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## Board of Education Regular Business Meeting

Monday February 13, 2012

Board Room, District Administrative Offices

7:30 P.M.

### MINUTES

#### **Call to Order**

Mrs. Cain, president of the board, called the meeting to order at 7:30 p.m.

#### **Pledge of Allegiance**

#### **Roll Call**

Members Present: Mrs. Lullo, Mrs. Kucik, Mr. Gillen, Mr. Edmier, Mrs. Cain

Members Absent: Mr. Johnson, Mr. Irvin

Others Present: Drs. Humphrey, Helton, Messrs. Martin, Ms. Barbanente, DeMent, Kimpton, Tomasino, Schweigert, Sears  
Fenil Patel, PMA Financial Network, Inc.  
Alberta Canada Visitors – Northern Lights School Division

#### **Petitions and Hearings**

None

#### **Recognition of District 88 Successes**

February 13 and 14, administrators and teachers from schools in Alberta, Canada, Northern Lights School Division No. 69 were onsite at Addison Trail, Willowbrook and the District 88 offices to learn about our programs, support services, AP courses, etc. Dr. Joe Pascarelli, who is a consultant and presenter of workshops on educational leadership and mentoring and has assisted District 88 with our visioning process and SLC implementation, encouraged officials from Alberta to visit us as they consider school improvement efforts in their own schools. Representatives from Alberta reported out at last night's Board meeting, conveying their thanks to the District for the wealth of information they will return with.

#### **PMA Financial Presentation**

Fenil Patel from PMA Financial Planning Program presented the District's financial planning and projection model with the latest information and assumptions. Factored in this projection are the FY2011 Audited Annual Financial Report, FY2012 Adopted Budget; 2010 Equalized Assessed Valuation and Final Levy, Consumer Price Index, current and projected enrollment, current and projected staffing and current salary and benefit agreements.

PMA Financial presentation - continued

Patel said the District's largest source of revenue is property taxes, and the largest expenditures are salaries. Patel also stated the District has a AAA bond rating, which is in part through initiating cost-saving measures proactively, which reflects a balanced budget.

**DISCUSSION ITEMS REQUIRING NO ACTION**

**Financial Reports:**

- A. List of Bills – January 2012  
Mr. Martin recommended that the List of Bills for January 2012 in the amount of \$4,638,979.50 be approved.
- B. Treasurer's Report – January 2012  
Mr. Martin stated that the Treasurer's Report for January 2012 reflecting the ending balance of \$47,959,505.71 be approved.
- C. Budget Status Report – January 2012  
Mr. Martin recommended that the Budget Status Report for January 2012 be accepted as represented.

**Appointment of School Treasurer 2012-2013**

Dr. Humphrey recommended that Mr. Bruce Martin be appointed to serve a 1-year term as the School Treasurer for the 2012-13 school year.

**Building Supply & Capital Outlay 2012-2013**

Mr. Martin stated that as part of the District 88 Cost Management Plan, the 2010-11 building departmental supply budget reflected a \$40,000 decrease from 2009-10. The 2011-12 budget remained at that reduced level also. It is recommended that the supply budget for 2012-13 be increase by 1.5%.

**Personnel**

Mrs. Barbanente recommended that the following personnel report be approved.

Certified Staff Appointments

- o Brendon Lyons, Addison Trail Social Studies Department Chair, effective for the 2012-13 school year.
- o David Strykowski, Willowbrook Career & Technical Education Teacher, effective January 23, 2012.

Certified Staff Request for Unpaid Personal Leaves of Absence

- o Michael Farina, Addison Trail Physical Education Teacher, effective 2012-13 school year.
- o Maria Salvatore, Addison Trail Part Time LSC Teacher, effective 2012-13 school year.
- o Colleen Smith, Willowbrook Literacy Teacher, effective May 10, 2012 – June 7, 2012.

Personnel - continued

Classified Staff Appointments

- o Suzanne Earl, Willowbrook Special Education Teacher Aide, effective February 13, 2012
- o Justin Pratt, Willowbrook Student Supervisor Part Time 5 hours, effective February 6, 2012.

**Approval and Adoption 2012-2013 School Calendar**

Dr. Humphrey reviewed the proposed 2012-13 school calendar which has been accepted by the District Calendar Committee. He indicated that the first day of the 2012-13 school calendar is August 20, 2012. It is recommended that the Board adopt the 2012-13 school calendar as presented.

**Fundraiser Contract Exceeding \$1,000**

Mr. Martin recommended that the following fundraiser contract be approved: Willowbrook Varsity Boys Tennis team, selling cookie dough to raise money for tennis equipment, jerseys, and gear.

**DISCUSSION ITEMS REQUIRING ACTION**

A. **Approval of List of Bills Exceeding \$5,000**

Mrs. Kucik moved and Mr. Gillen seconded to approve and release the payments to vendors whose total for the month to date is in excess of \$5,000.00.

Roll Call vote:

Ayes: Mrs. Kucik, Mr. Gillen, Mr. Edmier, Mrs. Lullo, Mrs. Cain

Nays: None

Motion carried unanimously.

**INFORMATION/DISCUSSION ITEMS**

**Educational Focus Items for February 27, 2012**

Mrs. Barbanente reviewed the upcoming educational focus items for the February 27 board meeting that will include 88's Best students and Common Core Standards Implementation/High School Summit in Dallas.

### **Credit Card Payment Summary**

Mr. Martin reviewed the district's credit card usage report for the month of January 2012 as outlined in Board Policy 4:55, Use of Credit and Procurement Cards.

### **Superintendent's Transition Plan Progress**

Dr. Scott Helton, superintendent designee, presented his work on the transition process for taking charge of the district on July 1, 2012. Helton indicated he has participated in many key projects and planning sessions and is instrumental in all decisions concerning the 2012-13 school year. He said his focus is on five major priority areas, including Governance, Organizational Capacity and Alignment, Student Achievement, Community and Public Relations and Operations and Finance.

### **Staffing Process/Student Registration**

Mrs. Barbanente presented an overview of the registration, staffing process and staffing timelines, highlighting recent changes from Senate Bill 7 and the Performance Evaluation Reform Act (PERA). She indicated student registration is taking place in the month of February, which leads into staffing decisions in March.

Barbanente said changes to the teacher evaluation process, Senate bill 7 and the Performance Evaluation Reform Act have required changes to the teacher evaluation process in the state of Illinois. Beginning with the 2012-13 school year, District 88 will include performance data in the "ranking" of staff in the event of a required staff reduction.

### **Freedom of Information Requests**

The following Freedom of Information Requests were received and fulfilled:

- John Ruckstaetter requested current electricity and gas vendor contracts and copies of most recent month's electric and gas bills for all buildings.
- Matt Armstrong requested administrative policies and procedures related to the use of school facilities by community organizations, rental fee schedule, rental forms and criteria used to determine use.

### **School Recognition**

Assistant Principal Courtney DeMent and Assistant Principal Ann Kimpton highlighted upcoming events, accomplishments and recognitions for each school.

### **Addison Trail**

- Two students were selected to perform at the IMEA All-State conference, which took place in January.
- The following Addison Trail students signed football scholarships this month: Trevor Bermingham (Ferris State, MI), Anthony Catanese (Winona State, MN), and Mike Imperiale (Winona State, MN). Congratulations!
- Pay It Forward will be February 18, with 350 students participating.

Addison Trail - continued

- Black History Month will be celebrated with numerous activities, including a trip to the DuSable Museum, an African Art display at the Addison Art Gallery, community leader speaker Al Cleveland; movie, "Black List Volume" and discussion, African-American & Latin Mr. AT contest will take place March 2.
- Upcoming Events include: February 13-17, Physical Education Week, February 17 Superstars Assembly and February 16, 21, 23 AT/IT Concerts.
- Summit and a Gwendolyn Brooks presentation by Professor Quraysh Ali Lansana.

**Willowbrook**

- John Fischer, Neil Schmitt, Mike Rowland and Tom King were inducted into Willowbrook's Hall of Fame during a banquet February 2 at the Carlisle in Lombard. They also were recognized February 3 at Willowbrook during an induction ceremony before the varsity boys' basketball game.
- Congratulations to the Speech Team, who competed at Regional's on February 4. Eleven of the 14 students who competed in events advanced to finals, and five events advanced to Sectionals.
- Willowbrook's winter play, "Barefoot in the Park" was performed this past week with great reviews.
- Willowbrook's Student Council will host a Blood Drive on February 17.
- The sophomore class is sponsoring a Heart-to-Heart project to provide Valentine's Day cards for children at Loyola's Medical Center, who are being treated for heart problems.
- The wrestling team has had a terrific season and will be represented at IHSA Sectionals on February 19.
- The first annual Staff vs. Student Ping Pong tournament took place February 9 to raise money for the Ping Pong club.

**Board Member Reports**

- Mrs. Kucik and Mr. Gillen reported on the C.A.C. meeting they attended.
- Mrs. Kucik announced the upcoming D88 Foundation events:
  - ✓ 3-On-3 Basketball Tournament, March 10 at Willowbrook High School
  - ✓ Willowbrook's third talent and variety "Big Jam" show, March 16
- Mr. Gillen reported on many outstanding programs her attended including: Willowbrook's Outstanding Breakfast, Willowbrook Hall of Fame Banquet, Sectional wrestling tournament at Willowbrook, and a Legal Breakfast.
- Mrs. Cain announced that District 4 is now officially a partner

**Public Comments**

None

**Announcements**

- Educational Focus Board Meeting: Monday, January 30, 2012, 7:30 p.m., District Board Room located at: District Administrative Offices, 2 Friendship Plaza, Addison, IL 60101.

**Adjournment**

Mr. Gillen moved and Mrs. Kucik seconded that the meeting adjourn.

Voice vote.

Motion carried unanimously. The board meeting adjourned at 9:05 p.m.

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President, Board of Education

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Secretary, Board of Education

Attest: \_\_\_\_\_  
Date