2 PROGRAM START BALLASTS; ENHANCED REFLECTOR; HANGING KIT; 6 FT CORD; WIREGUARD | 21  | 214.00                  | 4,494.00  |
| PHILIPS-G10PV2454UV1PSEQCC68... | PHILIPS 4 LAMP T5 HO POWER CAGE; 1 PROGRAMMABLE START BALLAST, ENHANCED SPECULAR REFLECTOR; HANGING KIT; 6 FT CORD; 49W ENERGY ADVANTAGE T5 HO LAMPS                                                          | 35  | 173.00                  | 6,055.00  |
| PHIL-F54T5/850 HO EA 49W/ALT    | PHILIPS F54T5/850 HO EA 49 WATT/ ALTO                                                                                                                                                                         | 266 | 8.83                    | 2,348.78  |
| LABOR                           |                                                                                                                                                                                                               |     | 3,360.00                | 3,360.00  |
| LIFT                            | LIFT                                                                                                                                                                                                          |     | 500.00                  | 500.00    |
| DCEO-INCENTIVE                  | DCEO-INCENTIVE BASED UPON APPROVAL<br>***When the incentive check is received from Judy Baar Topinka, this amount will be due the next day****                                                                |     | -8,463.00               | -8,463.00 |
| ICE-INCENTIVE                   | ILLINOIS CLEAN ENERGY ACT INCENTIVE BASED UPON APPROVAL ***When the incentive check is received ; this amount will be due the next day**** \$                                                                 |     | -8,294.78               | -8,294.78 |
|                                 |                                                                                                                                                                                                               |     | <b>Subtotal</b>         | \$0.00    |
|                                 |                                                                                                                                                                                                               |     | <b>Sales Tax (0.0%)</b> | \$0.00    |
|                                 |                                                                                                                                                                                                               |     | <b>Total</b>            | \$0.00    |

*Building Futures*

**TO:** Dr. Scott Helton  
Board of Education

**DATE:** February 18, 2014

**FROM:** Mr. Edward Hoster

**RE:** **Building Improvement Projects Recommendation– Summer 2014**

In accordance with the discussions with the Building and Grounds Committee, we are recommending the summer 2014 building improvement projects in the amount of \$516,000 as outlined in Exhibit A. This estimated budget is net of grant funding, inclusive of estimated architect/engineering fees and a contingency of five percent. We have revised the scope of work to reduce the overall commitment of resources this coming summer including the deferral of the field house floor striping and gymnasium floor refinishing and restriping. The primary work that remains is for roofing in the amount of \$467,000 for Willowbrook HS as this is where we have approval for \$50,000 from the Illinois State Board of Education (ISBE) matching school maintenance grant. We just received notice that there is a second round of funding available from the ISBE with a deadline of February 28, 2014 to complete the application process including local Board of Education formal approval at a public meeting. We can meet this deadline with the upcoming board meeting February 24, 2014 and are hopeful that we can secure additional financial assistance for the roofing.

You will see in the attached roof inspection/replacement plan that was prepared from the IRCA study that the areas we are recommending work to be done are ten (10) years beyond their estimated ten (10) year life expectancy. At this time we will be addressing approximately 26,000 s.f. above the C Wing at Willowbrook and deferring the 23,300 s.f. above the music wing at Addison Trail. This is primarily a financial planning decision that involves coordination with our overall long term planning that is beginning to take shape. The goal is still to develop a more comprehensive facility needs plan for the two schools and then work with the Board to establish a financial plan that will support that.

In addition, we have an updated grant proposal for high wattage lighting replacement at both schools that will allow us to significantly reduce energy use and thereby qualify for grant funding from two state programs that is estimated to offset 100% of the costs. We would not be under obligation to do this work until the funding estimates are approved by the respective state agencies and then we would need to commit to do the work. However, there is a deadline of March 7, 2014 to submit the application to the Illinois Clean Energy commission so we would like to proceed with this before the end of the month. The second application is to the Department of Commerce and Economic Opportunity (DCEO) which will open the next round of funding by May or early June.

**Suggested Motion:**

Move that the Board of Education authorize the building improvement budget for 2014-15 in the amount of \$516,000 as outlined in Exhibit A.

Recommended &amp; Approved @ 7/7/22

2014-15

Type of Project Index:  
 S = Safety  
 M = Maintenance  
 O = Other

## BUILDING IMPROVEMENT PROJECT SUMMARY - Recommendation

| PROJECT<br>NUMBER         | Bldg.<br>Priority | Type of<br>Project | DESCRIPTION                                      | YEAR<br>INSTALLED | Planning<br>Notes                                                                          | DIST.<br>OFFICE<br>BUDGET | ATHS<br>BUDGET | WBHS<br>BUDGET | TOTAL<br>BUDGET | TOTAL<br>CUMMULATIVE<br>BUDGET | DISTRICT<br>CUMULATIVE<br>BIDS TO DATE |
|---------------------------|-------------------|--------------------|--------------------------------------------------|-------------------|--------------------------------------------------------------------------------------------|---------------------------|----------------|----------------|-----------------|--------------------------------|----------------------------------------|
| 2014-005                  | 1                 | M                  | Roof Repairs                                     | WB 1994           | WB Areas A & A1 (C Wing) Per IRCA 2012 Roofing Study                                       | \$0                       | \$0            | \$467,000      | \$467,000       | \$467,000                      | \$0                                    |
| 2014-010                  | 2                 | M                  | Exterior Door Replacement                        | Original          | AT Door 5 TOTAL 4 DOORS                                                                    |                           | \$17,000       |                | \$17,000        | \$484,000                      | \$0                                    |
| 2014-029                  | 3                 | S                  | Sidewalk Area @ WB (Highridge Rd and West Drive) |                   | Poor condition. Uneven large rut sections                                                  |                           |                | \$5,000        | \$5,000         | \$489,000                      | \$0                                    |
| 2014-035                  | 4                 | O                  | Lighting Replacement - State DCEO Grant          |                   | Estimated \$45,000 of Grant \$ from State for all 6 locations of work quoted November 2013 |                           | \$28,800       | \$69,374       | \$98,175        | \$587,175                      | \$0                                    |
| <b>BUILDING SUB-TOTAL</b> |                   |                    |                                                  |                   |                                                                                            | \$0                       | \$45,800       | \$541,374      | \$587,175       | \$587,175                      | \$0                                    |
| Contingency               |                   |                    |                                                  |                   |                                                                                            | \$0                       | \$2,290        | \$27,069       | \$29,359        | \$616,534                      |                                        |

**BUILDING RENOVATION TOTAL =**  
 Less ISBE School Maintenance Matching Grant  
 Less DCEO and ICE Lighting/Energy Grant Funding  
**OM Fund Budget - Building Improvements**  
**OM Fund Budget - A&E Fees**  
**Grand Total Building Improvement Budget = >>**

\$0 \$48,090 \$568,443 \$616,534  
 \$0 \$0 (\$50,000) (\$50,000)  
 \$0 (\$28,800) (\$69,374) (\$98,175)  
 \$0 \$19,290 \$449,069 \$468,359  
 \$0 \$4,569 \$42,327 \$46,896  
 \$0 \$23,859 \$491,396 \$515,255

**PERSONNEL REPORT  
FEBRUARY 24, 2014**

**CLASSIFIED STAFF APPOINTMENT:**

It is recommended that the board approve the following classified staff appointment:

Stephanie Ciura  
Addison Trail Math Part Time Teacher Aide  
Salary: \$14.26/hour  
Effective: February 13, 2014

**CLASSIFIED STAFF RETIREMENT:**

It is recommended that the board accept the following classified staff retirement:

Sharon Schoen  
Addison Trail 12 month Administrative Assistant  
Effective: June 30, 2016 at which time Sharon will have 19 years of service with District  
88

**CLASSIFIED STAFF RESIGNATION:**

It is recommended that the board accept the following classified staff resignation:

Timothy Welsch  
Willowbrook Special Education Teacher Aide  
Effective: February 18, 2014



**VOCATIONAL ASSISTANT POSITION**

We recommend that the BOE approve the addition of a Vocational Assistant job category to the teacher aide contract.

**Title:** VOCATIONAL ASSISTANT

**Reports To:** Vocational Coordinator

**Duration:** 10 Months

**Salary:** \$15.27 hourly

**Purpose Statement**

The job of Vocational Assistant is done for the purpose/s of providing support to the instructional program with specific responsibilities for developing work experience opportunities for special education students by maintaining liaisons with community businesses and organizations; recruiting presenters; developing pre-employment skills; providing information and/or direction to students; and promoting programs with staff and parents.

**Essential Duties and Responsibilities**

Provides one on one assistance in both classroom and community vocational settings for the purpose of reinforcing instructional objectives; implementing IEP plans; and ensuring students success in school.

Assists employer and school partners for the purpose of meeting the work education objectives.

Monitors students performance in a variety of work sites according to program guidelines (e.g. visits job sites, obtain employer evaluations, serves as a liaison between employer & student, etc.) for the purpose of identifying areas requiring additional training on techniques and methods for maintaining solid work habits.

Provide input into job development, additional/alternative job duties and development of additional training sites for students.

Maintains instructional materials and/or manual and electronic files/records (e.g. DRS forms, transportation notices, student data and classroom correspondence) for the purpose of documenting activities and/or providing reliable information.

Monitors student's job locations for the purpose of ensuring compliance with pertinent child labor laws, insurance guidelines, and safety.

Transports students to/from training sites for the purpose of assisting them in preparing for testing, interviews, and obtaining proper documentation to meet program objectives.

Assists in the development of students in vocational skills (e.g. work requirements, interviewing skills, etc.) for the purpose of enhancing their readiness for employment.

Attends meetings and in-service presentations for the purpose of acquiring and/or conveying information relative to job functions.

Assists in the promotion of the program to the business community, students, participants, teachers, parents, etc. for the purpose of defining the program objectives and opportunities for participation.

Communicates with supervising instructional staff and employers for the purpose of assisting in evaluating progress, problem solving and/or implementing IEP objectives.

Implements under the supervision of assigned teacher, behavioral plans designed by IEP team for students with behavior disorders or other special conditions for the purpose of presenting and/or reinforcing learning concepts.

Assists medically fragile or physically disabled students for the purpose of maintaining students' personal hygiene.

Performs other related duties as assigned for the purpose of ensuring the efficient and effective functioning of the work unit.

#### **Job Requirements: Minimum Qualifications**

*The requirements listed below are representative of the knowledge, skill and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.*

#### **Skills, Knowledge and Abilities**

SKILLS are required to perform multiple tasks with a need to occasionally upgrade skills in order to meet changing job conditions. Specific skill based competencies required to satisfactorily perform the functions of the job include: adhering to safety practices; operating standard office equipment including using MS Office applications; preparing and maintaining accurate student records.

KNOWLEDGE is required to perform basic math; analyze situations to define issues and draw conclusions. Specific knowledge based competencies required to satisfactorily perform the functions of the job include: instructional procedures and practices; age appropriate student activities; conflict resolution.

ABILITY is required to schedule activities; gather and/or collate data; and use basic, job-related equipment. Flexibility is required to work with students of varying abilities and flexible work schedules. Problem solving is required to identify issues and create action plans. Specific ability based competencies required to satisfactorily perform the functions of the job include: regular attendance; working independently with students at their vocational training sites; adapting to changing work priorities; communicating with diverse groups; maintaining confidentiality; working as part of a team; and working with constant interruptions.

#### **Responsibility**

Responsibilities include: working under minimal supervision; guiding others. Demonstrate professional work ethic and excellent interpersonal skills to promote a positive image of District 88. There is a continual opportunity to have some impact on the organization's services.

**Working Environment**

The usual and customary methods of performing the job's functions require the following physical demands; occasional lifting, carrying, pushing, and/or pulling; some climbing and balancing; frequent stooping, kneeling, crouching, and/or crawling; and significant fine finger dexterity. Generally the job requires 40% sitting, 20% walking, and 40% standing. The job is performed under minimal temperature variations and in a clean atmosphere.

**Education**                      Bachelors degree

**Licenses**                        Educator License with Stipulations – Paraprofessional endorsement or higher  
School Bus Driver Permit (*within one month of employment*)

**FLSA Status**                    Non-Exempt

**ADDENDUM TO  
THE 2013 – 2017 COLLECTIVE BARGAINING AGREEMENT  
BETWEEN  
DUPAGE HIGH SCHOOL DISTRICT 88 BOARD OF EDUCATION  
AND  
DISTRICT 88 TEACHER AIDES, LOCAL 571, IFT-AFT/AFL-CIO**

The following is an addendum to the 2013 – 2017 Collective Bargaining Agreement between the DuPage High School District 88 Board of Education (hereinafter "District" or "Board") and the District 88 Teacher Aides, Local 571, IFT-AFT/AFL-CIO (hereinafter "Union").

This agreement was reached as a result of discussions between the District and Union regarding the development impact of a new position in the Teacher Aide bargaining unit on the wages, hours, and terms and conditions of employment of the Union's bargaining unit members. The position will be titled Vocational Aide with a job description developed collaboratively and unique to this new position, developed by the Administration of the District in consultation with the Union.

The following Articles of the 2013-2017 Collective Bargaining Agreement have been amended or clarified as follows:

## **ARTICLE I                      RECOGNITION**

The BOARD OF EDUCATION OF DUPAGE HIGH SCHOOL DISTRICT NO. 88, DuPage County, Illinois (hereinafter referred to for convenience as the "BOARD") hereby recognizes the West Suburban Teachers Union, Local 571, IFT/AFT, AFL-CIO (hereinafter referred to for convenience as the "UNION") as the exclusive representative of all full-time Teacher Aides (i.e., classroom, library one-on-one and vocational), specifically excluding all part-time Teacher Aides (i.e., those working less than six (6) hours, exclusive of a 3/4 hour, unpaid, duty-free lunch) and all technical assistants, custodians, maintenance workers, secretaries, clerks, student supervisors, nurse assistants, cafeteria workers, supervisors, managers, confidential and short-term employees and teachers.

### **4.7      Traveling Teacher Aides**

Preference for travel will be given to volunteers who meet the criteria for the available position. Teacher Aides who travel between buildings as part of their daily assignment, or in the case of Vocational Aides who are requested to transport students to work sites, shall be entitled to the following rights and limitations of their workday while they are scheduled as traveling Teacher Aides:

1. They will receive mileage compensation at the Internal Revenue Service rate as established as of January 1 of each school year for all required travel between buildings.
2. They shall be covered by District 88 insurance while traveling between schools as a part of their assignment.
3. Vocational Aides will use a District 88 vehicle to transport students to work sites unless directed by Administration to use a personal vehicle.

#### **4.10 Vocational Aides Assistants**

The Board shall bear the cost of commercial driver's license training and driver's permits for all Vocational Aides assistants who are responsible for transporting students.

#### **5.7 Notice of Vocational Aide Assignments**

Due to changes in student work hours, a Vocational Aide's shift may be subject to change at the onset of each school year.

#### **6.1 Classifications Within Bargaining Unit**

For purposes of this Agreement, each bargaining unit employee shall earn seniority rights within one of the following bargaining unit classifications:

1. Teacher Aide - Special Education
2. Teacher Aide - Science
3. Teacher Aide - Literacy (Reading, ESL, LSC/ARC)
4. Teacher Aide - Music
5. Teacher Aide - Library
6. Teacher Aide - English
7. Teacher Aide - Math
8. Teacher Aide - General
9. Teacher Aide - Vocational

For the sole purpose of the reduction in the number numbers of classroom teacher aides due to and the introduction of the new position, vocational aides, the following procedure shall be followed during the 2013 – 2014 school term:

In spring 2014, the Board shall announce a reduction in the number of classroom teacher aide positions in compliance with Article 6.3. The number of reduced positions shall equal the number of new vocational aide positions.

Any classroom teacher aide impacted by this reduction shall be guaranteed an interview for a vocational aide position if interested. Any classroom teacher aide who has been reduced as a result of the development of the vocational aide position shall have first rights to the new position if qualified.

Starting with the 2014 – 2015 school term, a vocational aide shall earn a starting hourly rate of fifteen dollars and twenty-seven cents (\$15.27) per hour or three percent (3.0%) greater than his/her classroom teacher aide hourly wage during the 2013 – 2014 school term, whichever is greater.

The foregoing procedure shall not apply to any other reductions in force determined by the Board. All other reductions in force shall comply with Article VI of the 2013-2017 Collective Bargaining Agreement and the School Code.

For the Board:

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Date:

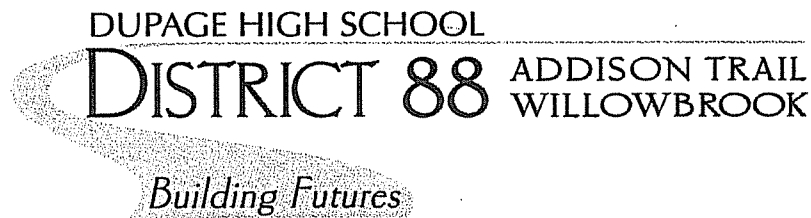
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For the Union:

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Date:

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## Technology Committee Meeting

Monday, January 13, 2014

Board Room, District Administrative Offices

### MINUTES

Present: Lisa Lullo, Sharon Kucik, Dr. Scott Helton  
Aaron Lenaghan, Courtney Dement, Tom Cantlin

Meeting called to order at 6:35 p.m. in the District 88 Conference Room.

1. Status of Replacement and Refurbishment of Staff and Student Laptops

- Discussion on 100 staff laptops and 208 student laptops that will be replaced and updated with incremental spending from the technology budget. The older machines will be donated to our high school libraries and tutoring outreach centers. Our students will be able to check out these machines through AT and WB's library.

2. Innovative Devices Updates

- Discussion on research and review of schools in our area in terms of technology use and how the student devices are implemented in terms of instruction. The focus is on reviewing how different student devices impact both instruction and infrastructure with an overview on overall student achievement.

3. Software Renewals

- The district and building administrative teams are researching and reviewing different software for messaging and alerts with call management systems.

4. Hardware-server upgrades

- Discussion on updates regarding our Novell licensing renewal and also with data and storage for our servers. There was also discussion on wireless connectivity and back-up systems for our current network infrastructure.



## 5. Technology Plan Status

- Discussion on updates with the status of the 3 year renewal for our ISBE technology plan. The technology plan details curricular elements including how technology has an impact with student achievement. Two examples include our students in credit recovery and as well as our students who use Plato software as an at-risk and academic intervention. Other areas that the technology plan focuses on are increasing professional development opportunities specific to technology integration for students and staff as well creating blended learning environments, expanding on use of interactive forms, and enhancing data base systems. There will also be a focus of a review of current systems and how to expand on our databases that have interoperability (finance, student information, and accounting) as well as ease of use with using these databases.

## 6. Online Learning Updates

- Discussion and updates on our Learning Management system, Nucleus as a communication tool for shared resources, online collaboration resources, discussion forums, secured texting features between students and staff. We have training sessions set up for staff through a variety of professional development options.

## 7. Other:

- Discussion on new teachers and trainings with technology use. A continued focus is on ongoing training sessions for technology integration, utilizing online collaboration tools and enhancing engaged learning opportunities using technology in the classroom.
- Discussion and updates for online Subbing systems – with a focus on how we can use an integrated system that is specific to secondary education (in terms of scheduling and subbing).
- Addison Trail High School:
  - Updates from our Fall Institute day with a review on how we can use instructional carousel concepts for professional development specific to technology.
  - Discussion on the staff survey specific and focused on technology use (including interactive forms and Nucleus LMS).
  - Overview on our learning management system, Nucleus, Google docs and interactive forms.

- Willowbrook High School:
    - Discussion and updates with music curriculum specific to interaction with technology.
    - Discussion on Project Lead The Way specific to curriculum updates including 3D printer use for the second semester.
8. Meeting adjourned at 7:13 p.m.

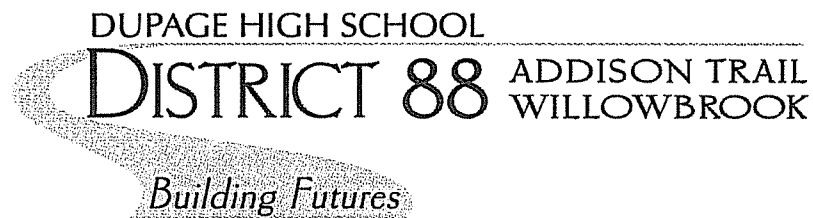
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President, Board of Education

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Secretary, Board of Education

Attest: \_\_\_\_\_  
Date



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## Technology Committee Meeting

Monday, January 13, 2014

Board Room, District Administrative Offices

6:30 P.M.

### AGENDA

1. Status of Replacement and Refurbishment of Staff and Student Laptops
2. Innovative Devices Updates
3. Software Renewals
4. Hardware-server Upgrades
5. Technology Plan Status
6. Online Learning Updates
7. Other
8. Adjournment

#### District 88 Strategic Plan

- Goal 1:** Addison Trail, Willowbrook High Schools and District 88 will develop plans to improve student performance, close the achievement gap and monitor the acquisition of 21<sup>st</sup> Century knowledge and skills.
- Goal 2:** Learning programs will focus on high local and global standards, incorporating: critical thinking, applied learning, interdisciplinary curriculum, project-based, career connected, articulated programs and digital learning.
- Goal 3:** Provide time and resources for on-going professional growth and development programs that focus on learning standards, diverse learners, assessment and data practices, instructional strategies and social-emotional learning.
- Goal 4:** Create school-community partnerships that embrace youth, learning and activity before/during/after school hours.



## Board of Education Regular Business Meeting

Monday, January 13, 2014

Board Room, District Administrative Offices

7:30 P.M.

### MINUTES

#### Call to Order

Mr. Irvin, vice president of the board, called the meeting to order at 7:30 p.m.

#### Pledge of Allegiance

#### Roll Call

Members Present: Mrs. Lullo, Mrs. Kucik, Mr. Johnson, Mr. Gillen, Mr. Irvin, Mr. Edmier

Members Absent: Mrs. Cain

Others Present: Dr. Helton, Messrs. Hoster, Bentsen, Flemming, Lenaghan, Cibulka, Mss. Barbanente, DeMent, Duffin, Brink (Schweigert), Presta, DiRienzo, Bollow, Courington, Johnson, Nevarez-Niewinski, Messrs. Hayden, Mueller, Cave, Mss. Medjo Me Zengue, Strafford-Ahmed, and members of the community

#### Petitions and Hearings

None

#### RECOGNITION OF BUSINESS PARTNERS

Dr. Scott Helton, Superintendent of Schools, presented several Business Partners with a certificate acknowledging the alliance between District 88 and the Business Partners. They have supported District 88's Special Education Transition Program by allowing our students to learn life skills, obtain job training in a community setting and transition to life after District 88 through job opportunities. These Business Partners are: Parents Alliance Employment Project, Addison Police Department, Addison Public Library, Addison Park District and DuPage County Department of Community Services. Thank you for your support!

#### INFORMATION ITEMS

##### **A. Financial Audit – FY 2013**

Mr. James Mathieson, of Mathieson, Moyski, Celer & Co., LLP, gave an overview of the Audit ending in fiscal year 2013, resulting in a "clean" opinion.

INFORMATION ITEMS-continued**B. Special Education Transition Services**

Mrs. Jean Barbanente, Assistant Superintendent, and Christine DiRienzo, Vocational Coordinator, outlined the State-mandated guidelines for Special Education Transition Services, which services cognitively disabled students. Ms. DiRienzo and her Special Education team further demonstrated how District 88 ensures the transition of its students to be in State compliance, beginning with the students' freshmen year.

The Special Education team thanked the Board for their support. In response, the Board thanked them for their time and effort in putting this program together.

**DISCUSSION ITEMS REQUIRING NO ACTION****A. Financial Reports:**1. List of Bills – December 2013

Mr. Edward Hoster, Chief Financial Officer, recommended that the List of Bills for December 2013 in the amount of \$5,335,006.17, with the exception of check #503517 to Thomas Edmier and check #503519 to Tom Gillen, be approved.

**B. Personnel:**

Mrs. Vanessa Duffin, Director of Human Resources, recommended that the following Personnel be approved as presented:

CLASSIFIED STAFF APPOINTMENT:

- Alessandra Passarelli, District Office/Special Education 1:1 Teacher Aide, effective January 8, 2014.

CLASSIFIED STAFF RESIGNATION:

- Dorina Mangrum, Willowbrook Special Education Teacher Aide, effective January 13, 2014.

**SEPARATE ACTION ITEMS****A. Appointment of Iridia Nevarez-Niewinski – Addison Trail Assistant Principal**

Mrs. Kucik moved and Mr. Gillen seconded to approve Iridia Nevarez-Niewinski as the Addison Trail Assistant Principal beginning July 1, 2014.

Roll Call vote:

Ayes: Mrs. Kucik, Mr. Gillen, Mr. Johnson, Mr. Irvin, Mr. Edmier, Mrs. Lullo

Nays: None

Motion carried.

**B. Authorization to Prepare Tentative Budget for 2014-15**

Mrs. Kucik moved and Mr. Gillen seconded to adopt the Resolution Authorizing Preparation and Publication of the Tentative Budget for Fiscal Year 2014-15.

Roll Call vote:

Ayes: Mrs. Kucik, Mr. Gillen, Mr. Irvin, Mr. Edmier, Mrs. Lullo, Mr. Johnson

Nays: None

Motion carried.

**C. Flex Benefit Plan Amendment**

Mrs. Kucik moved and Mr. Gillen seconded to amend the DuPage High School District 88 Flexible Benefits Plan to allow for the carryover of up to \$500.00 of unused health FSA funds into the new plan year.

Roll Call vote:

Ayes: Mrs. Kucik, Mr. Gillen, Mr. Irvin, Mr. Edmier, Mrs. Lullo, Mr. Johnson

Nays: None

Motion carried.

**D. Financial Audit for FY 2013**

Mrs. Kucik moved and Mrs. Lullo seconded to accept the financial audit for fiscal year ending June 30, 2013 as prepared by Mathieson, Moyski, Celer & Co.

Roll Call vote:

Ayes: Mrs. Kucik, Mrs. Lullo, Mr. Edmier, Mr. Johnson, Mr. Gillen, Mr. Irvin

Nays: None

Motion carried.

**E. Donation**

Mrs. Kucik moved and Mr. Edmier seconded to accept the donation of 8-Dell Optiplex 760 Pro Desk Top Computers, with Intel Duo Core E8400, 80 GB Hard Drive, from Dennis Denz.

Roll Call vote:

Ayes: Mrs. Kucik, Mr. Edmier, Mrs. Lullo, Mr. Johnson, Mr. Gillen, Mr. Irvin

Nays: None

Motion carried.

**F. Ombudsman Plus Contract**

Mrs. Kucik moved and Mr. Johnson seconded to approve the Ombudsman Plus Contract for the 2014-15 school year.

Roll Call vote:

Ayes: Mrs. Kucik, Mr. Johnson, Mr. Gillen, Mr. Irvin, Mr. Edmier, Mrs. Lullo

Nays: None

Motion carried.

**INFORMATION/DISCUSSION ITEMS****Credit Card Payment Summary**

Mr. Edward Hoster reviewed the district's credit card use report for December 2013, as outlined in Board Policy 4:55, Use of Credit and Procurement Cards.

**Educational Focus Items for January 27, 2014**

Mrs. Jean Barbanente reviewed the upcoming educational focus items for the January 27, 2014 board meeting that will include D88's Best Students and PARCC Assessment Pilot.

**2014-15 School Calendar**

Dr. Scott Helton presented for discussion the 2014-15 School Calendar and will recommend the adoption of said calendar at the January 27 Board meeting.

**School Recognition**

Assistant Principals Courtney DeMent and Sam Bentsen highlighted upcoming events, accomplishments and recognitions for each school.

**Addison Trail**

- The Varsity and Junior Varsity Cheerleaders competed in the Illinois Cheerleading Coaches Association State Championship in Springfield last weekend, with Varsity placing 4<sup>th</sup> and JV taking 7<sup>th</sup> in the State. Congratulations, Cheerleaders!
- Twenty-three packages were shipped to Kuwait before Christmas as part of the Holiday Care Packages for Our Hometown Hero. Each package contained an Addison Trail T-shirt, a personalized letter and snowflakes.
- On December 17, 14 departments honored students at the Students of First Semester Breakfast.
- Young alumni were invited to Addison Trail on December 20, and about 175 students attended.
- Twenty-five students competed in the BPA Area Competition against three other schools, with 12 1<sup>st</sup>-place winners. Twenty-four of the students qualified to advance to the State competition in late February and will compete in 38 events.
- Staff, classes, clubs and departments sponsored 98 children in Toys for Tots.
- Boys Basketball took 2<sup>nd</sup> place the Addison Trail Pre-Holiday Tournament. Ronald Dooling and James Pupillo were selected as All-Tournament.
- Tied for 1<sup>st</sup> place in Conference is Girls Gymnastics. The team will host Downers Grove South for the Conference title on January 22.
- Upcoming Events: January 14 through 16 – Semester Exams; January 23 – 8<sup>th</sup>-Grade Course Information Night; January 28 – AT's Best Breakfast; January 30 – FAFSA Financial Aid Night; February 6-8 – Winter musical, "Once on This Island"

**Willowbrook**

- Congratulations, Jack Corkery! As a junior, he participated in the Illinois High School Theatre Festival All-State production of "The Grapes of Wrath" this past weekend at Illinois State University.
- On January 18, the Willowbrook Speech Team will host its 10<sup>th</sup> Annual Home Tournament. More than 500 students from 20-plus schools will compete in 15 different events.

**Willowbrook-continued**

- Congratulations to the Junior Varsity Girls Cheerleaders! They took 6<sup>th</sup> place at the Illinois Cheerleading Coaches Association State Championship in Springfield.
- The Boys Sophomore Basketball Team captured the championship at the Westmont Holiday Tournament. Congratulations!
- Wrestler Matt Rowland won the Sycamore Invite, and Jake Kroger finished 2<sup>nd</sup>. Congratulations, Matt & Jake!
- The Girls Varsity Basketball Team won the Consolation Championship of the Wheaton North Holiday Classic and also defeated the two-time defending WSC Champion Hinsdale South Hornets at Hinsdale South. Congratulations!
- "Paint the Gym Pink" raised more than \$1,000 to support Relay For Life and the American Cancer Society.
- Congratulations to Head Football Coach Nick Hildreth, who has been invited by the University of Illinois Football Coaches to speak at their Annual Football Coaches Clinic in April.
- Willowbrook will host an Academy Awards night for the "High School Musical Junior" performers at 7 p.m. on Friday, January 17, with a commemoration for Darnell Holt.
- Upcoming Events: January 16 – Battle of the Bands; January 23 – Curriculum Showcase; January 30 – Outstanding Student Breakfast

**Board Member Reports**

Mrs. Kucik reported out on Willowbrook's CAC meeting she attended.

Mrs. Kucik announced the upcoming D88's 3-on-3 Dennis Doyle Basketball Tournament on March 8, 2014.

Mr. Johnson encouraged attending the "Shape of Addison" on January 22. Mr. Irvin will be representing the Board of Education.

Mr. Gillen announced Coach Bryan Murphy will coach his last home wrestling meet on January 24.

**Public Comments**

None

**Announcements**

- Educational Focus Board Meeting: Monday, January 27, 2014, 7:30 p.m., District, Board Room located at: District Administrative Offices, 2 Friendship Plaza, Addison, IL 60101.

**Announcements-continued**

- Regular Business Board Meeting: Monday, February 10, 2014, 7:30 p.m., District, Board Room located at: District Administrative Offices, 2 Friendship Plaza, Addison, IL 60101.



**Closed Session Meeting**

Mrs. Kucik moved and Mr. Gillen seconded to go into closed session to discuss the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body, including hearing testimony on a complaint lodged against an employee to determine its validity. The Board went into closed session at 9:12 p.m.

Roll Call Vote:

Ayes: Mrs. Kucik, Mr. Gillen, Mr. Irvin, Mr. Edmier, Mrs. Lullo, Mr. Johnson

Nays: None

Motion carried.

**Reconvene to Open Meeting**

The board returned to open session at 9:44 p.m.

**Roll Call:**

Members Present: Mrs. Lullo, Mrs. Kucik, Mr. Johnson, Mr. Gillen, Mr. Irvin, Mr. Edmier

Members Absent: Mrs. Cain

**Action Necessitated By Closed Session**

Mrs. Kucik moved and Mr. Johnson seconded to accept the resignation of KerryLynn Hunter, pending Board Council review and approval of Agreement, effective January 13, 2014.

Roll Call vote:

Ayes: Mrs. Kucik, Mr. Johnson, Mrs. Lullo, Mr. Gillen, Mr. Irvin, Mr. Edmier

Nays: None

Motion carried.

**Adjournment**

Mrs. Kucik moved and Mrs. Lullo seconded that the meeting adjourn.

Voice vote.

Motion carried unanimously. The board meeting adjourned at 9:46 p.m.

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Vice President, Board of Education

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Secretary, Board of Education

Attest: \_\_\_\_\_

Date



## Board of Education Educational Focus Meeting

Monday, January 27, 2014  
 Board Room, District Administrative Offices

7:30 P.M.

### M I N U T E S

#### **Call to Order**

Mr. Irvin, vice president of the board, called the meeting to order at 7:32 p.m.

#### **Pledge of Allegiance**

#### **Roll Call**

Members Present: Mrs. Kucik, Mr. Johnson, Mr. Irvin, Mr. Edmier

Members Absent: Mrs. Lullo, Mr. Gillen, Mrs. Cain

Others Present: Dr. Helton, Messrs. Hoster, Krause, Cibulka, Lenaghan,  
 Mss. Barbanente, Presta

#### **Motion to Amend Agenda Items 5A & 7A, respectively**

Mr. Johnson moved and Mrs. Kucik seconded to reschedule this month's recognition of District 88's Best students to February 24, 2014, due to inclement weather.

Roll Call vote:

Ayes: Mr. Johnson, Mrs. Kucik, Mr. Irvin, Mr. Edmier

Nays: None

Motion carried.

Mr. Johnson moved and Mrs. Kucik seconded to move for clarification "with the exception of check #503517 to Thomas Edmier and check #503519 to Timothy Gillen" to the end of the sentence.

Roll Call vote:

Ayes: Mr. Johnson, Mrs. Kucik, Mr. Irvin, Mr. Edmier

Nays: None

Motion carried.

#### **Roll Call**

Mr. Irvin requested a Roll Call.

Members Present: Mrs. Lullo, Mrs. Kucik, Mr. Johnson, Mr. Irvin, Mr. Edmier

Members Absent: Mr. Gillen, Mrs. Cain

**Petitions and Hearings**

None

**EDUCATIONAL FOCUS ITEMS****PARCC Assessment Pilot**

Mrs. Jean Barbanente, Assistant Superintendent, presented the PARCC Assessment Pilot, which included plans for the pilot and sample test items for math and English/language arts. The assessment is given multiple times during the year and concentrates on writing and analysis. This spring, Addison Trail and Willowbrook will participate in the online and paper versions of the PARCC Assessment.

**ACT Aspire Test**

Mrs. Barbanente presented Aspire, ACT's newest assessment for grades 3 through 10, as ACT will be phasing out its EXPLORE and PLAN tests. The district will keep the EXPLORE and PLAN assessments until more information is available on the PARCC and PSAE assessments.

**Motion to Establish Consent Agenda**

Mrs. Kucik moved and Mrs. Lullo seconded to establish the consent agenda for items 7A and 7B as presented.

Roll Call vote:

Ayes: Mrs. Kucik, Mrs. Lullo, Mr. Johnson, Mr. Irvin, Mr. Edmier

Nays: None

Motion carried.

**List of Bills –December 2013**

Approve List of Bills for December 2013 in the amount of \$5,335,006.17, with the exception of check #503517 to Thomas Edmier and check #503519 to Timothy Gillen.

**Personnel**

Approve the Personnel Report as presented at the January 13, 2014 board meeting.

**Motion to Approve Consent Agenda**

Mrs. Kucik moved and Mrs. Lullo seconded to approve the consent agenda for items 7A and 7B as presented.

Roll Call vote:

Ayes: Mrs. Kucik, Mrs. Lullo, Mr. Johnson, Mr. Irvin, Mr. Edmier

Nays: None

Motion carried.

**DISCUSSION ITEMS "REQUIRING ACTION"**

A. **Treasurer's Report for December 2013**

Mrs. Kucik moved and Mr. Edmier seconded to approve the Treasurer's Report for December 2013.

Roll Call vote:

Ayes: Mrs. Kucik, Mr. Edmier, Mr. Johnson, Mr. Irvin, Mrs. Lullo

Nays: None

Motion carried.

B. **Budget Status Report for December 2013**

Mrs. Kucik moved and Mrs. Lullo seconded to approve the Budget Status Report for December 2013.

Roll Call vote:

Ayes: Mrs. Kucik, Mrs. Lullo, Mr. Irvin, Mr. Edmier, Mr. Johnson

Nays: None

Motion carried.

C. **Approval of List of Bills Exceeding \$5,000.00**

Mrs. Kucik moved and Mrs. Lullo seconded to approve the List of Bills Exceeding \$5,000.00.

Roll Call vote:

Ayes: Mrs. Kucik, Mrs. Lullo, Mr. Irvin, Mr. Edmier, Mr. Johnson

Nays: None

Motion carried.

D. **Check #503517 to Thomas Edmier**

Mrs. Kucik moved and Mr. Johnson seconded to approve payment of \$116.00, check #503517 to Thomas Edmier for Triple I Conference reimbursement.

Roll Call vote:

Ayes: Mrs. Kucik, Mr. Johnson, Mrs. Lullo, Mr. Irvin

Nays: None

Abstains: Mr. Edmier

Motion carried.

E. **Check #503519 to Timothy Gillen**

Mrs. Kucik moved and Mrs. Lullo seconded to approve payment of \$125.06, check #503519 to Timothy Gillen for Triple I Conference reimbursement.

Roll Call vote:

Ayes: Mrs. Kucik, Mrs. Lullo, Mr. Johnson, Mr. Irvin, Mr. Edmier

Nays: None

Motion carried.

**F. Transportation Contract Extension – Cottage Hill**

Mrs. Kucik moved and Mrs. Lullo seconded to approve the extension of the current contract with Cottage Hill Operating Company for the provision of regular transportation service for the school years 2014-15 and 2015-16 at a rate increase limited to the Consumer Price Index as of the previous June.

Roll Call vote:

Ayes: Mrs. Kucik, Mrs. Lullo, Mr. Irvin, Mr. Edmier

Nays: Mr. Johnson

Motion carried.

**G. Personnel**

Mrs. Kucik moved and Mrs. Lullo seconded to approve the following Personnel Report.

**CERTIFIED STAFF UNPAID LEAVE OF ABSENCE:**

- Marika Radi, Addison Trail English Teacher, effective 2014-15 school year.

**CLASSIFIED STAFF APPOINTMENTS:**

- Jenelle Hardtke, Willowbrook School Communications Coordinator, Salary: \$5,150.00 stipend, effective January 21, 2014.
- James Smith, Willowbrook Achieve Teacher Aide, Salary: \$13.98/hourly, effective January 21, 2014.

**CLASSIFIED STAFF UNPAID LEAVE OF ABSENCE:**

- Nicole Longo, Willowbrook Special Education Teacher Aide, effective January 24, 2014 – February 4, 2014.

Roll Call vote:

Ayes: Mrs. Kucik, Mrs. Lullo, Mr. Johnson, Mr. Irvin, Mr. Edmier

Nays: None

Motion carried.

**H. Title One Rising Star Plan**

Mrs. Kucik moved and Mr. Johnson seconded to approve the new Title One compliance components of the Rising Star District Improvement Plan.

Roll Call vote:

Ayes: Mrs. Kucik, Mr. Johnson, Mr. Irvin, Mr. Edmier, Mrs. Lullo

Nays: None

Motion carried.

**I. Adoption of 2014-15 School Calendar**

Mrs. Kucik moved and Mrs. Lullo seconded to adopt the 2014-15 School Calendar as presented.

Roll Call vote:

Ayes: Mrs. Kucik, Mrs. Lullo, Mr. Irvin, Mr. Edmier, Mr. Johnson

Nays: None

Motion carried.

**J. Minutes**

Mrs. Kucik moved and Mr. Edmier seconded to approve the following Board of Education minutes: December 3, 2013, Buildings & Ground s Committee meeting; December 10, 2013, Special Board meeting; December 16, 2013, Regular Business / Educational Focus Board meeting; and, December 16, 2013, Closed Session Board meeting.

Roll Call Vote:

Ayes: Mrs. Kucik, Mr. Edmier, Mrs. Lullo, Mr. Johnson, Mr. Irvin

Nays: None

Motion carried.

**INFORMATION/DISCUSSION ITEM****Maintenance Uniform Supplier Request**

A request from Jack Schofield, A+ Career Apparel, was received and fulfilled for copies of the following records pertaining to maintenance uniform supplier for Addison Trail High School and Willowbrook High School: names of past bidders and/or current supplier; Uniform Bid Tally 11-2012; Uniform Bid Responders 11-2012; Uniform Bid 10-2012; and Uniform Bid 1-2014.

**School Recognition**

Principals Adam Cibulka and Dan Krause highlighted upcoming events, accomplishments and recognitions for each school.

**Addison Trail**

- An Elective Fair took place during the school day last Thursday to highlight all the elective offerings provided to our students.
- The annual Athletic/Activity Fair and Course Information Night took place last Thursday, wherein the class of 2018 was welcomed. The event highlighted courses and activities offered to students.
- Last Friday, Boys Basketball beat ranked Morton. Congratulations!
- Cheerleaders will compete in Sectionals at Rolling Meadows on Saturday. Good Luck, Cheerleaders!
- Girls Gymnastics is ranked first in conference as they head into the Conference meet at 6 p.m. on Friday at Leyden. The last conference title for the team was won in 1997. Congratulations, and good luck!
- Congratulations Morgan Pirtle and Julia Rowley for being named ILMEA All-State Musicians!
- Next year's course selection process begins in February.
- Upcoming events: January 30 – FAFSA Financial Aid Night; February 6 through 8 – Winter Musical "Once on This Island"; February 8 – TPO Spaghetti Dinner.

**Willowbrook**

- With Finals completed, semester II begins.
- At the annual Curriculum Showcase event, Willowbrook welcomed the class of 2018. The future Warriors were given a tour of the building and visited with various booths on academics, clubs, activities and sports.
- The course selection process for next year begins in February.
- Nine bands participated in Willowbrook's annual Battle of the Bands competition. The event raised \$300 to benefit Feed My Starving Children's Philippines relief effort.
- Congratulations to Molly Kuenstler and Rocky Dubinas on their recent appointments to U.S. military academies! Molly will attend the U.S. Naval Academy, and Rocky will attend West Point.
- During last week's home wrestling meet win against Proviso East, Coach Bryan Murphy was recognized for his 33 years of service as a coach at Willowbrook and in the community and was wished well as he retires.
- Upcoming events: January 30 - Outstanding Student Breakfast; Realtor Luncheon; February 5 – ACT for juniors.

**Board Member Reports**

Mrs. Kucik reported out the Dennis Doyle's 3-on-3 Basketball is March 8, 2014.

Mr. Johnson reported out on SASED.

**Public Comments**

None

**Announcements**

- o Regular Business Board Meeting: Monday, February 10, 2014, 7:30 p.m., District, Board Room located at: District Administrative Offices, 2 Friendship Plaza, Addison, IL 60101.
- o Educational Focus Board Meeting: Monday, February 24, 2014, 7:30 p.m., District, Board Room located at: District Administrative Offices, 2 Friendship Plaza, Addison, IL 60101.

**Closed Session Meeting**

Mrs. Kucik moved and Mr. Edmier seconded to go into closed session to discuss the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body, including hearing testimony on a complaint lodged against an employee to determine its validity. The Board went into closed session at 8:40 p.m.

Roll Call Vote:

Ayes: Mrs. Kucik, Mr. Edmier, Mrs. Lullo, Mr. Johnson, Mr. Irvin

Nays: None

Motion carried.

**Reconvene to Open Meeting**

The board returned to open session at 8:56 p.m.

**Roll Call:**

Members Present: Mr. Lullo, Mrs. Kucik, Mr. Johnson, Mr. Irvin, Mr. Edmier

Members Absent: Mr. Gillen, Mrs. Cain

**Adjournment**

Mrs. Kucik moved and Mrs. Lullo seconded that the meeting adjourn.

Voice vote.

Motion carried unanimously. The board meeting adjourned at 8:57 p.m.

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Vice President, Board of Education

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Secretary, Board of Education

Attest: \_\_\_\_\_  
Date



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## Buildings and Grounds Committee Meeting

Friday, January 31, 2014

Board Conference Room, District Administrative Office

### MINUTES

Present: Jay Irvin, Tommy Edmier, Mark Johnson, Scott Helton, Ed Hoster,  
Ray Hauser – (Sraga Hauser attorney)  
James Mark and Terry Moeller (Wight & Co.)

Meeting called to order at 8:00 a.m. in the District 88 Conference Room.

o **WBHS Fieldhouse Beam Investigation & AHS floor settling update**

- 1) Committee discussed the recent findings from the cut away section and scanning by GPR Co. for Willowbrook HS Fieldhouse Floor problem. Established a timeline and next steps for a communication plan. Scott Helton will notify Lend Lease and ask them to contact Eagle Concrete to attend a meeting on February 18, 2014 at Willowbrook HS. Mr. Hoster will continue to work with staff to locate the "as-built" drawings from Eagle Concrete for Willowbrook HS Fieldhouse Project. Mr. Mark from Wight & Co. will contact representatives from Larson Engineering to attend the meeting.
- 2) New floor cracking/separation area in the West Commons of Addison Trail HS will need further investigation to determine if welded wire fabric is present and what the next steps will be for remediation. Wight & Co. letter dated January 21, 2014 recommends working with Lend Lease and Eagle Concrete to develop solution similar to other areas already in question at the campus. Mr. Hoster will continue to work with staff to locate the "as-built" drawings from Eagle Concrete for this project work at Addison Trail HS.

- o Next meeting will be Tuesday, February 4, 2014

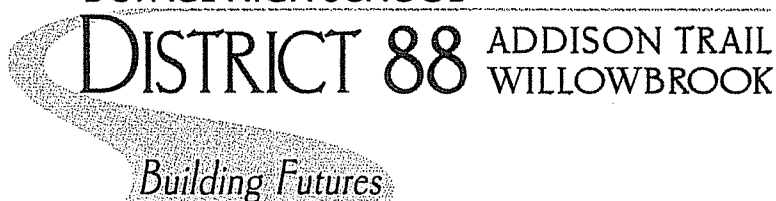
Meeting was adjourned at 9:55 AM.

\_\_\_\_\_  
President, Board of Education

\_\_\_\_\_  
Secretary, Board of Education

Attest: \_\_\_\_\_

Date



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## Buildings & Grounds Committee Meeting

Friday, January 31, 2014, 8:00 a.m.

District Office

### AGENDA

1. WBHS Fieldhouse Beam Investigation Findings – Next Steps
2. Other issues for Committee
3. Adjournment

#### District 88 Strategic Plan

- Goal 1:** Addison Trail, Willowbrook High Schools and District 88 will develop plans to improve student performance, close the achievement gap and monitor the acquisition of 21<sup>st</sup> Century knowledge and skills.
- Goal 2:** Learning programs will focus on high local and global standards, incorporating: critical thinking, applied learning, interdisciplinary curriculum, project-based, career connected, articulated programs and digital learning.
- Goal 3:** Provide time and resources for on-going professional growth and development programs that focus on learning standards, diverse learners, assessment and data practices, instructional strategies and social-emotional learning.
- Goal 4:** Create school-community partnerships that embrace youth, learning and activity before/during/after school hours.

### **PARCC ASSESSMENT UPDATE**

On January 31, 2014, DuPage High School District 88 served as the host site for a forum in which 30 Superintendents from DuPage, Cook, Kane, and Lake Counties got together and engaged in a discussion regarding the PARCC Testing Program for spring of 2015.

The need for the meeting was driven by the ISBE and ACT announcements regarding; the designated PARCC testing windows in 2015, the elimination of the ACT as part of the state assessment model, and the ACT's shift to the new Aspire Assessment.

In your packet, you will find that I have included a letter that was created on behalf of the school districts that were present at the meeting on January 31<sup>st</sup>. The letter was an attempt to capture the critical points of concern that were shared at the meeting. I have also included other documents supporting the letter (Attachments A-D). The letter has been given to Dr. Chris Koch, State Superintendent of Schools. A follow up meeting between Dr. Koch and a delegation representing DuPage, Cook, Kane, and Lake Counties took place in Springfield on Thursday, February 20, 2014. The primary focus of the meeting was to share our concerns and provide Dr. Koch with the opportunity to respond to the letter.

As outlined in the attached letter, the concerns posed by the Superintendents include:

1. Problem of Conflicting Priorities  
 ACT, AP, End of Semester Exams VS PARCC  
 Students, Parents -----College Admissions = significant-----EPAS usage=Buy in from students and parents
2. Hours and Days Devoted To Testing Reduces Critical Instruction Time  
 Performance Based Assessment (PBA) + End Of The Year (EOY) PARCC Tests = 9.5 hours of test time per student between March and June.

ACT will be given in the spring + AP Exams –First two weeks of May

Cross grade student sections will create scheduling issues –a Geometry Class could lose freshmen, sophomores, and juniors to testing on different days---the teacher would be losing each level of students for at least 9.5 hours throughout the fourth quarter of the school year.

This will also impact evaluation timelines and student growth measures legislated through PERA.

3. Technical Capacity/Preparedness for PARCC

There is confusion around the on-line platform provider, readiness, and acceptable devices and browsers.

4. PARCC Relevance: Student Ownership and Motivation

Day 1---ACT – We observe great student focus

By dropping ACT we feel that the students won't take the test seriously--- this reflects on our schools and communities. Will this be a reliable measure of student performance?

5. PARCC vs ACT ASPIRE

The ACT is relevant and meaningful to high school students & colleges

The ACT is used as a metric for admissions and placement.

Last week a group of administrative team members from DuPage High School District 88 attended the CADCA meeting. At this meeting, the letter was also provided to State Senator Daniel Biss and State Representative Linda Chapa La Via. Senator Biss and Representative Chapa La Via engaged in dialogue with representatives from several suburban high school districts, along with representatives from the Chicago Public Schools administrative team, the legislators heard the same message:

- Delay PARCC implementation and accountability; reassess and slow down the train to ensure effective implementation.
- Eliminate PARCC testing at grade 11 and administer ACT Work Keys in its place.
- Bring legislators, industry leaders and post-secondary leaders to the table for discussion to ensure a well-developed assessment model that is relevant and meets everyone's needs.

February 3, 2013

Chris Koch, State Superintendent  
Illinois State Board of Education  
100 N. 1st Street  
Springfield, IL 62777

Dear Dr. Koch:

On Friday, January 31, thirty high school districts from DuPage, Cook, Kane, and Lake Counties met to engage in discussion regarding Spring 2015 PARCC testing. This meeting was prompted by recent ISBE and ACT announcements regarding the following:

1. Designated PARCC testing windows
2. Elimination of the ACT as part of the State assessment model
3. ACT's shift to the new Aspire assessment

These issues were processed as a large group and were framed strictly through the lens of high school districts. Critical points of concern are summarized below and are unanimously shared by all 30 high school superintendents in attendance. These points were shared with Mary O'Brien, ISBE Director of Assessment, who joined the meeting via conference call.

#### **Challenges/Problems/Dilemmas in Addressing Spring 2015 Testing**

##### ***1. Problem of Conflicting Priorities***

While we are impressed by the quality of the next generation test items showcased in the released PARCC prototype questions, ACT and Advanced Placement exams, along with end of semester course exams, are perceived as significantly more important than the PARCC exams in the eyes of students, families, and colleges.

The EPAS assessment system that includes the stair-stepped EXPLORE and PLAN exam and culminates in the ACT has a longstanding reputation among parents, students, and colleges as an important tool in the college preparation and admissions process. Many high school districts have adopted the EPAS growth model and use it as a key indicator of success and performance measurement. The ACT and integration of College Readiness standards are the backbone of many school improvement plans. Colleges and universities continue to use ACT as a key metric in the admissions process.

##### ***2. Hours and Days Devoted to Testing Reduces Critical Instruction Time***

The Performance Based Assessment (PBA) and End Of Year (EOY) PARCC tests combined will require 9.5 hours of test time per student between March and June. This burden comes during the same window of time as AP Exams and spring ACT, resulting in a veritable season of test taking at the expense of instruction.

There are significant logistical testing schedule dilemmas caused by cross-grade student sections. In addition, there are scheduling implications for districts who have an early start of the school year in August. Despite the availability of a possible waiver to move up the testing window, it would result in additional conflicts with AP testing. The logistics and scheduling issues are causing districts to discuss the elimination of final exams. See Attachment A.

PERA presents additional complexities to the testing schedule. With the evaluation timelines and student growth measures legislated by PERA, all pre/post assessments need to be administered within the 1st semester so that data can be compiled and analyzed for evaluation and retention decisions by the end of February. Doing so essentially means that significant testing will be occurring 1st and 2nd quarters to fulfill teacher evaluations. See Attachment B which provides a global view of testing for high schools September - June.

### ***3. Technical Capacity/Preparedness for PARCC***

There is confusion around the online platform provider. The readiness timeline is unclear for administration on some devices and browsers.

### ***4. PARCC Relevance: Student Ownership and Motivation***

Because there are no practical incentives for the majority of students to give their best effort on PARCC, students will not have the intrinsic motivation necessary for attention, effort and achievement. With the current integration of the ACT into PSAT testing on Day One, there is some level of student buy in into the State assessment model. This is now eliminated based on dropping the ACT as a part of PARCC. It is unrealistic to have local school boards establish reward or punitive measures to instill motivation on PARCC. PSAT was supposed to become recognized as a valid and reliable metric by colleges to establish relevance among students, but this did not happen. There is extreme doubt that PARCC will become adopted as a metric for college placement and admission, and student motivation on the PARCC assessment will remain low.

### ***5. PARCC vs. ACT Aspire***

Given the relevance of ACT to high schools and an ongoing commitment by colleges to continue using it as a metric for admission and placement, high schools will need to consider maintaining the administration of the ACT in addition to PARCC. This will further contribute to testing overload. Given the strong level of support for ACT among high schools, an analysis of PARCC vs. ACT Aspire was completed. See Attachment C.

Several community colleges still seem unaware of PARCC and the promise of this assessment as a proficiency metric for students to avoid remedial undergraduate coursework. Additional concerns surround the realistic likelihood of the State providing the necessary funding level to support PARCC along with the timing of the approval. The elimination of the WorkKeys presented additional consternation among superintendents which will be shared by industry leaders, particularly in the area of manufacturing. It was unanimous among all high school districts to continue advocating for inclusion of the ACT for State assessment and accountability purposes.

***Request for ISBE Consideration***

Based on the above stated concerns, high school superintendents are requesting ISBE consider going forward with an RFP aligned to the following:

1. Delay PARCC implementation and accountability; reassess and slow down the train to ensure effective implementation.
2. Eliminate PARCC testing at grade 11 and administer ACT and WorkKeys in its place.
3. Bring legislators, industry leaders and post-secondary leaders to the table for discussion to ensure a well-developed assessment model that is relevant and meets everyone's needs.

We are available to meet with you to further process this information. Thank you for your consideration.

Respectfully,

Adlai Stevenson H.S. Dist. 125  
 Barrington Community Unit School Dist. 220  
 CHSD 117  
 Community H.S. Dist. 128  
 Community H.S. Dist. 94  
 Community High School Dist. 99  
 Wheaton Warrenville CUSD 200  
 Community Unit School Dist. 201  
 DuPage High School Dist. 88  
 Elmhurst H.S. Dist. 205  
 Evanston Twp. H.S. Dist. 202  
 Fenton District 100  
 Glenbard Dist. 87  
 Glenbrook H.S. Dist. 225  
 Hinsdale Twp. H.S. Dist. 86  
 Indian Prairie School Dist. 204  
 J.S. Morton High School 201  
 Lake Forest H.S. Dist. 115

Lake Park Community H.S. Dist. 108  
 LEND  
 Leyden Community H.S. Dist. 212  
 Lincoln-Way High School 210  
 Lisle H.S. Dist. 202  
 Lyons Twp. H.S. Dist. 204  
 Maine Twp. H.S. Dist. 207  
 Naperville School Dist. 203  
 New Trier Twp. H.S. Dist. 203  
 Niles Twp. H.S. Dist. 219  
 Oak Park/River Forest H.S. Dist. 200  
 Proviso Twp. H.S. Dist. 209  
 Round Lake 116  
 St. Charles Dist. 303  
 Township H.S. Dist. 211  
 Township H.S. Dist. 214  
 Township H.S. Dist. 113

## ASSESSMENT CALENDAR: PARCC – Advanced Placement – Final Exams

*PARCC Assessment*

1. Assessments will all be online, web-based
2. All Freshmen, Sophomores, and Juniors will be required to participate
3. Two assessments to be administered
  - a. Performance Based – 75% of the way through the school year (3<sup>rd</sup> quarter)
  - b. End of Year – 90% of the way through the school year
4. 9 testing sessions total
5. 20 day testing window for each assessment

|       | Mon                                                | Tues              | Wed               | Thurs                 | Fri                                                    |
|-------|----------------------------------------------------|-------------------|-------------------|-----------------------|--------------------------------------------------------|
| March |                                                    |                   |                   |                       | 21. End of 3 <sup>rd</sup> Qtr (75%)<br>PBA Assessment |
|       | 24                                                 | 25                | 26                | 27                    | 28                                                     |
| April | March 31<br>Spring Break                           | 1<br>Spring Break | 2<br>Spring Break | 3<br>Spring Break     | 4<br>Spring Break                                      |
|       | 7                                                  | 8                 | 9                 | 10                    | 11                                                     |
|       | 14                                                 | 15                | 16                | 17                    | 18                                                     |
|       | 21                                                 | 22                | 23                | 24                    | 25                                                     |
|       | 28                                                 | 29                | 30                |                       |                                                        |
| May   |                                                    |                   |                   | 1                     | 2                                                      |
|       | 5<br>AP Exams                                      | 6<br>AP Exams     | 7<br>AP Exams     | 8<br>AP Exams         | 9<br>AP Exams                                          |
|       | 12 90% through sch yr<br>End of Year<br>Assessment | 13<br>AP Exams    | 14<br>AP Exams    | 15<br>AP Exams        | 16<br>AP Exams                                         |
|       | 19                                                 | 20                | 21                | 22                    | 23                                                     |
|       | 26<br>No School                                    | 27                | 28                | 29                    | 30                                                     |
| June  | 2<br>Final Exams                                   | 3<br>Final Exams  | 4<br>Final Exams  | 5<br>LAST DAY FACULTY |                                                        |



**Concerns:**

1. The timelines outlined in PARCC essentially eliminates the entire 4<sup>th</sup> quarter for instruction.
  - a. All freshman, sophomore and junior students are tested. A great majority of our classes are mixed meaning they contain sophomores, juniors, and/or seniors. Therefore, a significant number of students could be absent from any given class for a period of 40 days which is approximately 87% of the quarter thereby significantly hampering what can be taught. Additionally, there will be no opportunity for other classes to use computer labs for instruction since they will be occupied with testing.
  - b. Given the new PARCC testing timelines and taking into account all the other events that occur, the Spring schedule will be completely disrupted for teaching and learning. Spring Break, potential continuation of ACT administration, AP exams, and PARCC assessments occupy approximately 80+% of the available school days.
  - c. Second semester final exams would have to be eliminated due to the overlap of the testing window for the End of the Year assessment which extends beyond the end of the school year.
2. The administration of PARCC and the ACT at the junior level has significant time implications.

*Testing Snapshot: PARCC and ACT – Time Implications*

| April/May 2015 Testing for Juniors                  |                      |
|-----------------------------------------------------|----------------------|
| Assessment                                          | Hours                |
| PARCC (Literacy and Math)                           | 15 hours 35 minutes  |
| ACT Plus (English, Reading, Math, Writing, Science) | 3 hours 30 minutes   |
| WorkKeys Reading, Math, Locating Information )      | 2 hours 15 minutes   |
| Total Testing Time                                  | 21 hours 20 minutes* |

\*Does NOT Include Advanced Placement Testing

## PERA AND PARCC: TEACHER EVALUATION AND ASSESSMENT TIMELINES

### PERA requirements:

1. Inclusion of student growth measures in the teacher evaluation process.
  - a. 2 measures: 1 (one) Type I or Type II and 1 (one) Type III measure
  - b. Need to show student growth therefore pre/post assessments need to be administered.
  - c. The process of evaluation orientation, pre-conferencing, reflection, and discussion will be much more time intensive.
2. The Honorable Dismissal list is generated in March in order to fulfill dismissal timelines outlined in the school code. Therefore all evaluations need to be completed by the end of February/first week of March.

### Concern:

PERA requirements for teacher evaluation and student growth significantly contribute to additional testing during 1<sup>st</sup> and 2<sup>nd</sup> quarters. PERA and PARCC result in year round assessment.

### SCHOOL YEAR ASSESSMENT CALENDAR SNAPSHOT

|                    |                                                                                                                                                                                                                                                      |
|--------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| September          | Pre-assessment administered for teacher evaluations (PERA)                                                                                                                                                                                           |
| December - January | Post-assessment administered for teacher evaluations (PERA)                                                                                                                                                                                          |
| February (end)     | Evaluations completed and recommendations made                                                                                                                                                                                                       |
| March              | Honorable Dismissal List is generated<br>PARCC Performance Based Assessment (75% of school year) begins at the end of 3 <sup>rd</sup> quarter – approximately the 3 <sup>rd</sup> week in March. (All Freshman, Sophomore, and Juniors participate.) |
| April              | PARCC testing continues for another 2 ½ weeks to fulfill testing window – extended timed tests may take longer                                                                                                                                       |
| May                | AP exams first 2 weeks in May<br>PARCC End of Year Assessment (90% of school year) begins in the 2 <sup>nd</sup> week of May and continues into June to fulfill testing window. (All Freshman, Sophomore, and Juniors participate.)                  |
| June               | PARCC End of Year Assessment completed in the 1 <sup>st</sup> week of June                                                                                                                                                                           |

## PARCC and ACT Aspire

87

| Trait                                                                              | PARCC                                                                                                                                                                                                          | ACT Aspire                                                                                                                                                                                                                                                                                                    |
|------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Grades 3 – 11                                                                      | Yes                                                                                                                                                                                                            | Yes                                                                                                                                                                                                                                                                                                           |
| Aligned to Common Core                                                             | Yes                                                                                                                                                                                                            | Yes                                                                                                                                                                                                                                                                                                           |
| Multiple online item types                                                         | Yes                                                                                                                                                                                                            | Yes                                                                                                                                                                                                                                                                                                           |
| 11 <sup>th</sup> grade score accepted by colleges as part of admission             | No<br>PARCC webinar on September 6 stated that students should view PARCC, including at grade 11, as “practice.”                                                                                               | Yes                                                                                                                                                                                                                                                                                                           |
| 11 <sup>th</sup> grade score generates National Career Readiness Certificate       | No                                                                                                                                                                                                             | Yes<br>Administration of WorkKeys, if it includes Reading Day 3, enables students to qualify for an NCRC.                                                                                                                                                                                                     |
| Correlation Study to Other Test Scores for Validity and Reliability                | No<br>This question was asked at the training on January 8 in Warrenville. Staff stated that PARCC scores will not be merged with other scores for study in order to develop longitudinal cut scores.          | Yes<br>Per ACT website, scale scores are linked to the College & Career Benchmark scores used for Explore, PLAN, and ACT. At December 6 training, staff indicated that studies linking the systems had been conducted. Also: white paper <i>Catching Up to College &amp; Career Readiness</i> for grades 4-8. |
| Online Platform Finalized for 2014 – 2015 to enable planning at the district level | No<br>Pearson holds contract for pilot only. RFP was released 9/10/13 and revised 10/9/13. Per PARCC website, decision will be made in February 2014.                                                          | Yes<br>Per the Pearson website, they are the online platform provider and partner with ACT on Aspire.                                                                                                                                                                                                         |
| Items Piloted                                                                      | No<br>Starting in March 2014                                                                                                                                                                                   | Yes<br>Per ACT conference on December 6, items have already been piloted by over 600,000 students.                                                                                                                                                                                                            |
| Manual work for setup minimal                                                      | No<br>We were initially told that using browser caching was optional. At the January 8 training, we were told that browser caching, requiring substantial manual configuration, is now “strongly recommended.” | Yes<br>We were told at the ACT conference on December 6 that browser caching is not needed if our system passes the online check, which is already available.                                                                                                                                                 |
| Data Reporting System                                                              | No<br>Same RFP as online delivery platform.                                                                                                                                                                    | Yes<br>Examples available online.                                                                                                                                                                                                                                                                             |
| Devices and Browsers Clearly Defined                                               | No<br>As of training on January 8, there were still some questions about browsers and devices.                                                                                                                 | Yes<br>The ACT Aspire website lists which devices and browsers can be used.                                                                                                                                                                                                                                   |
| Student Log-in ID Clearly Defined                                                  | No<br>As of January 8 training, we were told that it student ID / log in had not yet been determined.                                                                                                          | Yes<br>ACT has a unique student ID system in place.                                                                                                                                                                                                                                                           |
| Fall Pretest Available Fall 2014                                                   | No<br>Not until Fall 2015                                                                                                                                                                                      | Yes                                                                                                                                                                                                                                                                                                           |
| Science Tests                                                                      | No                                                                                                                                                                                                             | Yes                                                                                                                                                                                                                                                                                                           |

## HIGH SCHOOL SUPERINTENDENTS FORUM

| School District                            | First Name | Last Name   | Email                       | Direct phone | Cell #       |
|--------------------------------------------|------------|-------------|-----------------------------|--------------|--------------|
| Adlai Stevenson H.S. Dist. 125             | Eric       | Twadell     | etwadell@d125.org           |              |              |
| Barrington Community Unit School Dist. 220 | Tom        | Leonard     | tleonard@barrington220.org  |              |              |
| Community High School Dist. 99             | Mark       | McDonald    | mmcdonald@cisd99.org        | 795-7101     | 460-6777     |
| DuPage High School Dist. 88                | Scott      | Helton      | Shelton@dupage88.net        | 530-3990     | 254-5183     |
| Lisle H.S. Dist. 202                       | Keith      | Filipiak    | kfilipiak@lisle202.org      | 493-8001     | 205-2405     |
| Evanston Twp. H.S. Dist. 202               | Eric       | Witherspoon | witherspoone@eths.k12.il.us |              |              |
| Glenbard Dist. 87                          | David      | Larson      | David.larson@glenbard.org   | 942-7698     | 331-201-3042 |
| Glenbrook H.S. Dist. 225                   | Mike       | Riggle      | mriggle@glenbrook225.org    |              |              |
| Township High School Dist. 113             | George     | Fornero     | gfornero@dist113.org        | 224-765-1000 |              |
| Hinsdale Twp. H.S. Dist. 86                | Bruce      | Law         | blaw@hinsdale86.org         | 655-6110     | 450-6847     |
| Lake Forest H.S. Dist. 115                 | Michael    | Simeck      | msimeck@lfschools.net       | 847-604-7401 |              |
| Lake Park Community H.S. Dist. 108         | Lynne      | Panega      | lpanega@lphs.org            | 295-5440     | 800-8081     |
| Leyden Community H.S. Dist. 212            | Nick       | Polyak      | npolyak@leyden212.org       | 847-451-3020 | 847-561-0280 |
| Lyons Twp. H.S. Dist. 204                  | Timothy    | Kilrea      | tkilrea@lths.net            |              |              |
| Indian Prairie School Dist. 204            | Kathryn    | Birkett     | Kathryn.birkett@ippsd.org   | 375-3011     | 878-2588     |

# HIGH SCHOOL SUPERINTENDENTS FORUM

|                                      |          |              |                                                                            |              |              |
|--------------------------------------|----------|--------------|----------------------------------------------------------------------------|--------------|--------------|
| Maine Twp. H.S. Dist. 207            | Ken      | Wallace      | <a href="mailto:kwallace@maine207.org">kwallace@maine207.org</a>           |              |              |
| New Trier Twp. H.S. Dist. 203        | Linda    | Yonke        | <a href="mailto:yonkel@newtrier.k12.il.us">yonkel@newtrier.k12.il.us</a>   |              |              |
| Niles Twp. H.S. Dist. 219            | Anne     | Rolof        | <a href="mailto:Annrol@d219.org">Annrol@d219.org</a>                       | 847-626-3955 |              |
| Oak Park/River Forest H.S. Dist. 200 | Steven   | Isoye        | <a href="mailto:sisoye@oprfhs.org">sisoye@oprfhs.org</a>                   | 708-434-3211 | 708-990-7934 |
| Proviso Twp. H.S. Dist. 209          | Nettie   | Collins-Hart |                                                                            | 338-5912     |              |
| Township H.S. Dist. 211              | Nancy    | Robb         | <a href="mailto:nrobb@d211.org">nrobb@d211.org</a>                         | 847-755-6622 | 224-456-5991 |
| Township H.S. Dist. 214              | David    | Schuler      | <a href="mailto:David.schuler@d214.org">David.schuler@d214.org</a>         | 847-718-7601 |              |
| Community H.S. Dist. 128             | Prentiss | Lea          | <a href="mailto:Prentiss.lea@d128.org">Prentiss.lea@d128.org</a>           | 847-247-4500 |              |
| Fenton District 100                  | Kathie   | Pierce       | <a href="mailto:pierce@fenton100.org">pierce@fenton100.org</a>             | 860-6257     | 606-2908     |
| Community Unit School Dist. #200     | Brian    | Harris       | <a href="mailto:bharris@cusd200.org">bharris@cusd200.org</a>               | 682-2014     | 639-9874     |
| Community Unit School District #201  | Kevin    | Carey        | <a href="mailto:kcarey@cusd201.org">kcarey@cusd201.org</a>                 | 468-8006     | 664-2551     |
| Naperville School District 203       | Dan      | Bridges      | <a href="mailto:dbridges@naperville203.org">dbridges@naperville203.org</a> | 420-6310     | 201-7090     |
| Elmhurst H.S. Dist. 205              | David    | Pruneau      | <a href="mailto:dpruneau@elmhurst205.org">dpruneau@elmhurst205.org</a>     | 617-2305     | 517-861-1532 |
| J. S. Morton High School 201         | Mike     | Kuzniewski   | <a href="mailto:mikuzniewski@jismorton.org">mikuzniewski@jismorton.org</a> | 708-780-2110 | 708-373-5853 |
| Lincoln-Way High School 210          | Scott    | Tingley      | <a href="mailto:stingley@lw210.org">stingley@lw210.org</a>                 | 815-462-2130 | 815-693-1367 |
| LEND                                 | Peg      | Agnos        | <a href="mailto:pegagnos@comcast.net">pegagnos@comcast.net</a>             | 630-632-2954 |              |